

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 24, 2023

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Rodney Maney Chris McMurtrie
	Benner	Brian Book Willis Houser, Jr. William Hughes
	Walker	Dennis Brown

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton & Kelly Gill

CALL TO ORDER:

The July 24, 2023, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Joseph Galbraith, Vice-Chairman. Mr. Galbraith thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording six members present. Mr. Book entered the meeting at 7:08 p.m. Mr. Kuzemchak and Mr. McDowell were excused from the meeting. Mr. Galbraith, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. Galbraith, Vice-Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. Galbraith asked the Board if there were any questions and/or changes to the July 10, 2023 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. McMurtrie to approve the Minutes of the July 10, 2023 Regular Meeting as presented.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 06/30/2023. Mr. Galbraith asked if there were any questions regarding the Treasurer's Report. **Mr. Houser moved, seconded by Mr. Maney to approve the Treasurer's Report as presented.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-78– Mr. McMurtrie presented the Board with Revenue Requisition #2020-78 in the amount of \$57,438.38. Mr. Galbraith asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-78. **Mr. Brown moved, seconded by Mr. Maney to approve Revenue Requisition 2020-78 payable to SBWJA in the amount of \$57,438.38.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

SYSTEM OVERVIEW:

Mr. Galbraith asked Mr. Barton if he had anything to report. Mr. Barton stated he didn't have a system overview to report for this meeting, but had a couple of items to mention.

Retaining Wall Project (Parking Lot) – Mr. Barton reported the maintenance department continues to work on the retaining wall project. The steps and the upper-level pad were poured earlier today and the remainder of the wall should be finished later this week. The paving will be completed later this year to allow for any settling to occur.

Pump Station #16 (Benner Commerce) – Mr. Barton stated the repairs to the wet well at Pump Station #16 (Benner Commerce) will begin soon. This will involve pouring new concrete and epoxy lining the bottom and walls of the wet well.

Pump Station #7 (Zion Ridge) Well Drilling – As discussed during the last meeting, the well was drilled at Pump Station #7 (Zion Ridge) and we are currently waiting for the well driller to return to install the constant pressure system and the piping into the pump station. Mr. Miller added that the cost of drilling the well will be fairly insignificant due to the depth being at 120 feet; therefore, he believes this capital improvement project will pay for itself in less than three years due to the large water bills this Authority was paying to Walker Township Water Association for this particular pump station.

EXECUTIVE DIRECTOR'S REPORT: Mr. Miller had nothing further to discuss.

OLD BUSINESS:

Overview of Services Provided to Benner Township Water Authority (BTWA) - The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 2nd quarter of 2023. Mr. Galbraith asked if there were any questions regarding the information provided. Mr. Galbraith stated he appreciates the layout of the information, which makes it easier to read.

Mr. Book entered the meeting at 7:08 p.m.

Mr. Miller stated it's a fairly insignificant time restraint placed on SBWJA personnel performing the functions for the BTWA, but it is an extremely important service provided to the customers of the BTWA that don't have anyone else to rely on to complete the work. Mr. Miller stated he believes it would be very difficult for the customers of the BTWA if our Authority was no longer able to provide this service.

NEW BUSINESS:

Sewer Extension Agreement Village of Nittany Glen Phase VII (47 EDUs) - Mr. Miller indicated the developer for the Village of Nittany Glen, Phase VII is ready to proceed with a mainline sewer extension. The flow from this particular phase will tie into Pump Station #18 (Village of Nittany Glen), which will soon be dedicated to our Authority. The developer is currently working on the bonding and agreement of dedication for the pump station. **Mr. Book moved, seconded by Mr. Hughes to approve the Sewer Extension Agreement for the Village of Nittany Glen Phase VII in the amount of 47 EDUs. 7 ayes, 0 nays, 2 absent. The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

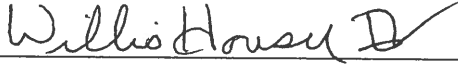
Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. McMurtrie to adjourn the meeting at 7:12 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Willis Houser, Jr., Secretary



Kelly J. Giff, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____