

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 22, 2024

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith
		Rodney Maney
		Douglas McKee
		Christie McMurtrie
Benner	Brian Book	
	Willis Houser, Jr.	
	William Hughes	
Walker	Dennis Brown	
	Dennis McDowell	

GUESTS: None present

EMPLOYEES: Will Barton & Kelly Gill

CALL TO ORDER:

The July 22, 2024, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the July 8, 2024 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Maney to approve the Minutes of the July 8, 2024 Regular Meeting as presented. 9 ayes, 0 nays. The motion carried.**

CORRESPONDENCE:

Penn Terra Engineering, Inc. - We received an email from Irene Miller Wetzal, requesting a revised letter of intent to provide sewer service in the amount of 75.00 EDUs for the proposed Zion Manor Subdivision located in Walker Township. The original intent to serve request was for 25.00 EDUs. *Ms. Miller Wetzal was provided with a revised letter of intent for 75.00 EDUs for the proposed subdivision in Walker Township on July 17, 2024. This correspondence will supersede the original intent to serve letter previously provided on June 26, 2024.*

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 06/30/2024. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Brown to approve the Treasurer's Report as presented. 9 ayes, 0 nays. The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-101- Mr. McMurtrie presented the Board with Revenue Requisition #2020-101 in the amount of \$56,731.08. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-101. **Mr. Book moved, seconded by Mr. Galbraith to approve Revenue Requisition 2020-101 payable to SBWJA in the amount of \$56,731.08. 9 ayes, 0 nays. The motion carried.**

GUESTS: There were no Guests present.

SYSTEM OVERVIEW: Mr. McDowell asked Mr. Barton if he had anything to report.

Pump Station #7 (Zion Ridgecrest) – Mr. Barton informed the Board that the new programmable logic controller (PLC) for Pump Station #7 (Zion Ridgecrest) was shipped back to Gorman Rupp to be programmed and it has not been returned to us for installation. The existing PLC was shipped to Radwell the last week of June and Mr. Barton indicated that he received a call from Radwell indicating they were unable to find any issues with the PLC or replicate the faults we were receiving. This has happened on several occasions. Mr. Barton informed the Board the existing PLC was received from Radwell last Friday and was re-installed at Pump Station #7. To date, no further faults have been received.

EXECUTIVE DIRECTOR’S REPORT: Mr. Miller was excused from the meeting.

OLD BUSINESS:

Overview of Services Provided to Benner Township Water Authority (BTWA) - The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 2nd quarter of 2024.

NEW BUSINESS:

Rate Increase – Mr. McDowell reminded the Board that the Authority’s 20-year rate study projection includes a \$5/per quarter/per EDU rate increase every three (3) years with 2025 being the next adjustment and suggested the Authority Board consider this for budget discussions later this year.

Maintenance Laborer – Mr. McKee asked if the Authority has had any luck with filling the open positions in the maintenance department. Mr. Barton indicated that an interview was held last week and the individual is scheduled to complete a ride along later this week to help determine if work in the wastewater industry is acceptable. This is a common practice of the Authority with new employees that don’t have previous experience in the wastewater industry.

Mrs. Gill stated that Guy Woodard of CPI has been in contact with Mr. Miller about two (2) potential candidates as well. One of those candidates submitted a job application late last week and Mr. Miller will review the application upon his return.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. McMurtrie to adjourn the meeting at 7:20 p.m. 9 ayes, 0 nays. The motion carried.

Respectfully submitted,



Willis Houser, Jr., Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____