
SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

June 26, 2023

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Joseph Galbraith Rodney Maney Chris McMurtrie
Benner	Brian Book Willis Houser, Jr. William Hughes
Walker	Dennis Brown Dennis McDowell

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton & Kelly Gill

CALL TO ORDER:

The June 26, 2023, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording eight members present. Mr. Kuzemchak was excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the June 12, 2023 meeting minutes as presented. **Mr. Maney moved, seconded by Mr. McMurtrie to approve the Minutes of the June 12, 2023 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

Thank You – Mr. McDowell read a thank you card forwarded by our employee, Tasha Dutton, and her family for the cookie platter provided by the Authority for the recent passing of their sister.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 05/31/2023. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. Mr. McDowell then referenced the capital improvements payable to Bellefonte Borough through 05/31/2023 in the amount of \$46,186.58 which is nearing the budgeted amount of \$50,000.00 and asked if we know what those costs from Bellefonte Borough were related to. Mrs. Gill indicated that Bellefonte Borough provides us with a detailed description of their billings, which she reviews and asks for more information, if needed, prior to submitting the invoices for Board approval. Mrs. Gill continued by stating that these costs are for the 4th quarter 2022 billing and were mostly relating to the controls upgrade project that Bellefonte Borough previously informed us of. Mrs. Gill stated that typically Bellefonte Borough will contact us if they are proposing a project that's larger than a normal expense so we can budget accordingly. Mrs. Gill informed the Board that Bellefonte Borough's 1st quarter 2023 invoice did not include any capital improvement billings. **Mr. Book moved, seconded by Mr. Galbraith to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-76– Mr. McMurtrie presented the Board with Revenue Requisition #2020-76 in the amount of \$63,094.90. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-76. **Mr. Book moved, seconded by Mr. Hughes to approve Revenue Requisition 2020-76 payable to SBWJA in the amount of \$63,094.90.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Shiloh Road Sewer Extension Project:

Sewer Capacity Concerns – Mr. Miller informed the Board that last week Benner Township reached out to our Authority requesting information on the sewer capacity available to the SBWJA at the Bellefonte Borough Wastewater Treatment Plant (BBWWTP) as a result of questions being asked at their Board of Supervisors meetings. Mr. Miller provided the following details to Benner Township regarding our Authority's sewer capacity at the BBWWTP:

- ◆ The BBWWTP is permitted at 3.22 million gallons per day (MGD)
- ◆ The current average combined flow into the BBWWTP in 2022 was approximately 1.8 MGD
- ◆ SBWJA has 1.64 MGD of sewer capacity reserved at the BBWWTP
- ◆ SBWJA's daily average flow is 1.3 MGD
- ◆ SBWJA's 2022 Chapter 94 Report indicates an average flow/EDU is 100 GPD
- ◆ SBWJA current reserve capacity would allow for the connection of approximately 3,000 additional homes; New commercial/industrial high-water users would impact this estimate
- ◆ SBWJA has the option to purchase additional sewer capacity at the BBWWTP when nearing our reserve capacity allotment; the price of the capacity would be determined through an Act 57 study

On-Site Meetings with Residents – Mr. Miller informed the Board that he continues to meet with homeowners of the Shiloh Road Sewer Extension Project to review the proposed route of the sewer as it relates to their individual sewer connection.

PA Game Commission (PAGC) – Mr. Miller informed the Board that Gwin, Dobson & Foreman (GD&F) spoke with DCNR last week about obtaining approval to construct a sewer line within the conservation easement that is in place within Penn State property to serve the PAGC's proposed facility. DCNR has verbally indicated their approval; however, the PAGC will require written approval before authorizing Heberling Associates to complete the Phase I Archaeological Survey. Mr. Miller reminded the Board that the PA DEP is requiring the PAGC's planning to be approved before GD&F can submit permits for the Shiloh Road project.

Reconditioned VFD at Pump Station #7 (Zion Ridge) – Mr. Miller informed the Board that the issue surrounding the reconditioned variable frequency drive (VFD) at Pump Station #7 (Zion Ridge) has been remedied. Gorman Rupp was hired to complete a site visit to troubleshoot the issues surrounding the reconditioned VFD and determined the software that was loaded onto the reconditioned VFD was outdated and not allowing it to communicate properly. Gorman Rupp reprogrammed the PLC (programmable logic controller) to read the software version on the VFD and everything is now functioning properly.

OLD BUSINESS:

Dollar General (Pleasant Gap) – Mr. Galbraith inquired about the status of the proposed Dollar General in Pleasant Gap. Mr. Miller stated the project seems to be moving forward. They have obtained the required PennDOT highway occupancy permit, applied for their sewer permit application and paid the necessary tapping fees.

NEW BUSINESS:

Maintenance Assistant/Laborer – Mr. McDowell stated that last week when he stopped by the Authority office the Authority personnel were conducting an interview of a potential candidate for the Maintenance Assistant/Laborer position and asked how the interview went. Mr. Miller stated the applicant was offered the position contingent upon having the required pre-employment physical and drug and alcohol testing completed. The anticipated start date is July 17, 2023.

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

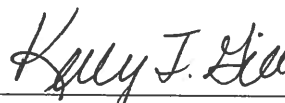
ADJOURNMENT:

Mr. Galbraith moved, seconded by Mr. Hughes to adjourn the meeting at 7:31 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Willis Houser, Jr., Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____