

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

August 22, 2022

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Richard Kuzemchak Rodney Maney Christie McMurtrie
	Benner	Dan Hoffman Willis Houser, Jr.
	Walker	Dennis McDowell Joseph Swanderski

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton, Tasha Dutton & Kelly Gill

CALL TO ORDER:

The August 22, 2022, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Joseph Swanderski, Secretary, took Roll Call, recording eight members present. Mr. Book was excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the August 8, 2022 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Houser to approve the Minutes of the August 8, 2022 Regular Meeting as presented.** 6 ayes, 0 nays, 1 absent, 2 abstentions. **The motion carried.** Mr. McDowell and Mr. Swanderski abstained due to being absent from the August 8, 2022 meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McMurtrie reviewed the financial reports for the period ending 07/31/2022. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Swanderski moved, seconded by Mr. Maney to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-57– Mr. McMurtrie presented the Board with Revenue Requisition #2020-57 in the amount of \$362,033.47. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-57. Mr. Galbraith asked if the employee appreciation outing, listed under FNB Commercial Credit Card, was for a total of \$1,172.00 or if it was for the total items listed in the description block of the spreadsheet. Mrs. Dutton indicated the food for the employee appreciation outing was \$180.00 and the bowling was \$112.50 for a total of \$292.50. **Mr. Swanderski moved, seconded by Mr. Kuzemchak to approve Revenue Requisition 2020-57 payable to SBWJA in the amount of \$362,033.47.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Semi-Annual 2020 Bond Interest & Principal Payment – Mr. McMurtrie indicated the Authority's semi-annual 2020 bond interest and principal payment in the amount of \$160,193.13 was presented for approval at the meeting. Mr. McDowell asked if there were any questions regarding the bond payment. **Mr. Swanderski moved, seconded by Mr. Kuzemchak to approve the semi-annual 2020 bond interest & principal payment in the amount of \$160,193.13.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

SBWJA Employee Appreciation Outing – On behalf of the employees, Mr. Miller took a moment to thank the Board Members who approved the employee outing. It was noted that the employees were very appreciative of the outing that consisted of lunch and bowling.

Litke Pump Station R-O-W – David Litke of 600 Blanchard Street spoke with Mr. Barton a few weeks ago regarding concerns he has with the maintenance of our right-of-way, on his property, from Blanchard Street to Pump Station #14 (Litke). Mr. Litke requested we extend our mowing along the right side of the driveway from Blanchard Street to the pump station. Mr. Barton recommends we not mow more than we are already mowing on our weekly/biweekly schedule.

There are also four (4) cracks in the paved driveway that Mr. Litke has been repairing and is now requesting we maintain. Mr. Litke has asked that we plow snow from the entire driveway and spray/maintain an area of land, located on the same side of Mr. Litke's driveway, that is approximately six (6) to eight (8) feet wide by 100 feet long. Mr. Barton recommends the Authority not plow the entire driveway due to the possibility of disturbing Mr. Litke's grass. It was also noted that Mr. Litke requested that any trees that fall on the right-of-way be completely removed from the property.

Mr. Barton indicated Mr. Litke is currently constructing a garage for his helicopter and has dumped all his fill, from the project, onto the right-of-way he is requesting we mow. Mr. Galbraith asked what the Authority's obligations are to maintain the right-of-ways. Mr. Miller stated we are under no obligations to maintain the right-of-ways as Mr. Litke is requesting. Mr. Miller stated we maintain all of our right-of-ways to serve our needs. Mr. Galbraith stated we should not complete additional work if we are not bound legally to do so.

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:10 p.m. to discuss litigation. The meeting reconvened at 7:28 p.m.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Fee Schedule – While calculating Benner Township Water Authority’s bill it was noted the Authority’s lawn mower was not listed on our fee schedule. Mr. Miller stated that he calculated an hourly rate of \$10.00 based on the hours the lawn mower was used and all fees associated with its’ maintenance. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the amended Fee Schedule as presented and made a part of these official meeting minutes.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

QUESTIONS FOR THE EXECUTIVE DIRECTOR:

2022 Budget – Mr. Swanderski asked if the Authority was up to date on purchasing items that were listed under Capital Improvements with the 2022 Budget. Mr. Miller indicated we are waiting for our new backhoe and service truck to be built. Mr. Barton also stated the Authority needs to have a well drilled at Pump Station #7 (Zion Ridge) and purchase a welder and other small tools.

Centre County Grange Fair (Pump Station Rebuild) – Mr. Galbraith asked if the floats were corrected at the Centre County Grange Fair Pump Station. Mr. Barton indicated the floats were repaired; however, he would like to visit the pump station while the fair is in full operation to verify everything is working properly.

Sewer Capacity – Mr. McDowell asked when the Authority should consider purchasing additional sewer capacity from Bellefonte Borough due to the upcoming projects. Mr. Miller stated that a lot of the bigger projects that Mr. McDowell noted may take years to develop; therefore, you need to look at the daily flows to get a better idea of when we will be required to purchase additional capacity. Mr. Miller stated based on our current daily flows our Authority already maintains excess capacity for more than 2,000 additional EDUs.

The Cascade – Mr. Houser asked Mr. Miller if he was aware of the proposed development on High Tech Road (formerly referred to as the airport property) and if the developer would be required to follow our limit of 30 EDUs per project/phase. The Authority has not seen construction plans; however, the preliminary planning consists of 148 apartments and 74 retail spaces. Mr. Miller stated the approval will probably be based on individual buildings due to the EDU restrictions in our Rules & Regulations.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman had nothing to report.

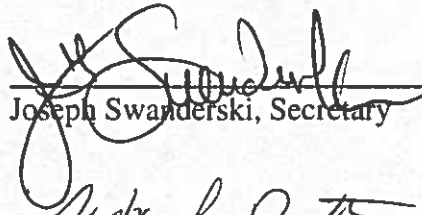
Facilities Committee: Mr. Houser had nothing to report.

Financial Committee: Mr. McMurtrie had nothing to report.

ADJOURNMENT:

Mr. Swanderski moved, seconded by Mr. Galbraith to adjourn the meeting at 7:38 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



Joseph Swanderski, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____

Fee Schedule for
Spring-Benner-Walker Joint Authority
Effective 08/22/2022

<u>Classification</u>	<u>Regular Hourly Rate</u>	<u>Overtime Hourly Rate</u>
Vactor Truck	\$230.00	\$345.00
Video Truck	\$210.00	\$315.00
Executive Director	\$100.00	\$150.00
Maintenance Laborer	\$ 60.00	\$ 90.00
Office Staff	\$ 45.00	\$ 67.50
Video Camera	\$ 75.00	\$112.50
Backhoe	\$ 65.00	\$ 97.50
Manhole Vacuum Test (per manhole)	\$ 45.00	\$ 67.50
Tow Behind Sewer Cleaner	\$100.00	\$150.00
Gorman Rupp Pump (4")	\$ 50.00	\$ 75.00
Utility Truck	\$ 50.00	\$ 75.00
Mack Dump Truck	\$ 65.00	\$ 97.50
T-Tag Dump Truck	\$ 55.00	\$ 82.50
Pipe Laser (Per Day Rental)	\$125.00	\$187.50
Gas Detector Equipment	\$ 30.00	\$ 45.00
Air Compressor	\$ 40.00	\$ 60.00
Generator	\$ 40.00	\$ 60.00
Pressure Washer	\$ 40.00	\$ 60.00
Jack Hammer	\$ 25.00	\$ 37.50
Tamper	\$ 25.00	\$ 37.50
Lawn Mower	\$ 10.00	\$ 15.00
Asphalt Saw	\$ 25.00	\$ 37.50
Trash Pump	\$ 25.00	\$ 37.50

*All work performed outside of the SBWJA's normal operating hours will be charged a rate of 1.5 times the regular hourly rate. Work performed on weekends or holidays will reflect a four-hour minimum service call. Weekend callouts are in effect from Friday at 3:30 p.m. through Monday at 7:00 a.m. Work performed throughout the week, outside of normal operating hours (7:00 a.m. – 3:30 p.m.), will reflect a two-hour minimum service call.