

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

May 23, 2016

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes Timothy Miller
	Walker	Dennis McDowell Ted Onufrak

GUESTS: None present

CONSULTING ENGINEER: Andy Johnson, P.E.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The May 23, 2016, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording eight members present. Mr. Heny was absent from the meeting. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the May 9, 2016 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. McMurtrie to approve the Minutes of the May 9, 2016 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

PennTerra Engineering, Inc. – We received a letter from John Sepp requesting our Authority provide an intent to serve letter for sewer service of 1.00 EDU for the replot of Lot 112B of the lands of Robert L. Cain, Lisa K. Cain and Megan Cain located at the entrance of the Deerhaven Subdivision in Walker Township. Mr. W. Miller indicated this parcel was originally a 2-3 acre lot that was intended for a Church; however, the plans have been modified to include three (3) individual lots. The Authority previously provided a letter of intent for two (2) EDUs; therefore, Mr. W. Miller will provide a letter of intent for the one remaining EDU. Since this is only a letter of intent to provide sewer service, no official action by the Board is necessary.

PennTerra Engineering, Inc. – We received a letter from John Sepp requesting our Authority provide an intent to serve letter for sewer service of 16 EDUs for the Phase 9 of Steeplechase Subdivision located in Spring Township. Mr. W. Miller indicated this is a minor extension in the middle of the development which will involve the construction of one or two manhole runs. A letter of intent to provide sewer service was provided to Mr. Sepp on May 18, 2016.

Walker Township Fire Company – We received a request for donation from the Walker Township Fire Company.

Tom Bowes & Associates – We received an email from Tom Bowes asking our Authority to provide him with a letter that would be forwarded to the PA DEP indicating our Authority would secure easements and Highway Occupancy Permits for the Musser Hill Subdivision. Mr. W. Miller stated that it is his understanding that the PA DEP wanted to ensure the right-of-ways and highway occupancy permits (Spring Township & PennDOT) associated with the Musser Hill Subdivision will be in the name of our Authority since the sewer line will be laid within the public right-of-way. Mr. W. Miller indicated the developer will be responsible for any bonding associated with the highway occupancy permits. The requested letter was mailed to Mr. Bowes on May 9, 2016.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 04/30/2016. Mr. T. Miller asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. McDowell moved, seconded by Mr. Galbraith to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-78 – Mr. Onufrak presented the Board with Revenue Requisition 2012-78. Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-78. Mr. Smeltzer referenced the payment to L.W. Hose for the repairs to the 2005 F-550 T-Tag and asked if we were still going to sell the truck. Mr. W. Miller indicated that even with the repairs he still intended on selling the T-Tag. Mr. Hughes inquired about the extent of the repairs. Mr. W. Miller informed the Board that the heads weren't cracked---the head bolts stretched allowing the gaskets to leak so the mechanic replaced the bolts with studs.

Mr. Onufrak referenced Mr. W. Miller's Sewage Enforcement Officer (SEO) Certification renewal and asked if any other employees were interested in obtaining their SEO license. Mr. W. Miller stated he will check with the employees to see if anyone is interested. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve Revenue Requisition 2012-78 payable to SBWJA in the amount of \$54,425.12.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Benner Pike Sewer Extension Project – Our Authority has received all of the necessary right-of-ways for the Benner Pike Sewer Extension Project and the project is scheduled to commence on May 24, 2016. Notices were mailed to all of the affected property owners last week notifying them of the start date and Mr. W. Miller indicated he received a call earlier today from one of the property owners indicating he wants to change the location of the grinder tank and pressure lateral. Mr. W. Miller is scheduled to meet the property owner tomorrow morning to discuss the alignment changes and potential revised easement needed.

Bellefonte Borough Website/Biosolids Application – Mr. W. Miller informed the Board that Bellefonte Borough has posted a portion of our Authority's March 14, 2016 meeting minutes on the homepage of their website in connection with the Biosolids application process. The two pages of our minutes include a statement by Mr. W. Miller which indicates Mark Stephens, PA DEP, is not too concerned with the land application of biosolids process in Benner Township due to the regulations that are enforced.

Mr. W. Miller stated that comment was made before the completion of the Benner Township Water Authority's Source Water Protection (SWP) Plan which identified the Spicer Family Farm as being within the aquifer recharge area. Mr. W. Miller indicated Bellefonte Borough has taken this statement out of context and is attempting to use this as a defense to their decision to spread biosolids in SWP areas for the Big Spring and Grove Park well:

The Bellefonte Borough recently invited Mark Stephens to attend their Council meeting on May 16, 2016 to solidify this comment only to have Mr. Stephens reiterate that the Bellefonte Borough needs to protect its water supply. Mr. W. Miller indicated he has not commented on this issue to date; however, since Bellefonte has decided to bring our Authority into this situation he will make a public comment. Mr. W. Miller stated this is the most irresponsible decision he has witnessed a group of public officials ever make in the 27 years he has been in the water/wastewater industry. Further stating he hopes the Borough residents are paying attention to what their public officials are doing.

Bellefonte Borough Right To Know Request – As discussed during our last meeting a Right to Know Request was filed with the Bellefonte Borough on May 10, 2016 to include all contracts with Nittany Engineering & Associates for upgrades to their wastewater treatment plant, the agreements between Bellefonte Borough and Bellefonte Borough Authority and the budget reports for the period of 2013-2015.

Legally an agency has five business days to respond to the request. On the seventh business day following the request with no response from the Bellefonte Borough's Right to Know Officer, Mr. Holderman, Mr. W. Miller sent a follow up email inquiring about the status of the request. Mr. W. Miller informed the Board that he did receive a response from Mr. Holderman later that day indicating the request was approved and he anticipated the information being provided within the required five days; therefore, he forgot to send notification of the request being approved. Mr. Holderman indicated he is waiting for one document and will likely have the request completed sometime this week.

Bellefonte Borough Billings – Mrs. Gill informed the Board that we recently received the 1st quarter 2016 Treatment Plant billings, which will be submitted for payment at the next meeting. Typically the Borough submits the Final 4th quarter billing along with the 1st quarter billing, once their audit has been completed; however, we did not receive a finalized 4th quarter 2015 bill, just a preliminary. Mrs. Gill contacted Ms. Walker, Bellefonte Borough's Finance Director, inquiring about the status of the Final 4th quarter 2015 bill and was informed that it will be submitted with the 2nd quarter 2016 invoice this year. Mrs. Gill expressed her continued displeasure with the Bellefonte Borough's unc customary billing practices.

Pump Station #7 Upgrades – Mr. W. Miller indicated that Bellefonte Borough had 60 days to comment on the planning module for the Pump Station #7 Upgrades which was received by them March 16, 2016. The 60 days has expired without comment by Bellefonte Borough; therefore, the planning module was submitted to the PA DEP without Bellefonte Borough's signature as previously discussed with the PA DEP.

EXECUTIVE SESSION – Mr. T. Miller recessed the Board for an Executive Session at 7:24 p.m. to discuss potential litigation. The meeting reconvened at 8:22 p.m.

Mr. Hoffman left the meeting at 8:23 p.m.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Pump Station #7 Bid Tabulation – The bids for the Pump Station #7 Zion/Ridgecrest Upgrades were due by 2:00 p.m. on Thursday, May 19, 2016 at which time the bids were publicly opened and read aloud. Mr. Johnson provided the Board with a bid tabulation for Contract No. 1 General-Mechanical Work and indicated HRI, Inc. was the apparent low bidder at a total base bid price of \$821,500.00. Mr. Johnson also provided the Board with a bid tabulation for Contract No. 2 Electrical Work and informed the Board that HRI, Inc. was the apparent low bidder at a total base bid price of \$22,500.00. It is Mr. Johnson's recommendation that the Board grant the authorization of awarding the contract to the apparent low bidders once the permit is approved by the PA DEP. Mr. Galbraith asked what the original estimate of the contract was and Mr. W. Miller stated he believed we estimated the general contract to be between \$750,000 - \$800,000. Mr. Johnson stated at the time the 2012 evaluation was completed the project was estimated to cost \$700,000.

Mr. Galbraith moved, seconded by Mr. Hughes to award the Pump Station No. 7 Zion/Ridgecrest Upgrades Contract No. 1: General-Mechanical Work to the apparent low bidder, HRI, Inc., in the amount of \$821,500.00 pending the PA DEP approval of the permit with authorization being granted to N. Warren Miller to sign the necessary contract documents. 7 ayes, 0 nays, 2 absent. The motion carried.

Mr. McMurtrie moved, seconded by Mr. Hughes to award the Pump Station No. 7 Zion/Ridgecrest Upgrades Contract No. 1: Electrical Work to the apparent low bidder, HRI, Inc., in the amount of \$22,500.00 pending the PA DEP approval of the permit with authorization being granted to N. Warren Miller to sign the necessary contract documents. 7 ayes, 0 nays, 2 absent. The motion carried.

