

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**June 27, 2016**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
	<b>Walker</b>	Dennis McDowell Ted Onufrak

**GUESTS:** John Kostas

**EMPLOYEES:** Kelly Gill

### **CALL TO ORDER:**

The June 27, 2016, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording eight members present. Mr. Onufrak entered the meeting at 7:02 p.m. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. T. Miller, Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

**Mr. Onufrak entered the meeting at 7:02 p.m.**

**APPROVAL OF MEETING MINUTES:**

Mr. T. Miller indicated the Board was provided with a copy of the June 13, 2016 meeting minutes for review. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the Minutes of the June 13, 2016 Regular Meeting as presented.** Mr. Heny indicated he would like to see two modifications made to the draft June 13, 2016 meeting minutes.

During the Executive Director's Report when discussing the Right to Know request filed with Bellefonte Borough, the minutes as presented indicate Mr. W. Miller requested executed copies of the contracts; however, when questioned during the last meeting by Mr. Heny, Mr. W. Miller indicated he did not request executed copies and Mr. Smeltzer agreed.

Mrs. Gill indicated that she reviewed the Right to Know Request filed by Mr. W. Miller and it did reflect the request for signed contracts; however, the June 13, 2016 meeting minutes will be modified to reflect the statement made by Mr. W. Miller during the meeting. Mr. Heny suggested contacting Bellefonte Borough to obtain fully executed contract documents.

The second modification suggested by Mr. Heny was also referenced during the Executive Director's Report in which our Authority had no involvement in and the Board agreed. Mr. Galbraith agreed to the modifications requested by Mr. Heny and Mr. McMurtrie concurred. The June 13, 2016 Meeting Minutes are approved as amended. 9 ayes, 0 nays. **The motion carried.**

**CORRESPONDENCE:**

**PA DEP** – The Authority received a Water Quality Management Permit from the PA DEP for our Pump Station #7 upgrade project. Mrs. Gill indicated once we receive the required bonding documents and agreements from HRI, Inc., the Authority will be in a position to award the contracts to HRI, Inc.

**Nittany Engineering & Associates (NEA)** – Our Authority received a letter from Robert Decker indicating the Bellefonte Borough Authority (BBA) has hired a consultant, AECOM, to provide a technical process review of the various upgrades recommended for the wastewater treatment plant. Mr. Decker also enclosed a copy of AECOM's report.

Mrs. Gill forwarded a copy of Mr. Decker's letter and the AECOM report to our Authority's engineers for review and comment. Mr. Book has provided some initial comments pertaining to the report. Mr. Johnson has not had the opportunity to review the report due to vacation plans last week. The AECOM report will be discussed further during the next meeting when our engineers are present.

Mrs. Gill indicated that she sent Bellefonte Borough an email requesting a copy of any invoices associated with AECOM's supplementary review of the proposed upgrades to the Wastewater Treatment Plant and Lori Walker, Bellefonte Borough's Finance Director, provided two invoices from Nittany Engineering totaling over \$7,100 and an invoice from AECOM in the amount of \$10,000. Mrs. Gill expressed concern over the AECOM invoice because it appeared to be a duplicate of an invoice provided to this Authority as part of the 4<sup>th</sup> quarter 2015 treatment plant billing in which Mr. Stewart previously indicated it was a result of hiring AECOM to evaluate the Johnson Control Project findings. Mrs. Gill discussed her concerns with the Board and it was determined that she will send a follow up email to Ralph Stewart requesting clarification of the invoices and a copy of the executed contracts with AECOM.

**Benner Township Supervisors** – We received a letter from David Wise, Chairman, indicating during a recent Township meeting they were presented with an engineered plan for the Clair/Rogers tract located along Shiloh Road. Benner Township Supervisors would like to begin discussions with our Authority and UAJA to determine a solution to public sewer service in the Shiloh Road service area. The Board tabled any discussion until the next Board meeting in which Mr. W. Miller will be present.

**Walsh Granite Joint Venture** – We received a follow up letter from Walsh Granite Joint Venture indicating they may need to access our property in the Pleasant View area (Pump Station #4) during a PennDOT Bridge Replacement Project in the near future.

#### **FINANCIAL REPORTS:**

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 05/31/2016. Mr. T. Miller asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. McDowell moved, seconded by Mr. Hughes to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-80** – Mr. Onufrak presented the Board with Revenue Requisition 2012-80. Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-80.

**Mr. Hoffman moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-80 payable to SBWJA in the amount of \$49,360.34. 9 ayes, 0 nays. The motion carried.**

**GUESTS:**

**John Kostas** – Mr. Kostas indicated he has attended several Bellefonte Borough Council meetings in which reference is made to the Bellefonte Borough Authority's (BBA) meeting minutes being provided within Council's packet; however, he has been unable to obtain a copy of the minutes. Mr. Kostas inquired about the proper method of obtaining meeting minutes when they are not posted on the website. Mrs. Gill suggested filing a Right to Know request with the specific municipality.

Mr. Kostas indicated he recently met with Senator Corman's office to discuss concerns he has with the Bellefonte Borough/Borough Authority. Senator Corman's aid was very surprised the Bellefonte Borough/Borough Authority meeting minutes were not available through their website and indicated she believes the Townships (Spring, Benner and Walker) should have representation on the Borough Authority. Mr. Kostas asked if this authority ever considered representation on the Borough Authority.

Mr. T. Miller indicated that in an attempt to strengthen the relationship between our Authorities, he was meeting with the BBA's Chairman, Joseph Beigle, and suggested a committee be developed that meets on a quarterly basis to discuss matters of mutual concern. The committee would consist of an Engineer, Executive Director and Board member for each Authority. Mr. Beigle conveyed the suggestion to the BBA; however, the BBA did not want to meet. Mr. T. Miller then stated that during a follow up meeting with Mr. Beigle, he indicated the BBA would consider having a meeting, but was only receptive to increasing the percentage paid by our Authority for capital costs.

**EXECUTIVE DIRECTOR'S REPORT:**

In Mr. W. Miller's absence, Mrs. Gill reviewed the Executive Director's Report.

**Benner Pike Sewer Extension Project** – The 60 day connection notices were mailed to the five property owners on June 17, 2016. To date, our Authority hasn't received any response to the certified connection notice.

**Wastewater Operator Certification** – Mrs. Gill informed the Board that Seth Holt recently obtained his Wastewater Operator Certification. Mr. Holt has been employed with the Authority since February 2015.

**Knoebels Picnic** – Mrs. Gill reminded the Board of the annual family picnic at Knoebels Amusement Resort on August 6, 2016 and indicated anyone planning on attending needs to contact her by June 28, 2016 with an approximate number of attendees.

**SR 144** – Mr. Heny indicated that he noticed the manholes were recently marked along SR 144 and asked if our Authority was provided with a project start date. Mrs. Gill stated the manholes were marked by Authority staff for a PA One Call and the contractor has yet to contact our Authority with a start date.

**OLD BUSINESS:** There was no Old Business presented for discussion.

**NEW BUSINESS:** There was no New Business presented for discussion.

**EXECUTIVE SESSION** – Mr. T. Miller recessed the Board for an Executive Session at 8:00 p.m. to discuss personnel and potential litigation. The meeting reconvened at 8:10 p.m.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman had nothing to report.

**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Onufrak had nothing to report.

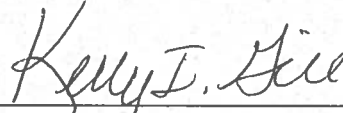
**ADJOURNMENT:**

**Mr. Smeltzer moved, seconded by Mr. Hughes to adjourn the meeting at 8:11 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_