

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the May 24, 2021 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Minutes of the May 24, 2021 Regular Meeting as presented.** 6 ayes, 0 nays, 2 absent, 1 abstention. **The motion carried.** Mr. McDowell abstained due to being absent from the May 24, 2021 meeting.

Montana Moyer – Mr. Miller introduced the Authority's newest employee to the Authority Board. Mr. Montana Moyer began employment with our Authority on June 7, 2021 in the maintenance department.

CORRESPONDENCE:

Luke Peters - We received a letter of resignation from Luke Peters indicating that June 24, 2021 will be his last day of employment with SBWJA.

Penn Terra Engineering, Inc. - We received an email from Roxanne Corson of Penn Terra Engineering, Inc. requesting a letter of intent to provide sewer service in the amount of 10 EDUs for the Benner Pike Townhomes in Benner Township. Penn Terra Engineering was provided with a letter of intent for sewer service in the amount of 10 EDUs on June 10, 2021.

Centre Lime & Stone Company, Inc. – We received a letter from Carl V. Bankert of Centre Lime & Stone Company, Inc. (Glenn O. Hawbaker, Inc.) indicating they are no longer interested in reserving 29 EDUs for Spring Corners. Mr. Miller stated the parcel of land associated with Spring Corners was located at the corner of Harrison Road and West College Avenue in Pleasant Gap.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-29 – Mr. Heny presented the Board with Revenue Requisition #2020-29 in the amount of \$61,898.50. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition #2020-29. **Mr. Swanderski moved, seconded by Mr. Galbraith to approve Revenue Requisition 2020-29 payable to SBWJA in the amount of \$61,898.50.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

GUESTS:

John Kostas – Mr. Kostas indicated he had nothing to present to the Board at this time.

SYSTEM OVERVIEW REPORT:

Will Barton, Maintenance Crew Leader, provided an overview of the work completed on the sanitary sewer system for the month of May 2021.

In-Home Inspections - There were 34 in-home inspections completed in the month of May. Mr. Barton stated there were five (5) violations noted and all have been corrected.

Sewer Permits and/or Lateral Inspections - Our maintenance department completed five (5) sewer lateral inspections throughout the system in May. There were four (4) new connections and one (1) alteration to an existing sewer lateral in Pleasant Gap. The office staff received three (3) new sewer permit applications in the amount of 3.00 EDUs.

System Maintenance – Mr. Barton explained most of the time in May was spent upgrading Pump Station #11 (Jenny Gap). It was noted that the control panels and pumps have been installed at Pump Station #11 (Jenny Gap) and the installation of a retaining wall and yard restoration remain.

We met with nine (9) homeowners throughout the system to address different issues ranging from sewer backups, drainage problems, broken cleanout caps and discussions with homeowners regarding our current specifications. Our staff repaired the chlorine feed system at Pump Station #6 (Rockview) and corrected issues with two (2) manholes.

Our personnel prepped the manholes that will be affected by Benner Township's paving project on Upper Gyp and West Water Street.

Benner Township Water Authority –The monthly analytical testing was performed and the chlorine feed system within the Hampton Hills well house was repaired. Our staff also verified a private well was properly disconnected at 258 Edward Drive. There were five (5) PA One Calls located in May.

Video Truck – Our personnel completed 10,934 feet of video inspection work in the Pleasant Gap area for the month of May.

Vactor Truck – We jetted 10,934 feet of sewer main line in the Pleasant Gap area for the month of May.

Sewer Extensions – Our staff reviewed, redlined and approved the record drawings for the American Top Team sewer extension project in Pleasant Gap. We reviewed and approved the construction drawings for Deerhaven Phase 2B. Mr. Barton also indicated the staff had completed sewer mainline inspections and testing at the Village of Nittany Glen Phase 4.

Call Outs/ PA One Calls – There were four (4) callouts for the month of May. We had two (2) callouts for grinder pump alarms at 1624 Axemann Road and 127 Bergamot Way. An emergency PA One Call was marked at 82 Josie Drive for Walker Township Water Association due to a water leak. The fourth callout was due to a SCADA communication issue. Mr. Barton ended the report with a total of 256 PA One Calls being located in May.

EXECUTIVE DIRECTOR'S REPORT:

Septage Management Plan (SMP) – Mr. Miller stated several Board members had expressed concerns with the profitability of our Authority completing this program. Mr. Miller indicated he had reviewed the Septage Management Plan (SMP) information that was presented to the Townships at the time they started their SMP. Mr. Miller stated this would not be a profitable venture for SBWJA; however, he feels it could sustain itself. There are approximately 450 on-lot systems in Benner Township that would need to be inspected from April through October. Our Authority originally proposed that we would complete the on-lot inspection and pumping for a total of \$325.00, which included all administrative costs. The customers in Benner Township are currently paying approximately \$300.00 to have their tank pumped and then an additional inspection fee in the amount of \$185.00 for a total of \$485.00. Benner Township requires an inspection of an on-lot system every three (3) years and a pumping of the tank every six (6) years.

Mr. Miller recommended that SBWJA would need to have a Sewage Enforcement Officer (SEO) on staff to complete the inspections and to properly execute the program. The SEO would conduct the inspections for the SMP from April through October and then be required to assist in the daily maintenance of SBWJA during the off season. Mr. Miller feels the current office staff at SBWJA could complete the administrative work associated with the SMP; however, an SEO would need to be retained.

Mr. Miller explained the SMP would be very similar to the operation and administration of the Benner Township Water Authority. This Authority would not profit a lot of money from this program; however, we would be providing an additional service to our community.

Mr. Swanderski asked who is currently administering the SMPs for Spring, Benner and Walker Townships. Mr. Miller indicated the Townships are currently using a private SEO to administer their SMP.

Mr. McDowell asked if other Authorities have performed this type of service for their community. Mr. Miller indicated this is a very common practice for an Authority. The Board had no further questions or comments for Mr. Miller.

SOLICITOR'S REPORT: Mr. Mix suggested an Executive Session be held to discuss litigation.

ENGINEER'S REPORT:

Shiloh Road Area Sewer Extension – Mr. Johnson indicated Gwin Dobson and Foreman is currently finishing up some preliminary work for the Shiloh Road area sewer extension.

OLD BUSINESS:

New SBWJA Facility - Mr. Dashner stated the Facilities Committee will be meeting with Larry Walker on June 18, 2021 at 3:15 p.m. to discuss the wants and needs of our new facility.

NEW BUSINESS:

SBWJA Office Landscaping – Mr. McDowell commented on how nice the landscaping looked at the SBWJA office.

Ms4/Stormwater Management – Mr. Kostas asked if SBWJA would ever manage stormwater systems within developments. Mr. Miller stated that the Authority is equipped to be able to manage storm water systems within the community; however, the Ms4's requirements are based on population and neither Spring, Benner or Walker Townships are required to develop storm water management plans. This work would require a revenue source, likely taxation, and he does not believe the Townships would move forward on this until they would be required by regulations.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman had nothing to report.

Facilities Committee: Mr. Book and Mr. Houser were absent from the meeting. Mr. Dashner indicated the Facilities Committee will be meeting on June 18, 2021 to discuss a new facility.

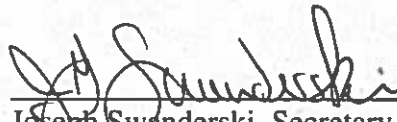
Financial Committee: Mr. Heny had nothing to report.

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:22 p.m. to discuss litigation. The meeting reconvened at 7:36 p.m.

ADJOURNMENT:

Mr. Swanderski moved, seconded by Mr. McMurtrie to adjourn the meeting at 7:36 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Joseph Swanderski, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____ } 6/29/2021
Walker Township _____ } JFD