

**SPRING-BENNER-WALKER JOINT AUTHORITY**

**REGULAR MEETING**

**April 25, 2022**

**ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith
		Richard Kuzemchak
		Rodney Maney
		Christie McMurtrie
<b>Benner</b>	Brian Book	
	Dan Hoffman	
	Willis Houser, Jr.	
<b>Walker</b>	Dennis McDowell	
	Joseph Swanderski	

**GUESTS:** None present

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Will Barton and Kelly Gill

**CALL TO ORDER:**

The April 25, 2022, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

**ROLL CALL:**

Joseph Swanderski, Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

**PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the April 11, 2022 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Houser to approve the Minutes of the April 11, 2022 Regular Meeting as presented. 9 ayes, 0 nays. The motion carried.**

**CORRESPONDENCE:**

**Sippel Development/Mid State Branch, LLC/455 E. College Avenue** – We received a letter from David Ault indicating they are removing the residential structure located at 455 E. College Avenue, Pleasant Gap and are requesting to maintain reservation of capacity for the tap associated with the property. Mr. Miller informed the Board that the commercial (log) structure and the residential structure at this property share the same lateral. After reviewing our records, we were unable to verify that a tapping fee was ever paid for the commercial property that was constructed in 1990. As a result, a letter was issued to Mr. Ault indicating no reservation of capacity is available for the property unless they can provide documentation of the tapping fee being paid for the additional equivalent dwelling unit.

**Faith Church** – We received a letter from Carol Boone, Faith Church Administrative Assistant, acknowledging the Authority's monetary donation in memory of George Brown, Jr.

**FINANCIAL REPORTS:**

**Treasurer's Report:** Mr. McMurtrie reviewed the financial reports for the period ending 03/31/2022. Mr. McDowell asked if there were any questions regarding the Treasurer's Report. **Mr. Book moved, seconded by Mr. Hoffman to approve the Treasurer's Report as presented. 9 ayes, 0 nays. The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2020-49**– Mr. McMurtrie presented the Board with Revenue Requisition #2020-49 in the amount of \$441,920.59. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-49. Mr. Book referenced the line item payable to Bellefonte Borough for the 1<sup>st</sup> quarter 2022 capital improvements in the amount of \$12,962.23 and wanted to know what the charges were for. Mrs. Gill indicated the charges represented a portion of the controls upgrade project at the wastewater treatment plant that the Borough provided an estimate for last year which exceeded \$300,000. Mrs. Gill stated the Borough used approximately \$219,000 of their American Rescue Funds to fund the project with the last quarterly bill. Mrs. Gill stated there was also a charge for equipment purchased for their Case loader.

Mr. Galbraith referenced the legal fees invoice for the 1<sup>st</sup> quarter of 2022 and wanted to know if this included litigation as part of the Act 537 Plan Special Study for the Shiloh Road project. Mr. Miller stated most of the invoice was for the litigation surrounding the Shiloh Road project and Mrs. Gill concurred with 75% being associated with the litigation. Mr. Galbraith asked if we were separating all costs associated with the litigation and Mrs. Gill stated yes, we are tracking all invoices and time relating to the litigation.

Mr. Swanderski asked if we witnessed a large increase in our water bills from the Walker Township Water Association. Mrs. Gill stated there was a slight increase in 2022, but our largest increase was in 2021, especially for Pump Station #7. Mrs. Gill reminded the Board the increase is the reason why we are proposing to drill a well at Pump Station #7 this year. Mr. Barton stated that he recently spoke with Hull's Well Drilling who indicated they have approximately 50 wells to drill; therefore, the work won't likely be completed until later this year. With no further questions, **Mr. Book moved, seconded by Mr. Hoffman to approve Revenue Requisition 2020-49 payable to SBWJA in the amount of \$441,920.59. 9 ayes, 0 nays. The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

**EXECUTIVE DIRECTOR'S REPORT:** Mr. Miller indicated he had nothing additional to report.

**Pending Work** – Mr. Barton stated he doesn't have an overview of work to report on during the meeting, but wanted to mention a few projects forthcoming. In 2022 we budgeted for paving projects at a couple of our pump stations to fix the driveways. Paving will be completed at Pump Station #1 in Springfield Development, Pump Station #9 in Penn Eagle Industrial Park and Pump Station #10 on Valley View Road to finish up the work associated with the upgrades from last year. The paving is taking place this upcoming Wednesday and Thursday, weather permitting. Mr. Barton reported the manhole work along Spring Creek Road and Paradise Road will commence later next week or early the following week.

**OLD BUSINESS:**

**Overview of Services Provided to the Benner Township Water Authority –** The Authority Board was provided with a detailed description of the maintenance labor (hours) provided and equipment used/billed to the Benner Township Water Authority for the 1<sup>st</sup> quarter of 2022. Mr. McDowell stated that when discussions were held last year, he recalls being informed that approximately 50-60 manhours per month were spent completing work on the Benner Township Water Authority's water system. Based on the information provided tonight, it appears as though we are averaging approximately 62 hours per month, which is in line with what was discussed. Mr. McDowell stated March's labor hours were slightly higher, but that was due to extra work performed for the new well. Mr. McDowell asked the Board if this was too much detail or if they were satisfied with what was provided. Mr. Galbraith stated he would like to continue receiving this report in the same format so they can ask any questions. Mrs. Gill stated she will continue to provide this report on a quarterly basis with the next one being presented at the second meeting in July.

**NEW BUSINESS:**

**Resolution # 2022-02 PennDOT Cost Sharing (SR 3001/3008) -** Mr. Miller informed the Board that PennDOT will be resurfacing SR 3001 (Spring Creek Road) and SR 3004 (Paradise Road) this summer. Resolution #2022-02 will allow the Spring Benner Walker Joint Authority to be reimbursed 50% of the costs associated with raising manholes during this PennDOT project. Mr. Miller stated that Mrs. Dutton has been working with PennDOT Clearfield with providing the back-up documentation needed for the cost sharing and PennDOT has agreed to reimbursement us up to an estimated \$40,000.00. This project will consist of our Authority personnel raising 39 manholes and will take our entire crew one month to complete the work. Mr. Miller stated he believes a number of other Authorities would purchase and provide the material to PennDOT's contractor and have them complete the work, but we don't allow that to happen because we want to ensure our construction specifications are being followed. Mr. Book stated he heard from another municipality that PennDOT is currently offering to pay 100% of the cost for the work to be completed by their contractor if the materials are provided by the municipality. Mr. Miller stated that PennDOT provides that option as well, but our Authority prefers to complete our own work on our sewer system. Discussion was then held about the agreement our Authority has with SCI Rockview/SCI Benner and their cost sharing of this type of project. **Mr. McMurtrie moved, seconded by Mr. Book to approve the SBWJA Resolution #2022-02 – PennDOT Cost Sharing as presented and made a part of these official meeting Minutes. 9 ayes, 0 nays. The motion carried.**

**QUESTIONS FOR THE EXECUTIVE DIRECTOR:** There were no additional questions asked of the Executive Director.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee:** Mr. Hoffman had nothing to report.

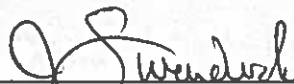
**Facilities Committee:** Mr. Houser had nothing to report.

**Financial Committee:** Mr. McMurtrie had nothing to report.

**ADJOURNMENT:**

**Mr. Houser moved, seconded by Mr. Galbraith to adjourn the meeting at 7:16 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,

  
\_\_\_\_\_  
Joseph Swanderski, Secretary

  
\_\_\_\_\_  
Kelly J. Gill, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_



**SPRING-BENNER-WALKER JOINT AUTHORITY**

170 Irish Hollow Road  
Bellefonte, PA 16823  
814-355-4778  
Fax: 814-355-1599  
www.sbwja.com

Executive Director  
N. Warren Miller

April 25, 2022

PA Department of Transportation  
Engineering District 2-0  
Attn: Thomas J. Zurat, P.E.  
70 PennDOT Drive  
Clearfield, PA 16830

Centre County  
SR 144 (SR 3001 & SR 3004)  
Section ST1  
Cost Sharing Request Letter for 50%  
with Municipality and Municipality  
Authority Utilities

RE: SR 144 ST1(2-22-ST1)(SR 3001 & SR 3004)  
Cost Sharing Request

Dear Mr. Zurat:

This correspondence is submitted in accordance with Chapter 8.1C of Design Manual Part 5, Utility Relocation, for referral to the Secretary of Transportation.

The proposed Highway Improvement Project of State Route 144, Section ST1, between SR 3001 Segment 10+00 to Segment 60+1085 and SR 3004 Segment 10+00 to 10+3000 located in Centre County requires the relocation and/or adjustment of certain sewer facilities owned by the Spring Benner Walker Joint Authority.

It is understood that the cost of relocating and/or adjusting our facilities are normally at our cost and expense, but that under the provisions of Section 412.1 of the Act of June 1, 1945, P.L. 1242, as amended, 36 P.S. §670-412.1, the Secretary of Transportation may determine that the Department will share in such cost. Accordingly, it is hereby requested that the Department of Transportation share in the costs of the relocation and/or adjustment of our sewer\* facilities. (\* Manhole Height Adjustments)

The Spring Benner Walker Joint Authority hereby offers to pay 50.00 percent of the actual cost to relocate and/or adjust our sewer facilities, provided the Department of Transportation will share in the balance of the actual cost thereof, less any betterment.

Furthermore, Spring Benner Walker Joint Authority hereby agrees to execute an Agreement prepared by the Department of Transportation with such terms and conditions as the Secretary may deem necessary and advisable.

PennDOT Cost Sharing  
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April 25, 2022

If the Secretary of Transportation accepts our offer and determines that the Department will share in 50.00 percent, the Spring Benner Walker Joint Authority hereby agrees to provide:

- ◆ The Justification for utility impacts no later than the agreed upon date of April 15, 2022.
- ◆ The utility relocation plans, specifications, and estimate/agreement package no later than the agreed upon date of April 29, 2022.
- ◆ The signed agreement to the Department no later than the agreed upon date of May 15, 2022.

The Spring Benner Walker Joint Authority recognizes and accepts that failure to meet the above stated milestones may result in the Department reducing its share to 0.00 percent of the actual cost to relocate and/or adjust our sewer facilities. However, if Spring Benner Walker Joint Authority can recover from a missed milestone date without delaying the project letting, the Department will cost share for 25.00 percent.

Attached hereto and made a part hereof is an executed resolution authorizing the Executive Director to make the within offer.

Sincerely,

The Spring Benner Walker Joint Authority

BY: M. W. Miller

Executive Director

ATTEST:

Kelly J. Gill  
Authority Office Administrator

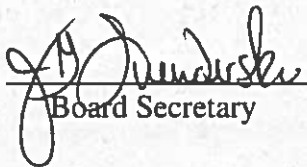
**SPRING BENNER WALKER JOINT AUTHORITY  
RESOLUTION #2022 – 02  
PENNDOT COST SHARING**

In accordance with the requirements of the Pennsylvania Department of Transportation Design Manual – Part 5, Chapter 8.1.C, the Spring Benner Walker Joint Authority does hereby authorize the submission of the attached request for the Pennsylvania Department of Transportation to provide a 50.00 percent reimbursement to the Spring Benner Walker Joint Authority for all costs, less any betterments, incurred in relocating our sewer facilities affected by 2-22-ST1 (SR 3001 & SR 3004) necessitated by the Pennsylvania Department of Transportation Highway Improvement in Centre County.

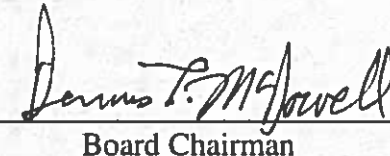
Also, the Executive Director of said Municipality be authorized and directed to sign a Utility Reimbursement Agreement on its behalf and that the Authority Office Administrator be authorized and directed to attest the Executive Director signature on the Utility Reimbursement Agreement for this highway project.

Adopted as a Resolution this 25<sup>th</sup> day of April, 2022

Attest:

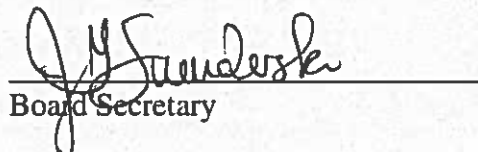
  
Board Secretary

By

  
Board Chairman

Certification

I, Board Secretary of the Spring Benner Walker Joint Authority attest that this Resolution, was officially adopted by the Spring Benner Walker Joint Authority Board at a duly-called meeting of the Authority.

  
Board Secretary

(Seal)