

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

April 24, 2023

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Joseph Galbraith Richard Kuzemchak Rodney Maney Chris McMurtrie
Benner	Brian Book Willis Houser, Jr. William Hughes
Walker	Dennis Brown

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton & Tasha Dutton

CALL TO ORDER:

The April 24, 2023, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Joseph Galbraith, Vice-Chairman. Mr. Galbraith thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Willis Houser, Jr., Secretary, took Roll Call, recording eight members present. Mr. McDowell was excused from the meeting. Mr. Galbraith, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. Galbraith, Vice-Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. Galbraith asked the Board if there were any questions and/or changes to the April 10, 2023 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. McMurtrie to approve the Minutes of the April 10, 2023 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

PennTerra Engineering, Inc. - We received a letter from Anthony Fruchtl, PennTerra Engineering, Inc., requesting a letter of intent to provide sewer service for the proposed WaWa's convenience store in Benner Township. PennTerra Engineering, Inc. provided the Authority with an executed EDU Assessment Form to assist in determining the total number of EDUs required for this project. *Mr. Fruchtl was provided with a letter of intent in the amount of 4.64 EDUs for the proposed project in Benner Township on April 17, 2023.*

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 03/31/2023. Mr. Galbraith asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Brown to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-72– Mr. McMurtrie presented the Board with Revenue Requisition #2020-72 in the amount of \$97,320.08. Mr. Galbraith asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-72. **Mr. Book moved, seconded by Mr. Brown to approve Revenue Requisition 2020-72 payable to SBWJA in the amount of \$97,320.08.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Discontinuance of SCADA Pack – During the March 13, 2023 regular meeting there was discussion regarding a notice the Authority received from Schneider Electric that the SCADAPack 334 will no longer be available for purchase after June 30, 2023. It was noted that Schneider Electric recommended the SCADAPack 334 be replaced with a SCADAPack 474. At the time of the meeting Mr. Miller had recommended spare SCADAPack 334's be purchased and held in storage for future use.

Mr. Miller informed the Board that he recently spoke with the Authority's radio telemetry engineer, Paul Lacon, and Mr. Johnson regarding the programmable logic controllers (PLCs), which transfer information from the pump stations back to the office through radio telemetry. Mr. Lacon informed Mr. Miller it would be easier than previously discussed to integrate the newly upgraded version of the PLCs in conjunction with the version we are currently utilizing. The information Mr. Lacon provided will result in the Authority purchasing fewer SCADAPack 334's. Mr. Miller will provide the Board with a proposal to purchase a minimal number of SCADAPack 334's.

Shiloh Road Sewer Extension Project – The staff at Gwin Dobson & Foreman (GD&F) are currently preparing a component III planning module for the PA Game Commission. The PA DEP has requested the PA Game Commission's planning be approved before GD&F submits permits for the Shiloh Road project.

OLD BUSINESS:

Overview of Services Provided to Benner Township Water Authority (BTWA) - The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 1st quarter of 2023. Mr. Galbraith asked if there were any questions regarding the information provided.

Mr. Book asked if the BTWA will have Spring Benner Walker Joint Authority administer the service line inventories program. Mr. Book took a brief moment to explain the new Lead and Copper Rule Service Line Inventories. It was noted that the EPA published Lead and Copper Rule Revisions in January 2021, which requires all community and nontransient noncommunity water systems to submit a service line inventory to DEP by October 16, 2024. Mr. Miller indicated our employees will administer this program for the BTWA.

Mr. Galbraith asked if the customers of BTWA are metered and if Spring Benner Walker Joint Authority reads the meters. Mr. Miller stated that all BTWA customers have meters and they are read by our employees on a quarterly basis.

Mr. Galbraith then asked if Rockview provides the water to the customers of Peru. Mr. Miller stated the Department of Public Welfare, which managed the state prison systems prior to the creation of the Department of Corrections agreed to provide water to the residents of Peru in the early 1930's due to the prison's tannery contaminating the private wells in Peru.

NEW BUSINESS:

Harvest Meadows Phase 1, Section 1 (33.00 EDUs) – Mr. Miller indicated Harvest Meadows Phase 1, Section 1 in the amount of 33.00 EDUs has met all of our requirements and is ready for approval. **Mr. Houser moved, seconded by Mr. Book to approve the Agreement of Dedication for Harvest Meadows Phase 1, Section 1 in the amount of 33.00 EDUs.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR:

SBWJA Office/Front Parking Lot – Mr. Galbraith asked for an update on the proposed renovations to the front parking lot. Mr. Barton indicated we are waiting on Centre Concrete to pour the top blocks and once that is completed the maintenance department will start the project.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Galbraith had nothing to report.

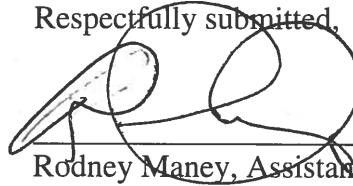
Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Brown moved, seconded by Mr. Houser to adjourn the meeting at 7:16 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Rodney Maney, Assistant Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____