

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 13, 2026

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Rodney Maney Douglas McKee Christie McMurtrie
	Benner	Brian Book Willis Houser, Jr William Hughes
	Walker	Dennis Brown Thomas Richards

GUESTS: None present

CONSULTING SOLICITOR: Michael Levandoski, Esq.

CONSULTING ENGINEER: Steven Gibson, P.E.

EXECUTIVE DIRECTOR: Will L. Barton

EMPLOYEES: Kelly Gill & Melissa White

CALL TO ORDER:

The July 13, 2026, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 4:00 P.M. by Joseph Galbraith, Chairman. Mr. Galbraith thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording nine members present. Mr. Galbraith, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. Galbraith, Chairman, led the Board members, Professional Services and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. Galbraith asked the Board if there were any questions and/or changes to the June 22, 2026 meeting minutes as presented. **Mr. Brown moved, seconded by Mr. Hughes to approve the Minutes of the June 22, 2026 Regular Meeting as presented.** 9 ayes, 0 nays. The motion carried.

CORRESPONDENCE:

K&W Engineers – We received a letter from Erdman Martin, K&W Engineers, requesting a letter of intent to provide sewer service for the proposed Centre County Public Safety Training Center in Spring Township. The proposed project will require 14.00 EDUs. **Mr. Martin was provided with a letter of intent in the amount of 14.00 EDUs for the proposed project in Spring Township on June 23, 2026.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-147 – Mr. McMurtrie presented the Board with Revenue Requisition #2020-147 in the amount of \$96,330.54. Mr. Galbraith asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-147. **Mr. Brown moved, seconded by Mr. Book to approve Revenue Requisition 2020-147 payable to SBWJA in the amount of \$96,330.54.** 9 ayes, 0 nays. The motion carried.

Bills by Vendor – Water Fund- **Mr. Brown moved, seconded by Mr. Book to approve Bills by Vendor for the Water Fund in the amount of \$464.00 as presented.** 9 ayes, 0 nays. The motion carried.

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

System Overview – The System Overview was made a part of these official meeting minutes.

Hampton Hills water storage tank – Mr. Barton mentioned the Hampton Hills water storage tank will need work done in the next couple of years. Mr. Barton is looking into grant funds that will help offset some of the cost.

Grease Interceptor – Mr. Book questioned if there are any grease interceptor requirements? Mr. Barton stated SBWJA does not have a requirement in the rules and regulations currently; however, if there is a grease interceptor present there are specifications for them to follow. Mr. Book asked if there is a need to create a policy for commercial properties to include a grease interceptor. Mr. McKee asked if there have been repeat visits with this issue.

Mr. Barton responded that it has not been an issue with commercial properties but there have been visits to residential properties with grinder pumps. Mr. Levandoski recommended creating a policy stating if there are continued issues at a property that are directly attributed to the grease build up that an interceptor must be installed. Mr. Book asked Mr. Barton to research what other collection facilities protocols for this issue are.

EXECUTIVE SESSION – Mr. Galbraith recessed the Board for an Executive Session at 4:09 p.m. to discuss real estate matters. The meeting reconvened at 4:17 p.m.

SOLICITOR'S REPORT:

PSU Right-of-Way Agreements – Mr. Levandoski presented the Board with the proposed right-of-way agreements associated with the Shiloh Road Sewer Extension Project which were received from Pennsylvania State University (PSU). **Mr. Brown moved, seconded by Mr. Hughes to accept the negotiated right-of-way agreements with PSU in the amounts of \$107,200.00, \$14,800.00 and \$8,400.00 as presented and once the easements are signed by both parties. 9 ayes, 0 nays. The motion carried.**

WASTEWATER ENGINEER'S REPORT:

Shiloh Road Sewer Extension Project – Mr. Gibson stated with the easements that are soon to be executed, Gwin Dobson & Foreman (GD&F) are working on clearances with the airport to begin the DEP PFAS soil sampling. Tentatively, they plan to finish the PFAS soil sampling by the end of July beginning of August. Mr. Gibson invited the Board to a meeting with PENNVEST scheduled for Tuesday, July 21, 2026 to discuss the funding aspect of the project. Mr. Gibson notified the Board that DEP has approved the time extension thru September 30, 2026. Mr. McKee asked if any of the PFAS soil sampling data has come in yet and Mr. Gibson noted that no results have been received.

Rockview Forestry Pump Station Upgrades – Mr. Gibson stated they are working on cleaning up the drawings for the Forestry pump station upgrades so that the DEP permits can be submitted by the end of July.

OLD BUSINESS:

Revisions to Rules & Regulations – Section 2 Sewer Rentals or Charges – Mr. Barton explained the changes made to Section 2 (Sewer Rentals or Charges) of the Authority's Rules & Regulations which will allow SBWJA to better assess non-residential properties and their EDU use. **Mr. Brown moved, seconded by Mr. Book to approve Revisions to Section 2 (Sewer Rentals or Charges) of the Authority's Rules & Regulations as presented and made a part of these meeting minutes.. 9 ayes, 0 nays. The motion carried.**

NEW BUSINESS:

Revisions/Additions to Rules & Regulations – Line Abandonment Requirements - Mr. Barton explained that the Authority is required to mark abandoned lines for excavation projects through PA One Call. Mr. Barton would like revisions to be added to the sewer line relocation agreement regarding the need to have the Developers remove any lines that are relocated or abandoned. This will help SBWJA from having to maintain the maps and mark lines.

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

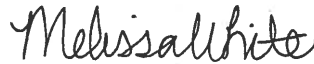
ADJOURNMENT:

Mr. Maney moved, seconded by Mr. Brown to adjourn the meeting at 4:30 p.m. 9 ayes, 0 nays. The motion carried.

Respectfully submitted,



Willis Houser, Jr. Secretary



Melissa White, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____

SPRING-BENNER-WALKER JOINT AUTHORITY

RULES AND REGULATIONS

SECTION 2

SEWER RENTALS OR CHARGES

Sewer rentals or charges are imposed upon and shall be collected from the owner of each improved property which shall be connected to the sewer system, for use of the sewer system, whether such use shall be direct or indirect, and for services rendered by this Authority in connection therewith, including any charges payable by this Authority to the Borough of Bellefonte pursuant to provisions of the Treatment Agreement, which sewer rentals or charges shall commence and shall be effective as of the date of connection of each such improved property to the sewer system, or within ninety (90) days after the date of the Notice to Connect, whichever comes first, and shall be payable as provided herein, in accordance with the following schedule of rates and classifications:

SECTION 201: Residential shall mean each private dwelling unit....\$360.00 per annum, payable at the rate of \$90.00 per quarterly billing period.

Each dwelling unit in a double house, a condominium, a townhouse, a duplex, in a row of connection houses or in an apartment building shall be billed as a separate entity. If two or more families use separate cooking and/or toilet facilities in an improved property, the sewer rental or charge payable hereunder shall be computed as though each such family was a separate user with a separate connection to a sewer.

SECTION 202.1: All owners of non-residential improved properties connected to the sewer system shall pay sewer rentals or charges at the rate of \$90.00 per quarter annum per unit on the basis of Equivalent Dwelling Units (EDU's) as set forth in the following schedule:

<u>CATEGORY</u>		<u>EQUIVALENT DWELLING UNITS</u>
1.	Each retail store, business, industry or professional office that are not otherwise identified in this section	1.00 EDU +* +**
2.	Each business within a home with one person and/or employee part-time in addition to their home charge that is not otherwise identified in this section	0.25 EDU+* +**
3.	(A) Each restaurant, tavern/bar or club	1.00 EDU
	(B) Each seat	0.05 EDU
	(C) Each food prep area per 400 sq. ft. or part thereof	1.00 EDU

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| 4. | (A) Each hotel, motel and boarding house, or
bed & breakfast, with 2 rental rooms or less | 1.00 EDU |
| | (B) Each additional room | 0.50 EDU |
| 5. | Each Jail/Prison or Similar Institution | |
| | (A) Each Employee | 0.20 EDU |
| | (B) Per pupil (Full capacity) | 0.50 EDU |
| 6. | Each service station, garage and/or automotive repair shop: | 1.00 EDU |
| | Each bay located in service station, garage or
automotive repair shop connected to sewer | 0.50 EDU |
| 7. | Car wash units: | |
| | Each bay | 3.00 EDU+* +** |
| 8. | Each laundromat: | |
| | (A) With 5 washers or less | 1.00 EDU+* +** |
| | (B) Each additional washer | 0.20 EDU |
| 9. | Each barber shop or beauty shop – Non-residential property: | |
| | (A) With 4 chairs or less | 1.00 EDU |
| | (B) Each additional chair | 0.25 EDU |
| 10. | Each barber shop or beauty shop – Residential property, in
addition to regular residence charge and in-home business charge: | |
| | For each chair | 0.25 EDU |
| 11. | Each fire company – building only: | 1.00 EDU |
| | Accessory uses such as restaurants, bar and club
or other related functions shall be charged
per 100 seats or part thereof | 0.50 EDU |
| 12. | Each church, actual house of worship with up to 300 seats: | 1.00 EDU |
| | (A) Per additional 75 seats or part thereof | 0.25 EDU |
| | (B) Additional seating/event venue per 100 seats or part
thereof | 0.50 EDU |
| 13. | Each Grange Hall: | 1.00 EDU |
| | Accessory uses and other related functions shall be
charged per 100 seats or part thereof | 0.50 EDU |
| 14. | Each nursing home, hospital or similar institution,
the first 4 patients/employees, or combination thereof | 1.00 EDU |
| | Each additional patient/employee | 0.50 EDU |

15. Each school, public or private:
Schools, per pupil 0.08 EDU+* +**
16. Daycare Facilities, public or private, shall be charged based on Public Welfare Code Regulations:
- (A) Relative/Neighbor Care (1-3 children) 0.25 EDU+* +**
 - (B) Family Daycare Home (4-6 children) 0.50 EDU+* +**
 - (C) Group Daycare Home (7-12 children) 1.00 EDU+* +**
 - (D) Daycare Center (1-12 children) 1.00 EDU+* +**
 - (1) Each Additional Child 0.08 EDU+* +**
17. Campgrounds, per space with sewer hookup 0.50 EDU
18. Each bowling alley (in addition to restaurant facilities, employees or other facilities therein) per 6 lanes or part thereof 1.00 EDU
19. Swimming Pools
- (A) Per Filter Connection 2.00 EDUs +
 - (B) Average Patrons x 10 (gpd)/ 175 (gpd)
 - (C) Pool side trench drains 1.00 EDU
 - (D) Miscellaneous: Pool Room Area Drains (per drain) 0.50 EDU
- Charge to drain pool (pool capacity divided by 175 to determine current EDU charge.)
Treatment plant must be notified in advance of draining and must grant approval.
20. Each improved property using more than 175 gallons per day per currently assessed EDUs, will be subject to additional charge for each additional 175 gallons per day or part thereof 1.00 EDU
21. Medical Facility/Doctors Office:
Average Number of Patients x 0.04 EDU+*+**
22. Data Centers: \$15.00 per 1,000 Gallons+*+**
23. Gym: 1.00 EDU+
- Without Showers – Average Number of Patrons Per Day x 0.04 EDU+*+**
 - With Showers – Average Number of Patrons Per Day x 0.10 EDU+*+**
 - Average Number of Patrons Per Day Shall Be Calculated Based on Annual Average
24. Employee Assessment:
- * Regular Employee (Full or Part time) 0.20 EDU
 - ** Transient Employee 0.04 EDU

SECTION 202.2: Sewer rentals and charges for schools payable hereunder, shall be computed on the basis of the average number of pupils enrolled during the fourth quarter of every year. Teachers and employees shall be included as pupils for purposes of such computation.

SECTION 202.3: Sewer rentals and charges for businesses or industrial units payable hereunder shall be computed on the basis of the average number of employees (including individual owners and employers) as well as other applicable categories presented above.

SECTION 202.4: In the event a non-residential improved property is no longer operative and the building is unoccupied, the owner(s) will be billed as follows:

1. Full quarterly billing for any part of the quarter that the business was operative.
2. A one (1) EDU charge, per quarter, for the time the non-residential improved property is closed and inoperative regardless of the unit charges established for that property when operative.

It will be the responsibility of the owner(s) of said non-residential improved property to notify this Authority, in writing, of such closing, provided, however, that no rebates will be paid by this Authority if the proper notification was not made to this Authority.

SECTION 202.5: If the owner of any non-residential improved property (including any school) shall fail to provide this Authority with complete information required to compute the sewer rental and charge to such non-residential improved property, this Authority may estimate a reasonable applicable sewer rental and charge for such non-residential improved property and such estimated sewer rental and charge shall be the actual sewer rental and charge payable until the required information is filed, provided, however, that no rebates will be paid by this Authority if the information filed reveals a lower indicated sewer rental and charge than that estimated by this Authority.

SECTION 203: If two or more dwelling units, stores, offices, industrial units, etc., are connected to the sewer system through a single lateral or if two or more types of use are made at the same improved property, the sewer rentals and charges payable hereunder shall be computed as though each such dwelling unit, store, office, industrial unit, etc. and each such type of use were a separate improved property or user with a separate connection to a sewer.

SECTION 204: When more than one use occurs on any improved property, the sum of equivalent dwelling units for each separate use will apply in establishing wastewater rates and charges.

SECTION 205: Additional classifications and sewer rentals or charges or modifications of the above schedule or sewer rentals or charges may be established by this Authority from time to time as deemed necessary.

SECTION 206: Nothing herein contained shall be deemed to prohibit this Authority from entering into separate agreements with owners (including any school) with respect to sewer rentals or charges to be imposed in those cases where, due to seasonal fluctuations or other unusual circumstances, the sewer rentals or charges set forth herein shall be deemed by this Authority to be unfair or inequitable.

This amendment to the Sewer Rentals or Charges shall take effect and be applicable to all bills for service on July 13, 2026. As adopted by the Spring-Benner-Walker Joint Authority on the 13th day of July, 2026.