

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

April 22, 2024

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Rodney Maney Douglas McKee Chris McMurtrie
	Benner	Brian Book Willis Houser, Jr. William Hughes
	Walker	Dennis Brown Dennis McDowell

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton & Kelly Gill

CALL TO ORDER:

The April 22, 2024, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the April 8, 2024 meeting minutes as presented. **Mr. Brown moved, seconded by Mr. Galbraith to approve the Minutes of the April 8, 2024 Regular Meeting as presented. 9 ayes, 0 nays. The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 03/31/2024. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Maney to approve the Treasurer's Report as presented. 9 ayes, 0 nays. The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-95– Mr. McMurtrie presented the Board with Revenue Requisition #2020-95 in the amount of \$63,170.03. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-95. **Mr. Book moved, seconded by Mr. Maney to approve Revenue Requisition 2020-95 payable to SBWJA in the amount of \$63,170.03. 9 ayes, 0 nays. The motion carried.**

GUESTS: There were no Guests present.

SYSTEM OVERVIEW: Mr. McDowell asked Mr. Barton if he had anything to report.

SCADA – Mr. Barton reported that following the last meeting he and Mr. Miller had a meeting with Keystone Engineering to discuss the issues surrounding the integration of the new SCADAPack 474 to our current SCADA program. Keystone Engineering believes they have located an alternative SCADAPack that is more simplistic and will serve our needs.

Mr. Miller added that the RTUs (Remote Terminal Unit) the Authority uses to transmit data to the SCADA system are more sophisticated than what they are being used for. There is an ability to start/stop pumps remotely, which Mr. Miller indicated this function is not used because he'd rather staff be on-site to address the alarms being received and make adjustments accordingly. Mr. Miller continued by stating that the RTUs are mainly used to send common alarms (chlorine leak, high/low wet well levels, etc.) and a few pump stations flows and/or levels are being reported as well. During discussions with Keystone Engineering, it was determined that the Authority could use a more simplistic SCADAPack, at a cheaper cost, than the 474 with the exception of the water tank at Supelco, which would require the more sophisticated SCADAPack 474. Mr. Miller also indicated our radios are outdated and will need upgraded as well, but that can occur as each one fails.

Pump Station #7 (Zion Ridgecrest) – Mr. Barton informed the Board that during rain events our flows entering Pump Station #7 (Zion Ridgecrest) have increased significantly. The Authority's maintenance department have been completing jetting/video work in that drainage basin to locate the cause of the increased flows, but to date, they have been unsuccessful. Mr. Barton stated we will continue to look for the cause of the increased flows.

Stony Pointe Development Cross Bore – Mr. Barton informed the Board that while the maintenance department was completing jetting/video work in the Zion area they found a cross bore through the sewer main line that was associated with the installation of the cable in the area. The contractor was aware of the cross bore and failed to contact our Authority to inform us of the damages. Contact has been made with the contractor and they will be invoiced for the repairs completed by our Authority personnel.

EXECUTIVE DIRECTOR'S REPORT:

Gravity Line to Zion Back Road Area (Pump Station Deerhaven/Zion Manor) – Mr. Miller indicated that it was requested that he attend a Walker Township Park & Recreation meeting to discuss our Authority extending sewer main line across Walker Township property to eliminate the installation of two (2) new pump stations. Last week Mr. Miller attended the Park & Recreation meeting and reported that the Walker Township Park & Recreation Board appears to be acceptable to our Authority extending sewer main line across the property. This was after they were made aware of our Authority's existing sewer main lines located throughout the existing park infrastructure including the baseball field and pavilion that were constructed over top of our sewer main line. Mr. Miller reported that he will attend an upcoming Walker Township Supervisor's meeting to discuss obtaining final approval for the proposed project. Mr. Miller is recommending the sewer main line be installed through the middle of the property to avoid the installation of deep sewers using the alignment in the southeastern edge of the park.

Vactor Truck Repairs – Mr. Miller informed the Board that the hydraulic pump in the Vactor Truck malfunctioned last week and the truck is currently sitting in Harrisburg waiting for repairs. The repairs are estimated to cost between \$6,000 and \$10,000 depending on whether or not an additional oil change is needed. That will be determined once the truck is ran and if there are any metal shavings found in the oil pan. **Mr. Brown moved, seconded by Mr. Hughes to authorize the repairs to the Vactor truck as discussed. 9 ayes, 0 nays. The motion carried.**

Elder Cottage Housing Opportunities (ECHO) – Our Authority was recently contacted about ECHO housing being proposed for a property in Benner Township along Bel Air Hills Road. Mr. Miller indicated the ECHO home would consist of a 14' x 40' temporary trailer that will be installed on a family member's property and connected to the public water and sewer that serves the property. Once the family member no longer has a use for the ECHO housing, it will be removed from the property and moved to another location. This elder housing allows the family member to be self-reliant while staying close to loved ones.

Mr. Miller indicated the Authority's rules and regulations don't address this type of housing and asked how the Board would like to proceed. Mr. Book indicated he believes the ECHO home would be charged 1.00 EDU (equivalent dwelling unit), be required to pay a non-refundable tapping fee and have a separate connection to the sanitary sewer. The Board agreed and authorized the Authority staff to work with the Solicitor to modify/cleanup the rules and regulations as they relate to family members living in separate dwellings on the same property and to incorporate ECHO housing into the rules and regulations to include the rate resolution. The rules and regulations will be presented at a future meeting for discussion and/or approval. Mr. Miller also indicated the Authority staff is currently working on revisions to the personnel handbook.

OLD BUSINESS:

Overview of Services Provided to Benner Township Water Authority (BTWA) - The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 1st quarter of 2024. Mr. McDowell asked if there were any questions regarding the information provided.

NEW BUSINESS:

Harvest Meadows Phase 1, Section 3 (31 EDUs) & Section 4 (33 EDUs) - Mr. Miller indicated Harvest Meadows Phase 1, Sections 3 & 4 have met all of our requirements and is ready for approval. **Mr. Book moved, seconded by Mr. Hughes to approve the Agreement of Dedication for Harvest Meadows Phase 1, Section 3 & 4 in the amount of 31.00 EDUs and 33.00 EDUs respectively. 9 ayes, 0 nays. The motion carried.**

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:52 p.m. to discuss legal contract issues. The meeting reconvened at 8:06 p.m.

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

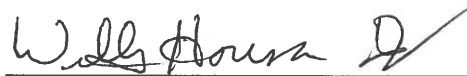
Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

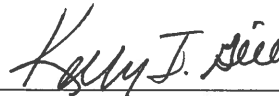
ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. McMurtrie to adjourn the meeting at 8:06 p.m. 9 ayes, 0 nays. The motion carried.

Respectfully submitted,



Willis Houser, Jr., Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____