

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**May 8, 2017**

### **ATTENDANCE:**

**AUTHORITY MEMBERS:**

<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
<b>Walker</b>	Dennis McDowell Ted Onufrak

**GUESTS:** None

**CONSULTING ENGINEER:** Andy Johnson, P.E.

**CONSULTING SOLICITOR:** Robert Mix, Esq.

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Tasha Dutton and Kelly Gill

### **CALL TO ORDER:**

The May 8, 2017, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. T. Miller asked the Board if there were any questions and/or changes to the April 24, 2017 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Heny to approve the Minutes of the April 24, 2017 Regular Meeting as presented. 9 ayes, 0 nays. The motion carried.**

**CORRESPONDENCE:**

**Timothy Miller** – We received an email from Timothy Miller thanking the Authority for the fruit and cheese platter that was provided due to the recent passing of his mother.

**Lee, Green & Reiter** – We received a memo from Robert Mix providing his opinion on the Authority's potential liability for claims as it relates to the retirement plans offered by SBWJA and the consideration of purchasing additional fiduciary liability insurance through Travelers.

**PA DEP** – We received a copy of a letter that PA DEP sent to Bellefonte Borough stating they received their Annual Wasteload Management (Chapter 94) Report. The letter indicated that Bellefonte's sewage facilities show neither an existing hydraulic or organic overload, nor are they projected to be overloaded in the near future. However, Bellefonte's discharge monitoring reports do show an increase in sewage flows during and after significant precipitation events, which is indicative of inflow and infiltration issues. PA DEP strongly encourages Bellefonte to continue evaluating their facilities for inflow and infiltration issues, and to correct any issues that they may find. Mr. W. Miller indicated the Authority also received a copy of Bellefonte's Chapter 94 Report.

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-100** – Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-100. Mr. T. Miller indicated there was a payment to Bellefonte Borough for the regular sewage treatment costs for the 1<sup>st</sup> Quarter of 2017, which was calculated at approximately 74% of the O & M costs. It was also noted that there was a payment for capital improvements for the 1<sup>st</sup> Quarter of 2017, which was calculated at 42%. Mrs. Gill informed the Board that she is still waiting for the corrections to be made to the 4<sup>th</sup> Quarter 2016 bill. Ms. Walker informed Mrs. Gill the corrections would not be made until their auditors are finished. Mr. T. Miller indicated the 4<sup>th</sup> Quarter 2016 bill was paid subject to final reconciliation. Mr. McDowell asked if the payment to HRI, Inc. in the amount of \$25,648.77 was the final payment. Mr. W. Miller indicated this was the final payment to HRI, Inc. for the Pump Station #7 upgrades **Mr. McMurtrie moved, seconded by Mr. Hoffman to approve Revenue Requisition 2012-100 payable to SBWJA in the amount of \$431,976.36. 9 ayes, 0 nays. The motion carried.**

**GUESTS:** There were no Guests present.

**EXECUTIVE DIRECTOR'S REPORT:**

**Power Outage** – Mr. W. Miller indicated last week's storm caused power outages throughout our system. It was noted that several of our pump stations were without power for over thirty-six hours; therefore, generators were used to maintain flows. Mr. W. Miller indicated that having a tight system with minimal I & I helped keep our flows down during this storm; thus, allowing the flows to be manageable. Mr. McDowell indicated he observed the maintenance department on several occasions near his home and throughout the system and he commented on how he was impressed with their work ethic, appearance and professionalism.

**Spearly Dedication of Sewer Facilities/Easement Agreement** – The Authority received a recorded copy of the revised deed and record drawings to close out the Agreement of Dedication and Sewer Easement Agreement of sewer facilities from David, Lorna and John Spearly, Jr. within Overlook Drive in Benner Township. Mr. W. Miller indicated the Spearly's met all requirements to have the 6" sewer main dedicated to our Authority.

**New Reel and Rod for Push Camera** – Mr. W. Miller asked for approval to purchase a new reel and rod for the Authority's oldest push camera. The camera lens has been terminated on several occasions due to an ongoing kink forming a couple feet back from the camera lens after each re-termination. It will cost approximately \$3,000.00 to purchase a new reel and 200 foot rod. Mr. W. Miller also indicated that a new camera head will be included with this purchase; therefore, we will have a spare camera head for future use. **Mr. Hughes moved, seconded by Mr. McDowell to purchase a new reel and rod system for the push camera in the amount of \$3,000.00. 9 ayes, 0 nays. The motion carried.**

**Spring Township Water Authority** – The PA licensed water operator is no longer employed at the Spring Township Water Authority; therefore, they do not have a Pennsylvania Certified Waterworks Operator to monitor and operate their public water system. Spring Township's Manager, Mr. MacMath, approached us for help until they hire a new licensed water operator due to our Authority having six experienced PA certified waterworks operators. Mr. W. Miller indicated that he would be happy to help. Mr. T. Miller asked if anyone was opposed to helping the Water Authority. The Board was more than happy to help with this matter; therefore, a letter will be sent to the Spring Township Supervisors and Water Authority expressing our willingness to help. **Mr. Heny moved, seconded by Mr. Galbraith to offer our assistance to Spring Township Water Authority and to send a letter to Spring Township Supervisors and Water Authority offering a permanent agreement similar to what is being used to assist the Benner Township Water Authority to monitor and operate their public water system. 9 ayes, 0 nays. The motion carried.**

**SOLICITOR'S REPORT:**

**Fiduciary Liability Coverage** – Mr. Mix took a moment to review the memorandum he presented to the Board regarding his legal opinion on the Authority purchasing Fiduciary Liability Coverage from Travelers Casualty and Security Company. Mr. Mix indicated the policy's coverage limit of \$1,000,000.00 is sufficient and the coverage provided adequately protects the Authority from potential liability for claims which may arise under its employee's current retirement plans. **Mr. Onufrak moved, seconded by Mr. Heny to purchase Fiduciary Liability Coverage from Travelers Casualty and Security Company. 9 ayes, 0 nays. The motion carried.**

**Compensatory Time** – Mr. Galbraith asked Mr. Mix what his legal opinion was on the Compensatory Time for the Authority's hourly employees. Mr. Mix stated that he believes it is acceptable to offer the employees the benefit of Compensatory Time.

**ENGINEER' S REPORT:**

**Bellefonte Borough 2016 Chapter 94 Report** – Mr. Johnson indicated that Mr. W. Miller had asked him to review Bellefonte Borough's 2016 Chapter 94 Report which reflected a reduction in their organic loading capacity with the new treatment plant project. It was noted that Bellefonte's Wastewater Treatment Plant was re-rated in 2009 from 5,600 lbs/day to 11,800 lbs/day of BOD. The PA DEP Part II Permit that Nittany Engineering submitted on behalf of Bellefonte Borough was questioned by PA DEP; however, Nittany Engineering provided PA DEP with supportive documentation indicating the plant could accommodate the 11,800 lbs/day and was granted approval based on a 30 day average as stated in the 2009 PA DEP documents. Bellefonte Borough is now stating in the Chapter 94 Report that 11,845 lbs./day of organic loading capacity was a peak day of capacity.

Mr. Johnson also explained the BOD testing process and its frequency because it was noted that Bellefonte used a daily BOD testing result that was higher versus a monthly BOD average of approximately 6,000 lbs/day. The one daily testing result was used by Bellefonte to establish their need for this latest plant upgrade.

The study also indicated the RBC's were roughly 50% of Bellefonte's BOD capacity at the plant. Mr. Johnson then indicated that the BIOMAG process will not replace the RBC's from an organic capacity standpoint.

Mr. W. Miller indicated that Bellefonte Borough has decided to obtain private funding for this project. It was noted that PA DEP would be more involved and ask more questions if this project was funded with public monies. It was also noted the difference in increased interest rates Bellefonte residents will pay with Northwest Savings Loans compared to those available through PennVest.

**Pump Station #7 Upgrades** – The upgrades to Pump Station #7 are now complete. The consent of surety and the final payment have been executed. Mr. Johnson also indicated that a draft copy of the as-builts will soon be available for our review. Mr. W. Miller reminded Mr. Johnson that a final inspection must be completed by Mr. Hampton.

**EXECUTIVE SESSION** – Mr. T. Miller recessed the Board for an Executive Session at 7:50 p.m. to discuss possible litigation. The meeting reconvened at 8:00 p.m.

**OLD BUSINESS:** There was no Old Business presented for discussion.

**NEW BUSINESS:**

**PA Certified Wastewater and Water Operators** – Mr. W. Miller took a moment to inform the Board that Mrs. Gill recently obtained her PA Wastewater license and Mr. Holt obtained his PA Water license.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman had nothing to report.

**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Onufrak had nothing to report.

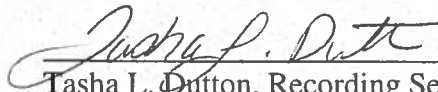
**ADJOURNMENT:**

**Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 7:50 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_