

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

October 23, 2023

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith
		Rodney Maney
		Douglas McKee
		Christie McMurtrie
Benner	Brian Book	
	Willis Houser, Jr.	
	William Hughes	
Walker	Dennis Brown	

GUESTS: Cady Barcak & Olivia Games

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The October 23, 2023, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Joseph Galbraith, Vice-Chairman. Mr. Galbraith thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording eight members present. Mr. McDowell was excused from the meeting. Mr. Galbraith, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. Galbraith, Vice-Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. Galbraith asked the Board if there were any questions and/or changes to the October 9, 2023 meeting minutes as presented. **Mr. Brown moved, seconded by Mr. Hughes to approve the Minutes of the October 9, 2023 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

Peachey's Poured Walls, Inc. - We received a letter from Paul Fultz, Peachey's Poured Walls, Inc., requesting a letter of intent to provide sewer service for the proposed Henry and Mary Kanagy Subdivision located along Valley View Road in Benner Township. The proposed subdivision is for 1.00 EDU. ***Mr. Fultz was provided with a letter of intent to serve in the amount of 1.00 EDU for the proposed subdivision in Benner Township on October 19, 2023.***

Meghan Sherry/120 Zellers Lane – We received an email from Meghan Sherry, owner of 120 Zellers Lane, requesting the Authority grant the personal hardship policy for her property. Ms. Sherry indicated her residence was destroyed by fire on May 27, 2023. **Mr. Houser moved, seconded by Mr. Book to grant Meghan Sherry the Personal Hardship User Fee Structure for up to six months for her property located at 120 Zellers Lane, Mingoville.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 09/30/2023. Mr. Galbraith asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Maney to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-84– Mr. McMurtrie presented the Board with Revenue Requisition #2020-84 in the amount of \$438,103.67. Mr. Galbraith asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-84. Mr. Maney asked how the Bellefonte Borough bill is calculated. Mr. Miller explained that the invoice is flow based and our Authority pays a percentage of the Borough's wastewater treatment plant's operation and maintenance costs for the quarter. Mrs. Gill indicated the Authority's flows were approximately 71% of the total treatment plant flows for the 3rd quarter 2023.

Mr. Book referenced the capital billing from Bellefonte Borough and asked if we had a description of the work that was completed. Mrs. Gill stated yes, the billing was all associated with an emergency repair to the grit chamber system. Mrs. Gill contacted Frank Noll, Bellefonte Borough Wastewater Treatment Plant Superintendent, for additional details. Mr. Noll indicated the VFDs and PLC controlling the grit chamber system failed, which resulted in the emergency repair. The grit chamber system was in the plans for upgrading at a later date, but due to the failure it was handled as an emergency repair. Mrs. Gill indicated this billing only represented a portion of the billing for this particular job. **Mr. Book moved, seconded by Mr. Maney to approve Revenue Requisition 2020-84 payable to SBWJA in the amount of \$438,103.67.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS:

Cady Barcak & Olivia Games – Cady Barcak and Olivia Games indicated they are Pennsylvania State University students who are majoring in journalism and have partnered with Documenters to attend municipal meetings in rural areas to take notes to share with citizens who are unable to attend the public meeting. The Authority Board and staff welcomed Ms. Barcak and Ms. Games to the meeting and offered to answer questions they may have throughout the evening.

EXECUTIVE DIRECTOR'S REPORT:

Walker Township Act 537 Plan Update – A meeting has been scheduled with the PA DEP, Walker Township Supervisors, Gwin Dobson & Foreman Engineers (GD&F) and our Authority on October 25, 2023 at 1:00 p.m. at the Walker Township Municipal building to discuss the Act 537 Plan Update for Walker Township.

Shiloh Road Sewer Extension Project:

Extension to PA Game Commission Property – Mr. Miller informed the Board that a zoom meeting was held last week amongst the PA Game Commission (PAGC), PSU, GD&F and our Authority which resulted in a right-of-way alignment for the PAGC's proposed property being acceptable to everyone. A majority of the line will be pressurized sewer and will be directional drilled. The next step would involve moving forward with having the Phase I Archaeological Survey completed by Heberling Associates and commencing with right-of-way acquisitions.

Christine Line, Esquire – Mr. Miller reported he recently received a phone message from Christine Line, Esquire indicating she read the Authority's meeting minutes about the delays associated with the connection of the PAGC and she wanted to know who the PAGC's counsel was. Mr. Miller stated he didn't speak with Ms. Line, but assumed she was wanting to know the reasoning for the project delays.

OLD BUSINESS:

Overview of Services Provided to Benner Township Water Authority (BTWA) - The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 3rd quarter of 2023. Mr. Galbraith asked if there were any questions regarding the information provided. Mr. Galbraith stated he appreciates the layout of the information provided.

NEW BUSINESS:

2024 Board Meeting Schedule - The Board reviewed the 2024 Board Meeting Schedule as presented. **Mr. Houser moved, seconded by Mr. Brown to approve the 2024 Board Meeting Schedule as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Revision to Rules & Regulations Standard Detail Drawing No. 28 (1000 Gallon Grease Trap) – Mr. Miller indicated the only modification to Standard Detail Drawing No. 28 (1000 Gallon Grease Trap) was to replace the wording on the rise for the casting. SBWJA staff just recently realized it was not updated to reflect the use of a rubber extension in place of the previous concrete extension. The Authority no longer uses concrete riser rings. **Mr. Book moved, seconded by Mr. Houser to approve the revision to the Authority's rules and regulations as it pertains to Standard Detail Drawing No. 28 (1000 Gallon Grease Trap) as presented and made a part of these official meeting minutes.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Work Session – Mr. Galbraith indicated a work session was held earlier this evening with the entire SBWJA Board and Mrs. Gill to review/discuss the Authority's 12/01/2023 health insurance renewal and additional quotes that were obtained. Prior to the work session Mrs. Gill met with Mr. Galbraith to review the Authority's current plan renewal through Geisinger GFA, which increased by approximately 24% and the additional quotes received from Highmark Blue Shield and Capital Blue Cross. **Mr. Brown moved, seconded by Mr. Maney to approve switching to the Highmark Blue Shield PPO Platinum \$0 plan for the December 1, 2023 to November 30, 2024 contract cycle.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR:

Geisinger Facility (Buckaroo Lane) – Mr. Galbraith stated he recently noticed a job trailer being moved into the property owned by Geisinger located directly behind the Weis Store in Bellefonte and wanted to know if they were starting construction of the facility. Mr. Miller stated they will need to complete site development work before construction can commence and informed the Board that they will be installing a privately owned grinder pump (duplex) to connect to our sewer system.

Benner Pike Car Wash – Mr. Galbraith asked if we have received any information about a proposed car wash facility at the corner of Benner Pike and Amberleigh Lane. There is currently a sign indicating a car wash is coming soon. Mr. Miller stated that we have not received any information about a proposed car wash at that location.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Book moved, seconded by Mr. Hughes to adjourn the meeting at 7:25 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,

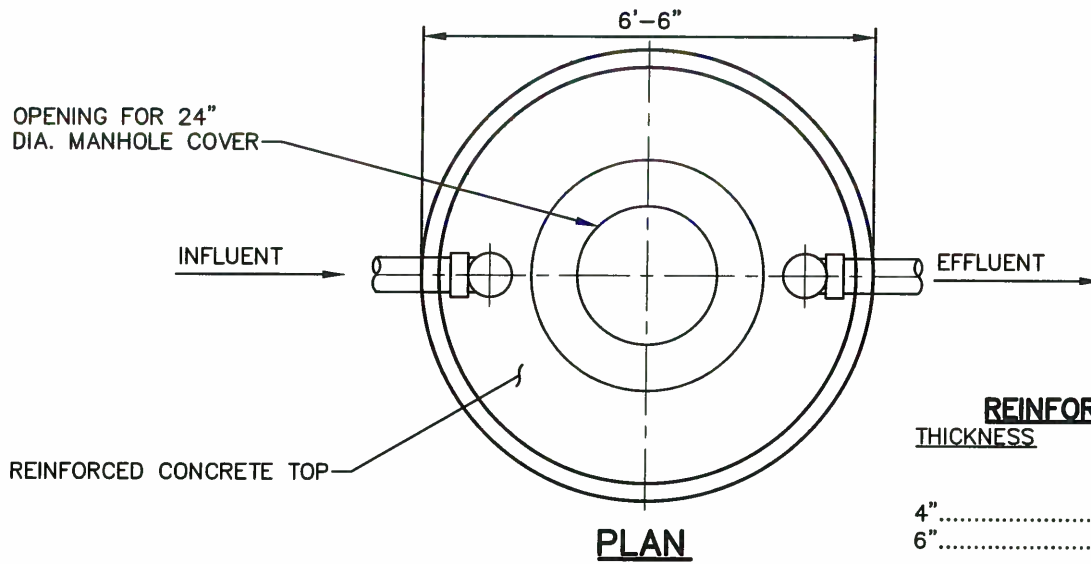


Willis Houser, Jr., Secretary



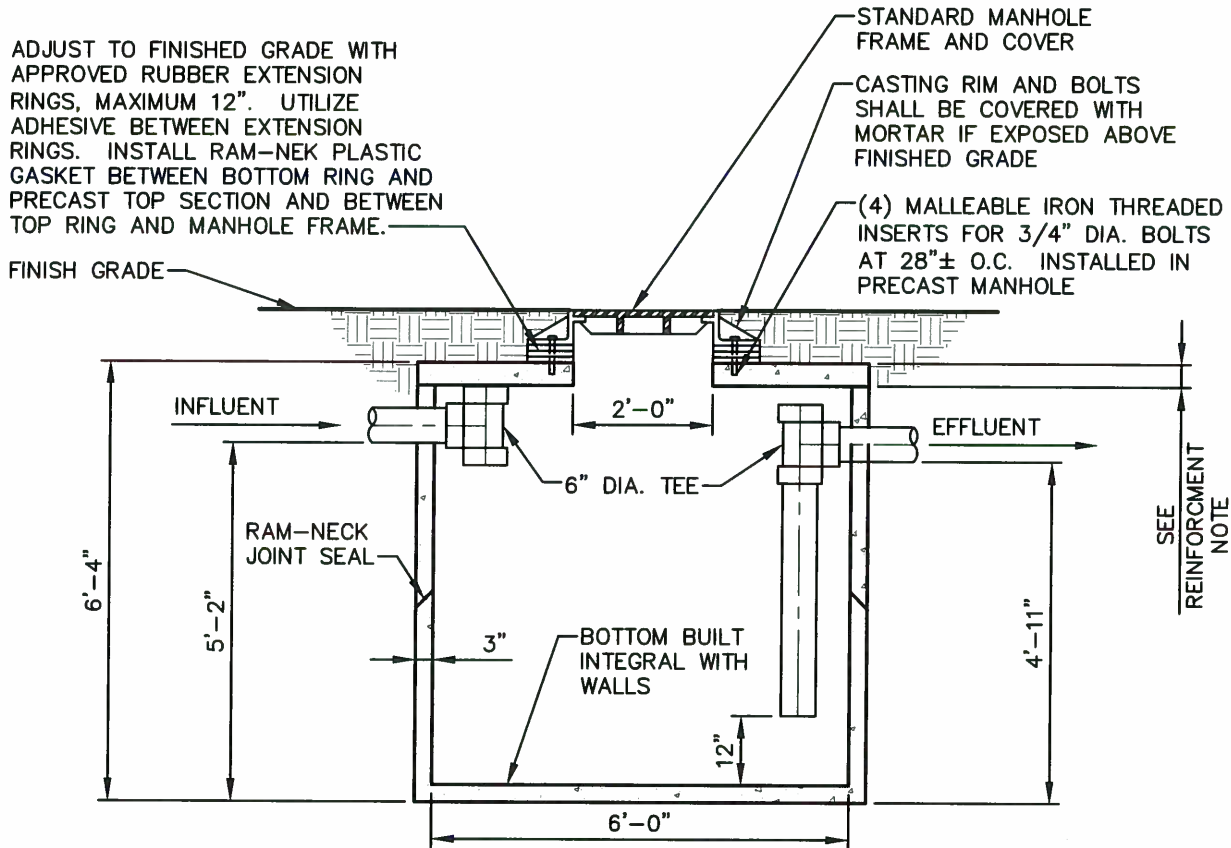
Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____



REINFORCEMENT NOTE

THICKNESS	TYPE OF REINFORCEMENT
4"	6"x6"x6" MESH
6"	1/2" DIA. BAR (BOTH WAYS)



1000 GALLON GREASE TRAP
 NOT TO SCALE

1000 GALLON GREASE TRAP	SPRING - BENNER - WALKER JOINT AUTHORITY	DATE 10/11/23
		SCALE NTS
		PROJECT
		SHEET 28