

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

October 24, 2016

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes Timothy Miller
	Walker	Dennis McDowell Ted Onufrak

GUESTS: John Kostas

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The October 24, 2016, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the October 10, 2016 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hughes to approve the Minutes of the October 10, 2016 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

CORRESPONDENCE:

Shapiro & DeNardo, LLC – We received notification of a pending Sheriff Sale for 1002 Valley View Road, Bellefonte which is scheduled for December 8, 2016 at 10:00 A.M. Our Authority currently has a municipal lien filed against the property and the current account balance is \$657.66.

PA DEP – We received a copy of a letter sent to Bellefonte Borough Council by Thomas Randis, PA DEP, indicating the Department has completed its review and approved the Borough's Act 537 Special Study which was last revised and dated August 30, 2016. The selected alternative in the Special Study calls for the conversion of the municipal sewage treatment plant's Rotating Biological Contactor (RBC) treatment process to the BIOMAG treatment process.

The estimated total project cost for the selected alternative is approximately \$6,500,000. Bellefonte Borough is responsible for 58% of the costs and our Authority is responsible for the remaining 42% of the costs.

Mr. W. Miller informed the Board that he received a courtesy call from the PA DEP prior to the letter being issued.

Benner Township – We received a copy of a letter that David Wise, Benner Township Chairman, sent to the University Area Joint Authority (UAJA) in regard to sewer service to the portion of Shiloh Road within Benner Township. At the Benner Township Supervisor's October 3, 2016 meeting, the decision was made to authorize Benner Township's solicitor to work with the UAJA to provide sewer service to the Shiloh Road area within Benner Township.

Our Authority Board discussed their concerns with Benner Township's decision mainly due to the UAJA's current moratorium of new connections due to the organic overload of their wastewater treatment plant and the UAJA's tapping fees and quarterly sewage rates being almost double of our Authority's rates. When making this decision, the Benner Township Supervisors failed to consider sewer service to the Walnut Grove area which is also included within their Act 537 Plan and without incorporating the Shiloh Road area into construction plans will not be cost effective. A sewer extension for the less than 30 homes in the Walnut Grove area estimated at well over \$1 million is not economical without the connection of the Shiloh Road area.

The Board further discussed their disappointment with Benner Township's decision considering how our Authority has assumed the task to efficiently operate the Benner Township Water Authority at a very reasonable cost for the past ten years. Mr. W. Miller added it is not common for a municipality to use their solicitor for this type of planning work.

Mr. Onufrak suggested forwarding a copy of Benner Township's letter to Bellefonte Borough so they are aware of the circumstances. Mr. W. Miller will provide a copy of the letter to Mr. Stewart.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 09/30/2016. Mr. T. Miller asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. McMurtrie moved, seconded by Mr. Galbraith to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.** Mrs. Gill referenced the Budget vs. Actual report and indicated the payment of the SCI Rockview/SCI Benner 2nd quarter 2016 billing was not reflected within the report due to not receiving the monies until the second week of October.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-88 – Mr. Onufrak presented the Board with Revenue Requisition 2012-88. Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-88.

Mr. Heny referenced the payment to Nittany Office Equipment and asked if the Authority has considered going digital with any of the SBWJA business records to minimize purchasing additional fire safe filing cabinets. Mrs. Gill indicated that we have downsized some of the files over the past few years; however, the purchase of this filing cabinet was for sewer permits due to the growth of our system. **Mr. Hoffman moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-88 payable to SBWJA in the amount of \$54,918.26.** 9 ayes, 0 nays. **The motion carried.**

GUESTS: There were no Guests wishing to address the Board.

EXECUTIVE DIRECTOR'S REPORT:

Centre County Fire Training Center – Mr. W. Miller spoke with Jeff Wharran, Centre County EMA Director, last week regarding the proposed pole shed construction at the Fire Training Facility along North Harrison Road. Mr. Wharran is unsure of the timeframe for construction at this point. Mr. W. Miller expressed our Authority's concerns with constructing a building over the sewer right-of-way and suggested the possibility of relocating the line with the work being completed by Central PA Institute of Science & Technology (CPI) students with oversight by our maintenance personnel. Mr. Wharran was receptive to Mr. W. Miller's suggestion.

Bellefonte Borough – The Authority recently received the 3rd quarter 2016 treatment plant billings from the Bellefonte Borough and has requested some additional information. Mrs. Gill indicated she is still waiting for further detailed information of the Borough's pension plan.

The Glen at Paradise Hills (West) – Maintenance Bond – Mr. W. Miller indicated the developer has made the necessary corrections to the manholes, which was inspected and approved by our Authority maintenance personnel; therefore, the maintenance bond is being returned to the developer. The payment of \$4,768.03 was included within the Revenue Fund Requisition approved earlier in the meeting.

Fuel Testing – The Authority received the results of the fuel sample that was previously sent to Giles Ransome for the low sulfur diesel fuel, which came in at 12 ppm. Mr. W. Miller indicated the low sulfur range is less than 15 ppm; therefore, that is unlikely the cause of our issues with our sensors within our service trucks.

2015 F-350 Service Truck Repairs – State College Ford has indicated the 2015 F-350 Service truck's Diesel Exhaust Fluid (DEF) tank is contaminated and it may be due using outdated fluid. Mr. W. Miller informed the Board that our Authority obtains the DEF from the truck stop in Milesburg and stores it in a 55 gallon drum in our maintenance garage. A 55 gallon drum lasts us about nine months and Mr. W. Miller is currently looking into the shelf life of the DEF. The check engine light is no longer illuminated and hasn't returned since the repair was made. Our Authority was invoiced \$467.25 for the repairs.

OLD BUSINESS:

Musser Hill Subdivision – Mr. Smeltzer inquired about the status of the Musser Hill Subdivision along Weaver Hill Road. Mr. W. Miller indicated no further contact has been made with our Authority, but he believes the project may start next year, at the earliest.

Pump Station #7 Upgrades – Mr. W. Miller updated the Board of a recent issue at Pump Station #7 where the wet well that was constructed by HRI is not square with the existing building. A meeting will be held tomorrow morning with the contractor, engineer and Mr. W. Miller to discuss the issue. The Board suggested obtaining a second opinion on the structural issue and Mr. W. Miller indicated he will contact Rick Hampton, Keystone Inspection Agency, to obtain his opinion.

NEW BUSINESS:

2017 Board Meeting Schedule - The Board reviewed the 2017 Board Meeting Schedule as presented. **Mr. Hoffman moved, seconded by Mr. McMurtrie to approve the 2017 Board Meeting Schedule as presented.** 9 ayes, 0 nays. **The motion carried.**

Benner Township Water Authority – Mrs. Gill informed the Board the Benner Township Water Authority will be holding its 2017 meetings at the Spring Benner Walker Joint Authority's office due to the proposed construction of the Benner Township municipal building. The Board meets the 3rd Tuesday of each month at 6:30 p.m.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman indicated the Personnel Committee met earlier this evening and would like to request an Executive Session to discuss Personnel matters. Mr. T. Miller indicated the Executive Session will be held just prior to adjournment.

Facilities Committee: Mr. Hughes had nothing to report.

Financial Committee: Mr. Onufrak stated a Finance Committee meeting was held last week with ICMA Retirement Corporation and a follow-up Finance Committee meeting will be held in the near future.

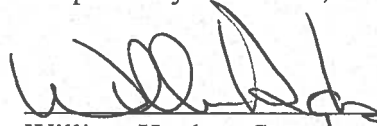
EXECUTIVE SESSION – Mr. T. Miller recessed the Board for an Executive Session at 7:50 p.m. to discuss personnel matters. The meeting reconvened at 8:29 p.m.

Mr. Hoffman left the meeting at 8:20 p.m.

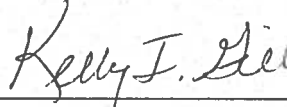
ADJOURNMENT:

Mr. Onufrak moved, seconded by Mr. Galbraith to adjourn the meeting at 8:30 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____