

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

March 23, 2026

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Rodney Maney Douglas McKee Christie McMurtrie
	Benner	Brian Book Willis Houser, Jr William Hughes
	Walker	Dennis Brown Dennis McDowell

GUESTS: See Attached Guest List

CONSULTING SOLICITOR: Michael Levandoski, Esq.

EXECUTIVE DIRECTOR: Will L. Barton

EMPLOYEES: Kelly Gill & Melissa White

CALL TO ORDER:

The March 23, 2026, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 4:00 P.M. by Joseph Galbraith, Chairman. Mr. Galbraith thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording nine members present. Mr. Galbraith, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. Galbraith, Chairman, led the Board members, Professional Services, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. Galbraith asked the Board if there were any questions and/or changes to the March 9, 2026 meeting minutes as presented. **Mr. Brown moved, seconded by Mr. Book to approve the Minutes of the March 9, 2026 Regular Meeting as presented. 9 ayes, 0 nays. The motion carried.**

CORRESPONDENCE:

Pam & Dan Rossman/124 Greens Valley Road – We received an email from Pam and Dan Rossman indicating their property at 124 Greens Valley Road was destroyed by fire on March 7, 2026. The Rossman's are requesting the Authority grant them our personal hardship policy for their property. *Pam and Dan Rossman were provided a letter granting them approval of our personal hardship policy for their property at 124 Greens Valley Road on March 19, 2026.*

Kathy Evey/Right-to-Know Request – We received a Right-to-Know Request from Kathy Evey of 604 Buffalo Run Road, Bellefonte on March 17, 2026 requesting a copy of Spring Benner Walker Joint Authority's latest finance report including reserve funds and bank balances. *The requested information was provided to Mrs. Evey on March 17, 2026.*

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the sewer and water funds for the period ending 02/28/2026. Mr. Galbraith asked if there were any questions regarding the Treasurer's Report. **Mr. Brown moved, seconded by Mr. Book to approve the Treasurer's Report as presented. 9 ayes, 0 nays. The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Payments:

Sewer Revenue Fund Requisition 2020-140 – Mr. McMurtrie presented the Board with Sewer Revenue Requisition #2020-140 in the amount of \$707,847.38. Mr. Galbraith asked if there were any questions regarding the presentation of Sewer Revenue Fund Requisition 2020-140. **Mr. Book moved, seconded by Mr. Brown to approve Sewer Revenue Requisition 2020-140 payable to SBWJA in the amount of \$707,847.38. 9 ayes, 0 nays. The motion carried.**

Bills by Vendor – Water Fund- **Mr. Brown moved, seconded by Mr. Book to approve Bills by Vendor for the Water Fund in the amount of \$8,357.34 as presented. 9 ayes, 0 nays. The motion carried.**

GUESTS:

Brandon & Ariana Tarr – Mr. & Mrs. Tarr attended the Board meeting to inquire about the main sewer line that is located on their property at 203 Forest Pond Lane. The Tarr's wanted to know if there were any updates regarding this being an easement versus ownership. Mr. Barton and Mr. Levandoski reported that they were still looking into this matter. Mr. Levandoski commented that due to the wording of the deed it requires more investigation to clarify.

EXECUTIVE DIRECTOR'S REPORT: Mr. Barton indicated his report was included in the board packets, and had nothing more to address at this time.

SOLICITOR'S REPORT:

Rate Resolution #2026-04 – Mr. Levandoski addressed the revisions to the Authority's rate resolution as presented in Resolution #2026-04. Mr. Levandoski noted that in December 2025 the Authority approved a rate resolution for 2026 and at that time all sewer related fees were placed into a single rate resolution. In January 2026 there was a general motion to accept Benner Township Water Authority's (BTWA) existing rates, which is now incorporated into this resolution in Section 4. Section 5 addresses revisions to the late fees discussed at a previous meeting which establishes a base rate of \$20 plus 10% of the unpaid sewer and water invoice. Section 6.2 addresses the sewer dye test fee that is being amended to reflect \$250 per EDU. Section 3.2 refers to the connection fees for the water system, which are the existing connection fees that were inherited by BTWA. Mr. Levandoski suggested once PA Rural Water Association completes the general rate analysis the fees be reviewed at that time. **Mr. Brown moved, seconded by Mr. Book to adopt the Revisions to Rate Resolution #2026-04 as presented and made a part of these official meeting minutes.** 9 ayes, 0 nays. **The motion carried.**

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS: There was no New Business presented for discussion.

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

EXECUTIVE SESSION – Mr. Galbraith recessed the Board for an Executive Session at 4:16 p.m. to discuss legal. The meeting reconvened at 6:23 p.m.

ADJOURNMENT:

Mr. McDowell moved, seconded by Mr. Brown to adjourn the meeting at 6:24 p.m. 9 ayes, 0 nays. The motion carried.

Respectfully submitted,



Willis Houser, Jr. Secretary



Melissa White, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____

SPRING-BENNER-WALKER JOINT AUTHORITY
170 IRISH HOLLOW ROAD
BELLEFONTE, PA 16823
(814) 355-4778

REGULAR MEETING
March 23, 2026

GUEST LIST

1. BRANDON TARR
2. Aniana Tarr
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____

SPRING-BENNER-WALKER JOINT AUTHORITY

RESOLUTION NO. 2026-04

A RESOLUTION OF SPRING-BENNER-WALKER JOINT AUTHORITY, CENTRE COUNTY, PENNSYLVANIA, ESTABLISHING WASTEWATER RATES, WATER RATES, AND OTHER CHARGES

WHEREAS, the Spring-Benner-Walker Joint Authority (“Authority”) is charged with providing public Sewer Service to portions of its incorporating municipalities under the provisions of the Municipality Authorities Act (“Act”);

WHEREAS, the Authority is also charged with providing public Water Service to portions of Benner Township under the provisions of the Act;

WHEREAS, the Act grants the Authority the power to impose fees and charges at a reasonable and uniform rate;

WHEREAS, the Authority previously adopted resolutions setting forth tapping fees, wastewater rates and other charges; and

WHEREAS, the Authority desires to alter said charges and consolidate all such charges into a single rate resolution.

NOW, THEREFORE, be it resolved by the board of Spring Benner Walker Joint Authority the following:

Section 1. CONNECTION TO COLLECTION SYSTEM

1.1 Building Sewer and Connections

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public or private sewer or appurtenances without first obtaining a written permit from the Authority.

All costs and expenses incidental to the installation and connection of the building sewer shall be the responsibility of the owner. Installation and construction of the building sewer shall be in compliance with the Authority’s Rules and Regulations then in effect.

1.2 Tapping and Similar Fees

- | | |
|----------------------------|-------------|
| 1. Connection Fee | Actual Cost |
| 2. Customer Facilities Fee | Actual Cost |

- | | |
|--|---------------------------------------|
| 3. Reservation of Capacity Fee | as set forth in
Resolution 2007-01 |
| 4. Tapping Fee | |
| a. Capacity Part | \$3,100.00 per EDU |
| b. Collection Part | \$1,900.00 per EDU |
| c. Special Purpose Part (Litke Pump Station) | \$1,750.00 per EDU |
| d. Special Purpose Part (#7 Pump Station) | \$1,520.00 per EDU |

1.3 Act 57 Study

Pursuant to 53 Pa. C.S. § 5607(d)(24)(ii), a copy of the Act 57 Study is attached hereto and is made a part of this resolution.

Section 2. WASTEWATER RATES AND OTHER FEES

2.1 Sewer Rentals

Sections 201 through and including 206 of the Rules and Regulations of the Authority are hereby amended to read as follows:

Sewer rentals or charges are imposed upon and shall be collected from the owner of each improved property which shall be connected to the sewer system, for use of the sewer system, whether such use shall be direct or indirect, and for services rendered by this Authority in connection therewith, including any charges payable by this Authority to the Borough of Bellefonte pursuant to provisions of the Treatment Agreement, which sewer rentals or charges shall commence and shall be effective as of the date of connection of each such improved property to the sewer system, or within ninety (90) days after the date of the Notice to Connect, whichever comes first, and shall be payable as provided herein, in accordance with the following schedule of rates and classifications:

SECTION 201: Residential shall mean each private dwelling unit....\$360.00 per annum, payable at the rate of \$90.00 per quarterly billing period.

Each dwelling unit in a double house, a condominium, a townhouse, a duplex, in a row of connection houses or in an apartment building shall be billed as a separate entity. If two or more families use separate cooking and/or toilet facilities in an improved property, the sewer rental or charge payable hereunder shall be computed as though each such family was a separate user with a separate connection to a sewer.

SECTION 202.1: All owners of non-residential improved properties, connected to the sewer system shall pay sewer rentals or charges at the rate of \$90.00 per quarter annum per unit on the basis of Equivalent Dwelling Units (EDU's) as set forth in the following schedule:

<u>CATEGORY</u>	<u>EQUIVALENT DWELLING UNITS</u>
1. (A) Each retail store, business, industry or professional office having 3 or less employees that are not applicable with any following category	1.00 EDU
(B) Each additional employee	0.16 EDU
(C) Transient persons or employees who are assigned out of the office for the day	0.04 EDU
2. (A) Each business within a home with one person and/or employee part-time in addition to their home charge	0.25 EDU
(B) Each additional employee	0.16 EDU
(C) Each transient employee	0.04 EDU
3. (A) Each restaurant, tavern and club, with 10 seats or less	1.00 EDU
(B) Each additional seat	.05 EDU
4. (A) Each hotel, motel and boarding house, or bed & breakfast, with 5 rental rooms or less	1.00 EDU
(B) Each additional room	.20 EDU
5. Each Jail/Prison or Similar Institution	
(A) Each Employee	0.20 EDU
(B) Each Cell/Room additional	0.20 EDU
6. Each service station, garage and/or automotive repair shop:	
(A) With 3 or less employees	1.00 EDU
(B) Each additional employee	.13 EDU
(C) Each washing bay located in service station, garage or automotive repair shop	.50 EDU
7. Car wash units:	
(A) Each automatic bay	1.50 EDU
(B) Each manual bay	1.00 EDU
8. Each laundromat:	
(A) With 5 washers or less	1.00 EDU
(B) Each additional washer	.20 EDU
9. Each barber shop or beauty shop – Non-residential property:	
(A) Employees contribution as in category 1 above plus	
(B) With 4 chairs or less	1.00 EDU
(C) Each additional chair	.25 EDU

10. Each barber shop or beauty shop – Residential property, in addition to regular residence charge:
 - (A) With 1 chair .50 EDU
 - (B) For each additional chair .25 EDU

11. Each fire company – building only:
 - (A) Accessory uses such as restaurants, bar and club or other related functions shall be charged up to 200 seats an additional 1.00 EDU
 - (B) Each additional 100 seats or fraction of 0.50 EDU

12. Each church, actual house of worship:
 - (A) Parsonage 1.00 EDU

13. Each Grange Hall:
 - (A) Accessory uses and other related functions shall be charged up to 100 seats 1.00 EDU
 - (B) Each additional 100 seats or fraction of 0.50 EDU

14. Each improved property having a commercial garbage grinder, ¾ horsepower or greater per each such grinder 1.00 EDU

15. Each nursing home, hospital or similar institution, the first 4 patients/employees, or combination thereof 1.00 EDU
 - (A) Each additional patient/employee 0.25 EDU

16. Each school, public or private:
 - (A) Elementary schools, per pupil .06 EDU
 - (B) Junior high schools, per pupil .07 EDU
 - (C) Senior high schools, per pupil .08 EDU
 - (D) Vocational high schools, per pupil .07 EDU

17. Daycare Facilities, public or private, shall be charged based on Public Welfare Code Regulations:
 - (A) Relative/Neighbor Care (1-3 children) .25 EDU
 - (B) Family Daycare Home (4-6 children) .50 EDU
 - (C) Group Daycare Home (7-12 children) 1.00 EDU
 - (D) Daycare Center (1-12 children) 1.00 EDU
 - (1) Each Additional Child .08 EDU

18. Campgrounds, with individual water and sewer hookup, per space .25 EDU

19. Each bowling alley (in addition to restaurant facilities, employees or other facilities therein) per 6 lanes or major fraction thereof 1.00 EDU

20. Swimming Pools
- | | |
|--|---------------|
| (A) Per Filter Connection | 2.00 EDUs and |
| (B) Average Patrons x 10 (gpd)/240 (gpd) | |
| (C) Pool side trench drains | 1.00 EDU |
| (D) Miscellaneous: Pool Room Area Drains (per drain) | .50 EDU |

Charge to drain pool (pool capacity divided by 240 to determine current EDU charge.)
Treatment plant must be notified in advance of draining and must grant approval.

21. Each improved property using 240 gallons per day or more, in excess of the amount calculated for employees, will be subject to additional charge per each additional 240 gallons per day 1.00 EDU

SECTION 202.2: Sewer rentals and charges for schools payable hereunder, shall be computed on the basis of the average number of pupils enrolled during the fourth quarter of every year. Teachers and employees shall be included as pupils for purposes of such computation.

SECTION 202.3: Sewer rentals and charges for businesses or industrial units payable hereunder shall be computed on the basis of the average number of employees (including individual owners and employers) as well as other applicable categories presented above.

SECTION 202.4: In the event a non-residential improved property is no longer operative and the building is unoccupied, the owner(s) will be billed as follows:

1. Full quarterly billing for any part of the quarter that the business was operative.
2. A one (1) EDU charge, per quarter, for the time the non-residential improved property is closed and inoperative regardless of the unit charges established for that property when operative.

It will be the responsibility of the owner(s) of said non-residential improved property to notify this Authority, in writing, of such closing, provided, however, that no rebates will be paid by this Authority if the proper notification was not made to this Authority.

SECTION 202.5: If the owner of any non-residential improved property (including any school) shall fail to provide this Authority with complete information required to compute the sewer rental and charge to such non-residential improved property, this Authority may estimate a reasonable applicable sewer rental and charge for such non-residential improved property and such estimated sewer rental and charge shall be the actual sewer rental and charge payable until the required information is filed, provided, however, that no rebates will be paid by this Authority if the information filed

reveals a lower indicated sewer rental and charge than that estimated by this Authority.

SECTION 202.6: No person shall install or operate in any improved property connected to the sewage collection system any garbage grinder equipped with a motor of $\frac{3}{4}$ horsepower or greater, without prior written approval of this Authority.

SECTION 203: If two or more dwelling units, stores, offices, industrial units, etc., are connected to the sewer system through a single lateral or if two or more types of use are made at the same improved property, the sewer rentals and charges payable hereunder shall be computed as though each such dwelling unit, store, office, industrial unit, etc. and each such type of use were a separate improved property or user with a separate connection to a sewer.

SECTION 204: When more than one use occurs on any improved property, the sum of equivalent dwelling units for each separate use will apply in establishing wastewater rates and charges.

SECTION 205: Additional classifications and sewer rentals or charges or modifications of the above schedule or sewer rentals or charges may be established by this Authority from time to time as deemed necessary.

SECTION 206: Nothing herein contained shall be deemed to prohibit this Authority from entering into separate agreements with owners (including any school) with respect to sewer rentals or charges to be imposed in those cases where, due to seasonal fluctuations or other unusual circumstances, the sewer rentals or charges set forth herein shall be deemed by this Authority to be unfair or inequitable.

Section 3. CONNECTION TO WATER SYSTEM

3.1 Building Water and Connections

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public or private water or appurtenances without first obtaining a written permit from the Authority.

All costs and expenses incidental to the installation and connection of the building water shall be the responsibility of the owner. Installation and construction of the building water shall be in compliance with the Authority's Rules and Regulations then in effect.

3.2 Connection Fees

1. Connection Fee	\$360.00
2. Meter Fee	\$200.00

3. Inspection Fee	\$50.00
4. Permit Fee	\$50.00
TOTAL	\$660.00

Section 4. WATER RATES AND OTHER FEES

4.1 Usage Rates

- a. Base Rate – the base rate for water service shall be \$120.00 per quarter for the first 12,000 gallons of water or any portion thereof (including no usage) per quarter.
- b. Overage Rate – the overage rate for water service shall be \$5.00 per quarter for 1,000 gallons (or any portion thereof) of water per quarter over 12,000 gallons.

4.2 Miscellaneous Fees

1. NSF Fee (returned checks or ACH)	\$30.00
2. Disconnect Fee	\$50.00
3. Reconnect Fee	\$50.00
4. After-Hours Reconnect Fee	\$75.00

Section 5. LATE FEES

Any invoice for wastewater rates or water rates that is not paid by the regularly established deadline shall be assessed a late fee equivalent to \$20.00 plus 10% of the unpaid invoice.

Section 6. EQUIPMENT/LABOR FEE SCHEDULE

6.1 Fees

The fee charged by the Authority for equipment, labor, and/or services shall be as follows:

<u>Equipment/Labor</u>	<u>Regular Hourly Rate</u>	<u>Overtime Hourly Rate</u>
Vector Truck	\$247.00	\$370.50
Video Truck	\$231.00	\$346.50

Executive Director	\$105.00	\$157.50
Maintenance Laborer	\$68.00	\$102.00
Office Staff	\$66.00	\$99.00
Video Camera	\$77.00	\$115.50
Backhoe	\$72.00	\$108.00
Manhole Vacuum Test (per manhole)	\$51.00	\$76.50
Tow Behind Sewer Cleaner	\$129.00	\$193.50
Gorman Rupp Pump (4")	\$77.00	\$115.50
Utility Truck	\$62.00	\$93.00
Mack Dump Truck	\$77.00	\$115.50
T-Tag Dump Truck	\$67.00	\$100.50
Pipe Laser (Per Day Rental)	\$129.00	\$193.50
Gas Detector Equipment	\$31.00	\$46.50
Air Compressor	\$46.00	\$69.00
Generator	\$51.00	\$76.50
Pressure Washer	\$41.00	\$61.50
Jack Hammer	\$26.00	\$39.00
Tamper	\$26.00	\$39.00
Lawn Mower	\$11.00	\$16.50
Asphalt Saw	\$26.00	\$39.00
Trash Pump	\$26.00	\$39.00

All work performed outside of the SBWJA's normal operating hours will be charged a rate of 1.5 times the regular hourly rate (the "Overtime Hourly Rate" set forth above). Work performed on weekends or holidays will reflect a four-hour minimum service call. Weekend callouts are in effect from Friday at 3:30 p.m. through Monday at 7:00 a.m. Work performed throughout the week, outside of normal operating hours (7:00 a.m. – 3:30 p.m.), will reflect a two-hour minimum service call. Equipment rates do not include an operator.

Services	Rate
Sewer Dye Test (Deed Transfer)	\$250.00 per EDU
Inspection Fee (New Connections Only, per visit)	\$75.00
Property Posting Fee (Non-Payment)	\$30.00
NSF Fee (Returned Checks or ACH)	\$30.00
Postage	Out-of-Pocket Cost
Consulting Engineer	At Cost Billed to Authority
GIS Integration	At Cost Billed to Authority

6.2 Amendment

Section 1.1(c) of Resolution 2006-01, as amended by Resolutions 2013-04, 2020-01, and 2025-03, is hereby further amended such that the inspection fee set forth in the said Resolution shall be as set forth above (\$250.00 per EDU), and shall be due and payable in all circumstances when the inspection is performed, regardless of whether an illegal connection or a damaged or broken building sewer lateral be found.

Section 6. Repealer

All resolutions, or parts of resolutions, insofar as they are inconsistent herewith, shall be and are hereby, repealed. Specifically, but not limited to, Resolution 2025-03 is revised and replaced by this Resolution.

Section 7. Severability

If any provision or part of this resolution shall be judged to be invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any provision or part not adjudged invalid or unconstitutional.

Section 8. Effective Date

This Resolution shall be effective immediately.

DULY ADOPTED this 13 day of March, 2026, by the Board of Spring-Benner-Walker Joint Authority, Centre County, Pennsylvania, in lawful session, duly assembled.

Attest:

SPRING-BENNER-WALKER JOINT
AUTHORITY

By: Willis C. Housley, II
Secretary

By: Joseph S. Belmont
Chair

(Seal)