

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**March 12, 2018**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie
	<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
	<b>Walker</b>	Dennis McDowell

**GUESTS:** None present

**CONSULTING ENGINEER:** Andy Johnson, P.E.

**CONSULTING SOLICITOR:** Robert Mix, Esq.

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Tasha Dutton and Kelly Gill

### **CALL TO ORDER:**

The March 12, 2018, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording seven members present. Mr. Swanderski and Mr. Smeltzer were excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the February 26, 2018 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Minutes of the February 26, 2018 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

**CORRESPONDENCE:**

**PennTerra Engineering, Inc.** – We received a letter and a completed EDU Assessment Form from Chad Stafford of Penn Terra Engineering for the CMJ Real Estate/Keystone Payroll project located on lot 22 of Airport Park in Benner Township. Our office reviewed the information and determined the new business will be assessed at 4.36 EDUs. **Mr. Hoffman moved, seconded by Mr. Hughes to approve sewer capacity of 4.36 EDUs for the CMJ Real Estate/Keystone Payroll project located on lot 22 of Airport Park in Benner Township, contingent upon Bellefonte Borough's approval of the treatment.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

**Nittany Engineering & Associates, LLC** - We received a letter from Robert Decker pertaining to the Bellefonte Borough Authority's Wastewater Treatment Plant upgrades. Attached to the letter were bid documents as Mr. W. Miller requested on behalf of our Authority Board. The Bellefonte Borough Authority was scheduled to provide the Notice to Proceed at their next Authority meeting on March 7, 2018. Mr. W. Miller offered the bid documents to the Board for review.

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-119** – Mr. Heny presented the Board with Revenue Requisition #2012-119 in the amount of \$39,827.99. **Mr. Hughes moved, seconded by Mr. T. Miller to approve Revenue Requisition 2012-119 payable to SBWJA in the amount of \$39,827.99.** Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-119.

Mr. Heny asked what the air release valves from Envirep, Inc. were used for. Mr. W. Miller indicated air release valves for the suction lift pumps are used to allow the pumps to gain prime. These are the original valves so all (3) three were replaced. 7 ayes, 0 nays, 2 absent. **The motion carried.**

**GUESTS:** There were no Guests present.

**EXECUTIVE DIRECTOR'S REPORT:** Mr. W. Miller indicated he will have information to discuss under Old Business.

**SOLICITOR'S REPORT:** Mr. Mix had nothing to report.

**ENGINEER' S REPORT:**

**Annual Chapter 94 Report** – Mr. Johnson presented the Board with the annual Chapter 94 Report for 2017 and referenced some key points. In 2017, the peak three-month hydraulic loading to the system was 798,477 gpd, which did not include Rockview. The Authority's ratio of peak three-month flow to annual average flow for 2017 was 1.05, which is an indication of a tight system with very little inflow and/or infiltration. Mr. Johnson indicated our flows increase by only 5% during the wettest time of the year, which he feels is exceptional and is due to SBWJA's maintenance program and hard work of the Authority's staff.

The number of EDUs billed by the Authority increased from 6,754 in 2016 to 6,908 in 2017. In 2018, the Authority is projecting the addition of 57 EDUs through developer and/or individual connections to the system.

In 2017, over 115,933 linear feet (21.96 miles) of gravity sewer was inspected and recorded and 106,000 linear feet (20.08 miles) was jetted and cleaned. It was also noted that 3,511 linear feet (0.66 miles) of newly constructed sewer line was mandreled and pressure tested.

In 2017, the Authority completed an in-home sewer inspection of 771 properties and approximately 26% of the inspections resulted in problems that were identified and corrected.

Mr. Johnson reviewed Table 5 within the Chapter 94 Report, which outlined the average and peak flows not including Rockview. The annual average not including Rockview was 762,077. The annual average including Rockview was 1,482,102 with a 3-month average peak of 1,528,465 and a 3-month peak average to average daily flow (ADF) ratio of 1.03.

Mr. McDowell stated the Chapter 94 Report is testimony that our employee's hard work does pay off. Mr. T. Miller also commended Mr. Johnson and the SBWJA staff on their preparation and explanation of the Chapter 94 Report. **Mr. T. Miller moved, seconded by Mr. Heny to approve the Annual Chapter 94 Report for the 2017 calendar year as presented. 7 ayes, 0 nays, 2 absent. The motion carried.**

**OLD BUSINESS:**

**Zion Road Manhole Restoration** – On October 9, 2017, Mr. W. Miller informed the Board he would obtain quotes to repair several of our manholes from Nittany Terrace into Bellefonte, which are being damaged by hydrogen sulfide. Mr. W. Miller presented the Board with quotes from Sewer Specialty Services Company, Inc. and Insight Pipe Contracting, LLC. It was noted that Sewer Specialty Services Company, Inc. was lower cost per foot. Mr. W. Miller indicated our employees will provide traffic control and prepare all manhole surfaces for the Parson and Parsonpoxy applications to reduce expenses. The approximate cost to rehabilitate our manholes with Sewer Specialty Services Company, Inc. will be approximately \$47,376.00. Mrs. Gill stated that \$50,000.00 has been budgeted this year for this project.

Mr. McDowell asked when Mr. W. Miller would like to have this work completed. Mr. W. Miller indicated he would like to complete the work prior to PennDOT's resurfacing of Zion Road, which is scheduled for May of 2018. Mr. W. Miller also stated that our maintenance department will be replacing a section of sewer pipe between the Home Delivery Pizza at 1796 Zion Road to Drayer's Physical Therapy at 1680 Zion Road. **Mr. Hoffman moved, seconded by Mr. McMurtree to approve Sewer Specialty Services Company, Inc.'s quote of approximately \$47,376.00 to rehabilitate several of our manholes from Nittany Terrace into Bellefonte. The total quote for this project was listed at \$56,976.00; however, SBWJA will provide traffic control, which will decrease the quote by \$9,600.00.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

**NEW BUSINESS:**

**Nestle Water** – Mr. Heny asked if Nestle Water approached the Authority for sewer service. Mr. W. Miller stated there have been questions regarding our service area; however, Nestle has not announced a facility location at this time.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman had nothing to report.

**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Heny had nothing to report.

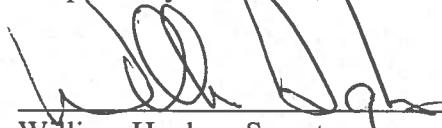
**Rate Study** – Mr. McDowell informed the Board that Rettew will present their final draft of the rate study to SBWJA’s Rate Study Committee on March 16, 2018. Rettew is anticipating their presentation to the entire Board during our March 26, 2018 meeting.

**Maintenance Supervisor Position** – The HR Office recently provided the Authority with a resume from an individual from Lancaster, PA that is interested in the Maintenance Supervisor position. The Board was provided with a copy of the potential candidate’s resume for review. Mr. Hoffman asked Mr. W. Miller what he thought of the candidate. Mr. W. Miller indicated the candidate has treatment plant experience; however, he does not have collection system experience. Mr. W. Miller stated it has been many years since the candidate worked in any sanitary sewer system. Mr. T. Miller expressed his concern with the possibility of eliminating the contract with the HR Office due to their inability to provide qualified individuals for the Maintenance Supervisor position. Mr. Hoffman and Mr. McDowell will schedule an appointment with the HR Office to discuss the Board’s concerns.

**ADJOURNMENT:**

**Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 7:40 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.**

Respectfully submitted,

  
\_\_\_\_\_  
William Hughes, Secretary  
\_\_\_\_\_  
Tasha L. Dutton, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_