

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

May 23, 2022

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Richard Kuzemchak Rodney Maney Christie McMurtrie
	Benner	Brian Book
	Walker	Dennis McDowell Joseph Swanderski

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The May 23, 2022, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Joseph Swanderski, Secretary, took Roll Call, recording seven members present. Mr. Hoffman and Mr. Houser were excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the May 9, 2022 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Maney to approve the Minutes of the May 9, 2022 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE:

Tammy Ripka (167 Noll Street) – We received a letter from Tammy Ripka requesting a reduction in the sewer bill for her property located at 167 Noll Street, Pleasant Gap. The water service was terminated at the curb on 03/29/2022 by the Spring Township Water Authority at the request of the homeowner. Mrs. Ripka does not reside at the property and is asking for the Authority to approve the reduced user fee for the property. Mrs. Gill indicated she believes the property is currently uninhabitable and the owner will eventually be removing the existing mobile home and replacing it with a new one. Mr. McDowell asked if everyone was acceptable with approving the reduced user fee for the property and everyone agreed. Mr. Book asked if a motion was necessary since we are following our policy and Mr. McDowell stated no.

William Elder – We received a request for public records from William Elder of 1144 Zion Ridge Avenue, Bellefonte on 05/13/2022. Mr. Elder requested the number of EDUs served by the Authority and was provided with a response on 05/17/2022.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 04/30/2022. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Maney to approve the Treasurer's Report as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-51– Mr. McMurtrie presented the Board with Revenue Requisition #2020-51 in the amount of \$54,116.68. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-51. Mr. Book referenced the line item payable to Keystone Engineering Group for troubleshooting SCADA issues and asked Mr. Miller to provide a background of the issues. Mr. Miller indicated the issues were discussed at the last meeting when the Authority Board approved the SCADA upgrade and provided Mr. Book with an overview of that discussion. Mr. Book then referenced the line item payable to GeoDecisions for GIS support and asked Mr. Miller to provide a background of that as well. Mr. Miller stated most of that work is for new construction to be uploaded into our GIS mapping (ESRI). The Authority has an ongoing contract with GeoDecisions for this work.

Mr. Swanderski noted the payment to Gwin, Dobson & Foreman for the final design of the Shiloh Road Sewer Extension project and wanted to know where we stood with the budgeted amount. Mr. Miller stated that based on the most recent invoice we have approximately \$25,000 remaining of the final design portion of the contracted amount and the final design is mostly completed except for the pump stations so he believes we are right on track.

With no further questions, **Mr. Book moved, seconded by Mr. Maney to approve Revenue Requisition 2020-51 payable to SBWJA in the amount of \$54,116.68. 7 ayes, 0 nays, 2 absent. The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

PennDOT SR 3001/3004 Project – Mr. Miller informed the Board that the last couple of weeks the Authority maintenance crew has been raising the manholes for the resurfacing of Spring Creek Road/Paradise Road.

PennDOT SR 550/64 Project – Mr. McDowell indicated last week he went to visit the maintenance crew who were raising manholes as part of the SR 550/64 project and they had already left the job site. During his visit he spoke with the former owner of the construction company who indicated the Authority's maintenance crew did an outstanding job with raising the manholes for the project. Mr. McDowell asked Mr. Miller to pass that along to the maintenance crew.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Sewer Extension Agreement – Harvest Meadows Phase 1 (138 EDUs) - Mr. Miller indicated the developer for Harvest Meadows Phase 1 has submitted a sewer extension agreement and will be ready to proceed with a mainline sewer extension in the near future. Harvest Meadows is located by the University Park Airport along Fillmore Road and surrounds the State College Borough Authority's well field. Mr. Galbraith inquired about our limit on EDUs per phase and asked if we should approve the entire 138 EDUs this evening. Mr. Miller stated the entire phase 1 will need approved tonight to satisfy planning through PA DEP, but we will restrict how many EDUs and which phase we allow them to purchase sewer permits for. **Mr. Book moved, seconded by Mr. Galbraith to approve the Sewer Extension Agreement for Harvest Meadows Phase 1 in the amount of 138 EDUs. 7 ayes, 0 nays, 2 absent. The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR: There were no additional questions asked of the Executive Director.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman was absent.

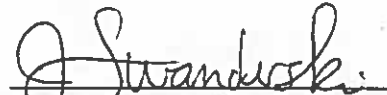
Facilities Committee: Mr. Houser was absent.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Book moved, seconded by Mr. Maney to adjourn the meeting at 7:17 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Joseph Swanderski, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____