

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

September 9, 2024

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Joseph Galbraith Rodney Maney Douglas McKee Christie McMurtrie
Benner	Willis Houser, Jr. William Hughes
Walker	Dennis Brown Dennis McDowell

GUESTS: None present

CONSULTING ENGINEERS: Andy Johnson, P.E. and Steven Gibson, P.E.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Tasha Dutton & Kelly Gill

CALL TO ORDER:

The September 9, 2024, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording eight members present. Mr. Book was excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members, Professional services and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the August 26, 2024 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the Minutes of the August 26, 2024 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

Spring Creek Watershed Commission (SCWC) - We received a letter from Randy Brachbill, Spring Creek Watershed Commission Chairperson, outlining the Watershed Commission's accomplishments this year. Mr. Brachbill also asked that our Authority consider contributing \$2,000.00 in support of the Spring Creek Watershed Commission work in 2024. The SBWJA Board did not wish to make a contribution to the SCWC at this time.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-104— Mr. McMurtrie presented the Board with Revenue Requisition #2020-104 in the amount of \$58,663.41. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-104. **Mr. Brown moved, seconded by Mr. Maney to approve Revenue Requisition 2020-104 payable to SBWJA in the amount of \$58,663.41.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present.

EXECUTIVE DIRECTOR'S REPORT:

Shiloh Road Sewer Extension Project – A town hall meeting has been scheduled for Wednesday, September 25, 2024 at 6:00 p.m. at the Benner Township Municipal building for an updated overview of the project and to address any concerns the residents may have. Mr. Miller indicated notices were sent to the residents affected by the Shiloh Road Sewer Extension on September 9, 2024 informing them of the meeting. The notices also informed the residents of our sewer alignment design being completed significantly to reduce lateral lengths and construction costs for the homeowners, as this was a concern expressed during our early planning stages. Mr. McDowell encouraged all the Board members to attend.

Pump Station #17 (The Mews) – During the August 26, 2024 meeting Mr. Barton had indicated one of the pumps at Pump Station #17 (The Mews) failed and needed to be replaced for an estimated cost of \$7,000.00. A new 3hp pump was ordered and the broken pump was removed and taken to Breon's in Pleasant Gap to determine if the motor can be rebuilt and kept as a spare. Mr. Miller stated that he would like the Board to take a moment to approve the purchase of a new 3hp pump for Pump Station #17 (The Mews). **Mr. Hughes moved, seconded by Mr. McKee to approve the purchase of a new 3hp pump for Pump Station #17 (The Mews) at an estimated cost of \$7,000.00.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

ENGINEER' S REPORT:

Zion Back Road Sewer Line Extension Proposal – Mr. Johnson reviewed the Zion Back Road Sewer Line Extension Proposal that Gwin, Dobson & Foreman (GD&F) provided to the Board. The proposal is to design the sanitary sewer extension to facilitate the proposed Zion Manor Development and Deerhaven Development in Walker Township in the amount of \$18,500.00. GD&F will also prepare and submit permits pertaining to this sewer line extension in the amount of \$4,500.00. The design and permit submission will be complete within four (4) months of the proposal being approved. Bidding and construction is anticipated to take place in 2025. Mr. Miller stated the proposal also includes an estimated cost for construction, based on our Authority completing the work. **Mr. Brown moved, seconded by Mr. Galbraith to approve Gwin, Dobson & Foreman's Zion Back Road Sewer Line Extension Proposal for design and permitting in the amount of \$23,000.00.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Rockview Forestry Pump Station #6A Upgrades Proposal – There have been multiple discussions held regarding the need to upgrade the Rockview Forestry Pump Station. This pump station is 30 years old and the controls need replaced. Gwin, Dobson & Foreman has been asked to prepare a proposal to correct these issues. The upgrades will be made and the costs would be submitted to Rockview as a percentage of our O & M costs for that quarter. Mr. Johnson presented the Board with a proposal to upgrade Rockview's Forestry Pump Station #6A. The proposal is to design a new wastewater pumping station for the Forestry #6A pump station at Rockview in Benner Township. Mr. Johnson stated they are suggesting a much larger wet well and larger pumps. There will also be a need to extend the current fencing, which Mr. Miller was told would not be a problem. The proposed cost of services will be \$26,500.00 for design, \$5,000.00 for permitting, \$4,750.00 for bidding and \$13,250.00 for construction for a total of \$49,500.00. Mr. Johnson indicated the design and permit submission will be complete within four (4) months. Bidding and construction will take place in 2024/2025. **Mr. Galbraith moved, seconded by Mr. McDowell to approve Gwin, Dobson & Foreman's Rockview Forestry Pump Station #6A Upgrades Proposal in the amount of \$49,500.00.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Shiloh Road Sewer Extension Project – Mr. Gibson stated that minor adjustments have been made to approximately six (6) easements for the Shiloh Road Sewer Extension Project.

Annual Clay Shoot – Mr. McDowell provided the Board with Gwin, Dobson & Foreman’s Annual Clay Shoot invitation for October 4, 2024.

OLD BUSINESS: There was no Old Business presented for discussion.

EXECUTIVE SESSION- Mr. McDowell announced an Executive Session was held at 4:00 p.m. today for the Board to discuss personnel.

NEW BUSINESS:

SBWJA Meeting Schedule – Mr. Galbraith stated the Board previously had discussions regarding modifying the SBWJA Meeting Schedule in 2024. **Mr. Brown moved, seconded by Mr. McDowell to revise the SBWJA’s meeting schedule to reflect meetings will remain on the second and fourth Monday of each month, but will start at 4:00 p.m. effective immediately.** 8 ayes, 0 nays, 1 absent. **The motion carried.** Mrs. Gill will contact the local newspaper to obtain a date for publication and will inform the Board of her findings.

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith requested an Executive Session to discuss personnel.

Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:32 p.m. to discuss personnel matters. The meeting reconvened at 8:05 p.m.

ADJOURNMENT:

Mr. Brown moved seconded by Mr. Hughes to adjourn the meeting at 8:05 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Willis Houser, Jr., Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____