

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**February 27, 2023**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith
		Richard Kuzemchak
		Rodney Maney
		Chris McMurtrie
<b>Benner</b>	Brian Book	
	Willis Houser, Jr.	
	William Hughes	
<b>Walker</b>	Dennis Brown	
	Dennis McDowell	

**GUESTS:** None present

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Will Barton & Kelly Gill

### **CALL TO ORDER:**

The February 27, 2023, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 6:54 P.M. by Dennis McDowell, Chairman. Mr. McDowell indicated the meeting would start early due to inclement weather. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

### **ROLL CALL:**

Willis Houser, Jr., Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the February 13, 2023 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Kuzemchak to approve the Minutes of the February 13, 2023 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

**CORRESPONDENCE:** There was no Correspondence presented for discussion.

**FINANCIAL REPORTS:**

**Treasurer's Report:** Mr. McMurtrie reviewed the financial reports for the period ending 01/31/2023. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Maney to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2020-68–** Mr. McMurtrie presented the Board with Revenue Requisition #2020-68 in the amount of \$480,457.54. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-68. **Mr. Book moved, seconded by Mr. Maney to approve Revenue Requisition 2020-68 payable to SBWJA in the amount of \$480,457.54.** 9 ayes, 0 nays. **The motion carried.**

**Semi-Annual 2020 Bond Interest Payment –** Mr. McMurtrie indicated the Authority's semi-annual 2020 bond interest payment in the amount of \$109,693.13 was presented for approval at the meeting. Mr. McDowell asked if there were any questions regarding the bond payment. **Mr. Book moved, seconded by Mr. Kuzemchak to approve the semi-annual 2020 bond interest payment in the amount of \$109,693.13.** 9 ayes, 0 nays. **The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

## EXECUTIVE DIRECTOR'S REPORT:

### Shiloh Road Sewer Extension Project:

**PA Fish & Boat Commission (Habitat Improvement)-** During previous meetings of the Authority, discussions were held about completing stream (habitat) improvements to the section of Spring Creek where our sewer mainline will cross as part of the Shiloh Road Sewer Extension project. Mr. Miller indicated that he began looking into this further and found out that the PA Fish & Boat Commission will design the work and apply for a grant to pay for all of the materials associated with the habitat improvements. It is Mr. Miller's understanding that the grant monies are automatically awarded as part of the Watershed Conservation Program. The Authority will provide the right-of-way to access the property and also the equipment to complete the work. Mr. Miller believes this work will take a couple of days to complete. Mr. Miller stated he has been informed that the stretch of Spring Creek from the UAJA outflow downstream to the I-99 bridge is the worst section of Spring Creek in its entirety due to slow water, silty buildup. He understands UAJA has also instituted some changes to their outflow to help with water temperature issues. Mr. Miller indicated the PA Fish & Boat Commission has been wanting to complete the work to this area, but has been unable to complete the work due to limited access. Mr. Miller stated a meeting will be held on site within the next few weeks to develop a plan. Mr. Miller informed the Board the habitat improvement will be very little expense on our Authority's part.

**PA Game Commission Proposed Facility -** Mr. Miller reported that following the last meeting he contacted Mr. Mix to have him draft an agreement to present to the PA Game Commission for a sewer extension to their parcel located at the Shiloh Road exit. Mr. Miller stated GD&F is unable to proceed with the remainder of the permitting until they know if the PA Game Commission will be included in the project. Mr. Miller provided the Board with a copy of an agreement that was prepared by Mr. Mix and indicated if it's acceptable with the Authority Board, he will forward the agreement to the PA Game Commission tomorrow. He would then give them 7-10 days to sign and return the agreement or they won't be part of this project. The agreement will require the PA Game Commission to complete and pay for the component III planning module, reimburse our Authority for the design of the sewer extension to their property and the construction of the sewer facilities. All costs associated with preparing the agreement and having it finalized will also be paid by the PA Game Commission. Mr. Book asked if a motion was required to proceed and Mr. Miller stated yes. **Mr. McMurtrie moved, seconded by Mr. Book to approve the Article of Agreement (Cooperative Agreement) drafted by Mr. Mix to present to the PA Game Commission for extending public sewer to their property along Shiloh Road and to authorize Mr. Miller to present the agreement to the PA Game Commission. 9 ayes, 0 nays. The motion carried.**

**Walker Township Act 537 Plan** – Mr. Miller reported that earlier today he met with Gwin, Dobson & Foreman Engineers (GD&F) to complete a drive thru of the portions of Walker Township that currently do not have public sewer. The site visit was necessary to familiarize GD&F with the area so they can provide a proposal (cost) to complete the work to update Walker Township’s Act 537 Plan as they requested. GD&F will likely have a proposal drafted for presentation at the Authority’s next meeting.

**OLD BUSINESS:** There was no Old Business presented for discussion.

**NEW BUSINESS:**

**Agreement of Dedication – Logan Greene Phase 1A, Section 4 (18 EDUs)** – Mrs. Gill indicated the agreement of dedication for Logan Greene Phase 1A, Section 4 will be postponed until the next meeting due to not receiving the documents prior to the meeting.

**QUESTIONS FOR THE EXECUTIVE DIRECTOR:** There were no questions asked of the Executive Director.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee:** Mr. Galbraith had nothing to report.

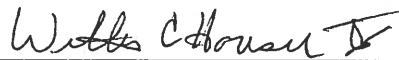
**Facilities Committee:** Mr. Houser had nothing to report.

**Financial Committee:** Mr. McMurtrie had nothing to report.

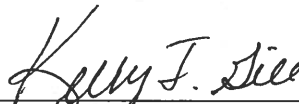
**ADJOURNMENT:**

**Mr. Maney moved, seconded by Mr. Kuzemchak to adjourn the meeting at 7:11 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,



Willis Houser, Jr., Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_