

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 8, 2024

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Joseph Galbraith Rodney Maney Christie McMurtrie
Benner	Willis Houser, Jr. William Hughes
Walker	Dennis Brown Dennis McDowell

GUESTS: None present

CONSULTING SOLICITOR: Robert Mix, Esq.

CONSULTING ENGINEERS: Andrew Johnson, P.E.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton, Tasha Dutton & Kelly Gill

CALL TO ORDER:

The July 8, 2024, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 6:57 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording seven members present. Mr. Book and Mr. McKee were excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the June 24, 2024 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Brown to approve the Minutes of the June 24, 2024 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE:

Stephen W. Norfolk - We received an email from Stephen W. Norfolk, Land Surveyor requesting a letter of intent to provide sewer service for the proposed Harold J. Krape subdivision along Lower Gyp Road in Benner Township. The proposed subdivision will be for 1.00 EDU. *Mr. Norfolk was provided with a letter of intent for 1.00 EDU for the proposed subdivision in Benner Township on July 3, 2024.*

Penn Terra Engineering, Inc. - We received an email from Irene Miller Wetzel, Penn Terra Engineering, Inc., requesting a letter of intent to provide sewer service in the amount of 25.00 EDUs for Phase 1 of the proposed Zion Manor Subdivision located in Walker Township. *Ms. Miller Wetzel was provided with a letter of intent for 25.00 EDUs for Phase 1 of the proposed subdivision in Walker Township on June 26, 2024.* Mr. Miller indicated he will be meeting with Tom Songer and Robert Poole, next week, to discuss future plans of extending sewer mainline through Walker Township's property. Mr. Miller stated an agreement may need to be executed with Gwin, Dobson & Foreman to complete survey work and design the sewer mainline extension.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-100– Mr. McMurtrie presented the Board with Revenue Requisition #2020-100 in the amount of \$81,181.24. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-100. **Mr. Galbraith moved, seconded by Mr. Brown to approve Revenue Requisition 2020-100 payable to SBWJA in the amount of \$81,181.24.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

GUESTS: There were no Guests present.

SYSTEM OVERVIEW REPORT:

Will Barton, Maintenance Crew Leader, provided an overview of the work completed on the sanitary sewer system for the month of June 2024.

In-Home Inspections - There were 34 in-home inspections completed in the month of June.

Sewer Permits and/or Lateral Inspections - Our maintenance department completed 34 sewer lateral inspections. The office staff received 11 new sewer permit applications in the amount of 11.00 EDUs and issued the permits.

System Maintenance:

Our self-contained breathing apparatuses (SCBA) and gas meters were tested/calibrated. We raised manholes prior to Benner Township's paving projects and troubleshoot issues with our push camera #2. Mr. Barton stated there is currently an issue with the level control system at Pump Station #6 (Rockview) and we are working with Cooper Electric to obtain a transducer to correct the problem.

The rotating assembly was rebuilt as Pump Station #7 (Zion Ridgecrest) and we made corrections to the chlorine ejector systems at Pump Station #18 (Village of Nittany Glen) and Pump Station #7 (Zion Ridgecrest).

The maintenance staff exercised all the valves on the system and completed draw downs. A new sewer tap was installed at 622 Jacksonville Road.

Vector Truck – We completed 8,033 feet of routine jetting and vacuum work in the Zion area and vacuumed out our wet wells along with Beaver Farm's wet well. The Authority jetted a total of 8,033 feet for the month of June.

Video Truck – We completed 8,033 feet of routine video work in the Zion area. The Authority staff also recorded 271 feet of sewer mainline at Rockview, due to a blockage. The Authority recorded a total of 8,304 feet for the month of June.

Sewer Extensions – We reviewed and redlined construction drawings for the Village of Nittany Glen Phase 3A and Deerhaven Phase 4. Mr. Miller and Mr. Barton had a meeting with Matt Harlow from ELA Group, Inc. and Kory from Adamah Management to discuss the remainder of Harvest Meadows being developed. The as-builts were also reviewed and redlined for Elizabeth Dale Townhomes and the construction drawings were reviewed and redlined for the sewer lateral that will serve the Bellefonte Warehouse project. A preconstruction conference was also held for Shady Lane Estates, Phase 1.

Benner Township Water Authority – We had a site visit in Hampton Hills for low water pressure and a site visit in the Opequon development for high water usage. Our staff performed quarterly blowoffs at both systems and a new water lateral inspection was completed at 136 Edward Drive. We collected samples for bacteria testing at both systems and continued Service Line Inventory work, which involved hydro excavation. Mr. Barton completed two (2) Service Line Inventory Surveys. There were three (3) PA One Calls located in June.

Call Outs/ PA One Calls – There were 14 call outs for the month of June. We responded to two (2) emergency PA One Calls and the remaining call outs were for pumps, controls and incoming power issues. Mr. Barton ended the report with a total of 182 PA One Calls being located in June.

Pump Station #7 (Zion Ridgecrest) – Mr. Barton stated there were issues with the programmable logic controller (PLC) at Pump Station #7 (Zion Ridgecrest) last year, which resulted in the PLC being sent to Radwell on multiple occasions for troubleshooting/repairs. The problems with the PLC have reoccurred; therefore, Mr. Barton ordered a PLC for \$4,721.29, which did not include programming, installation or freight. Gorman Rupp was instructed to program the PLC before shipping; however, this was not completed. Mr. Barton spoke with a representative from Gorman Rupp regarding this oversight and is waiting for a response on how we should return the PLC to them for programming. **Mr. Galbraith moved, seconded by Mr. McDowell to approve the purchase of a new PLC in the amount of \$4,721.29 and programming costs that may be associated with the installation of the PLC for Pump Station #7 (Zion Ridge).** 7 ayes, 0 nays, 2 absent. **The motion carried.**

EXECUTIVE DIRECTOR'S REPORT:

Pump Station #2 (Jacksonville Road) & Pump Station #3 (Musser Lane) – The customer's ongoing use of flushable wipes that are clogging the pumps at Pump Station #2 (Jacksonville Road) and Pump Station #3 (Musser Lane) were discussed at the June 24, 2024 Board meeting and it was noted that installing new cutter rings and cutter heads at both pump stations could alleviate the problem. Mr. Miller asked the Board if they could make a motion to purchase the cutter rings and cutter heads in the amount of \$4,375.69 as it was not done at the June 24, 2024 meeting. **Mr. Brown moved, seconded by Mr. McMurtrie to purchase and install new cutter rings and cutter heads at Pump Station #2 (Jacksonville Road) and Pump Station #3 (Musser Lane) in the amount of \$4,357.69.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

July 22, 2024 Board Meeting – Mr. Miller informed the Board that he will not be attending the July 22, 2024 Board meeting.

SOLICITOR'S REPORT: Mr. Mix had nothing to report.

ENGINEER' S REPORT:

Shiloh Road Sewer Extension Project – Mr. Johnson indicated the permits were submitted to PA DEP for the Shiloh Road Sewer Extension on 07/02/2024 and we will now wait for any comments PA DEP may have regarding the project. The hard copies of the permitting submission were provided to the office staff prior to tonight's meeting.

OLD BUSINESS:

Shiloh Road Sewer Extension/Property Appraisals – The Authority received three (3) Bid Proposals for the Shiloh Road Sewer Extension project. Our RFP requested the proposed cost for the appraisal work be represented as the entire cost of the appraisal work as well as the cost of each individual appraisal. Mr. Miller stated that Raymond Ceglar of Appraisal Centre, Inc. provided the Authority with a proposal to complete ninety-one (91) appraisals for \$17,850.00. Christian T. Aumiller of Real Estate Appraisal & Consulting Services provided a proposal for \$29,575.00 and Scott Shamrock of Shamrock Appraisal and Consulting Services provided a proposal for \$75,959.00. **Mr. McDowell moved, seconded by Mr. McMurtrie to accept the proposal for the completion of real estate appraisal services associated with the Shiloh Road Sewer Extension project provided by Raymond Ceglar of Appraisal Centre, Inc. in the amount of \$17,850.00 for the completion of (91) real estate appraisals. 7 ayes, 0 nay, 2 absent. The motion carried.**

SCADA Updates – Mr. Miller spoke with Mr. Lacon from Keystone Engineering Group regarding the need to update our SCADA system because the RTUs we currently use are no longer being manufactured; therefore, we are unable to purchase them in the future. It was noted that the new Modion M221 RTUs and the old SCADAPack 334 can be translated over to 7-bit to allow communications between existing and new hardware. Keystone Engineering indicated five (5) of our meter pit sites have a SmartWire as the controls and one with SCADAPack 100 that will not communicate with the new RTUs; therefore, they will require updates which would cost approximately \$66,950.00. This quote of \$66,950.00 would also include upgrading Pump Station #4 (Pleasant View). Mr. Lacon indicated this upgrade would allow our system to communicate with the old SCADAPack 334 and the new Modion M221 RTUs and that when an old SCADAPack 334 becomes faulty it could be upgraded to the M221 RTU. **Mr. Hughes moved, seconded by Mr. Brown to complete SCADA upgrades at our five (5) meter pit sites and Pump Station #4 (Pleasant View) with Keystone Engineering Group in the amount of \$66,950.00. 7 ayes, 0 nays, 2 absent. The motion carried.** Mrs. Gill asked if this project would be for this year or next year's budget. Mr. Miller indicated he was not sure at this time.

Parking Lot Paving – Mr. Hughes asked if there were any updates regarding the damages occurring to the upper parking lot that was paved late last year. Mr. Barton stated that Eby Paving indicated the damages are normal wear and tear.

NEW BUSINESS:

Agreement of Dedication – Logan Greene Phase 1B (MH-81 – MH-83) – Mr. Miller indicated Logan Greene Phase 1B (MH-81 – MH-83) has met all of our requirements and is ready for approval. **Mr. Houser moved, seconded by Mr. Maney to approve the Agreement of Dedication for Logan Greene Phase 1B (MH-81 – MH-83).** 7 ayes, 0 nays, 2 absent. **The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

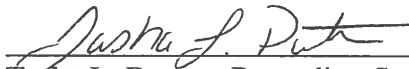
ADJOURNMENT:

Mr. Galbraith moved seconded by Mr. Maney to adjourn the meeting at 7:42 p.m. 7 ayes, 0 nays, 2 absent. **The motion carried.**

Respectfully submitted,



Willis Houser, Jr., Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____