

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 9, 2018

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes Timothy Miller
	Walker	Dennis McDowell Joseph Swanderski

GUESTS: David Wise, Benner Township Supervisor

CONSULTING ENGINEER: Andy Johnson, P.E.

CONSULTING SOLICITOR: Robert Mix, Esq.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The July 9, 2018, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording eight members present. Mr. Heny was excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the June 25, 2018 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hughes to approve the Minutes of the June 25, 2018 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-127 – Mr. McMurtrie presented the Board with Revenue Requisition #2012-127 in the amount of \$48,673.93. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-127. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve Revenue Requisition 2012-127 payable to SBWJA in the amount of \$48,673.93.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS:

David Wise, Benner Township Supervisor- Mr. Wise indicated Benner Township Supervisor Randy Moyer is supposed to be joining the meeting at 7:30 p.m. and asked to delay his discussion until Mr. Moyer is present.

EXECUTIVE DIRECTOR'S REPORT:

Broker of Record Letter – Our Authority was recently contacted by our commercial insurance broker, Boyles Insurance Agency, indicating they are in the process of obtaining quotes for our renewal in October 2018 and were unable to obtain a quote from Selective Insurance Company due to another insurance agency filing the necessary request. In order for Boyles Insurance Agency to obtain a quote, as they have in the past, the Authority Board will need to retain Boyles Insurance Agency as our Broker of Record for Selective Insurance Company. It was noted that Boyles Insurance Agency has been obtaining quotes for our Authority since 2007. **Mr. Smeltzer moved, seconded by Mr. McMurtrie to retain the Boyles Insurance Agency as the Broker of Record for our Authority.** 8 ayes, 0 nays, 1 absent. **The motion carried.** A letter will be issued to Selective Insurance Company notifying them our Authority has retained Boyles Insurance Agency as the Broker of Record.

Mr. Galbraith asked if the Authority ever considered using the insurances offered through Pennsylvania Municipal Authorities Association (PMAA) and Mrs. Gill stated that the Authority currently participates in PMAA's Unemployment Compensation program.

Upgrading Pumps at Pump Stations # 2 (Jacksonville Road) and #3 (Musser Lane) – Mr. W. Miller informed the Board that Pump Stations #2 and #3 were constructed in the mid-1990s with Flygt pumps and the last spare pump was recently installed. Mr. W. Miller recommended upgrading both pump stations to Barnes 2HP submersible grinder pumps which are the same pumps our Authority uses throughout the system and would allow accessibility to spare parts.

A proposal was obtained from CW Sales Corporation for a total of four (4) Barnes submersible grinder pumps, two (2) fiberglass junction boxes with aluminum pedestals and four (4) Barnes Lift Out Assemblies for just under \$10,000. Mr. W. Miller indicated he would also like to complete the work this summer and attempt to coordinate having the manhole restoration contractor seal the pump station wet wells prior to the installation. This will also require the purchase of some other materials such as piping and the stainless steel rails that were not included within the proposal. **Mr. Swanderski moved, seconded by Mr. Hughes to upgrade Pump Stations #2 and #3 to Barnes Submersible Grinder Pumps as identified within the CW Sales Proposal dated June 27, 2018. 8 ayes, 0 nays, 1 absent. The motion carried.**

SR 550 Resurfacing Project – Mr. W. Miller informed the Board that he was recently contacted by PennDOT regarding the manhole in the southbound lane of SR 550, where it intersects with Musser Lane. PennDOT acknowledged that it was their problem, but indicated they didn't want to bring the contractor back in to make the repair due to the expense. PennDOT has asked us to complete the work and they will purchase the materials. Mr. W. Miller stated the Authority staff will diamond cut the area and raise the manhole 1.5"-2". The work is scheduled to be completed on July 10, 2018.

Pleasant Hills Storm Drain – Mr. Galbraith asked if a response was received from Spring Township after the letter was sent out regarding our Authority's assistance with the Pleasant Hills Storm Drain maintenance. Mr. W. Miller stated that Bill MacMath stopped by our Authority office just prior to the letter being issued and Mr. W. Miller reviewed the conditions with him. Bill MacMath originally stated the right of way for that line underneath the railroad was part of the original Pleasant Hills Subdivision plans, but it was not. This Authority will require written verification from SEDA-COG Joint Railroad acknowledging, permitting and accepting the intended work.

Maintenance Leader – Mr. Swanderski inquired about the status of the search for a Maintenance Leader and wanted to know if the position was still being advertised. Mr. W. Miller stated the position is still open; however, the Authority has not continued with advertising the position due to the limited amount of suitable candidates received and the associated expense.

SOLICITOR'S REPORT: Mr. Mix had nothing to report.

ENGINEER'S REPORT:

Pump Station #7 (Zion Ridge) Act 57 Study – Mr. Johnson indicated that he has been working with the Authority staff in compiling data used to perform the calculations for the capital charges associated with the Pump Station #7 upgrades. A design capacity needs assigned to the pump station which reflects the peak flow of the pump station. Portable flow meters were used in 2015, just prior to the start of the project that identified a peak flow of 2.25 times the average, which is low and reflects the tightness of the Authority's system engineering. Design manuals suggest using a peak factor of 3.3; however, Mr. Johnson stated that through discussions with Mr. W. Miller they have decided to use a peak factor of 2.75 because data indicates we are well below theoretical factors.

Mr. Johnson stated that initial calculations identify capacity for an additional 650 EDUs and using the total construction cost of \$988,022, a special purpose tapping fee of around \$1,500 per EDU could be collected. With having all the data, Mr. Johnson will be preparing a draft Act 57 Study to provide to Mr. W. Miller and Mr. Mix within the next couple of weeks. Currently, there are approximately 425 EDUs designed and projected for this area, including existing developments that aren't fully utilized at this time.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Recent Storms – Mr. Swanderski asked if the Authority sustained any damage during the heavy rainfalls within the last week. Mr. W. Miller stated some alarms were received, mostly generators running for power loss, but no damages occurred.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman indicated a Personnel Committee meeting is scheduled for tomorrow, July 10, 2018 at 4:00 p.m. at the Authority office and there should be a report for the following meeting.

Facilities Committee: Mr. Hughes had nothing to report.

Financial Committee: Mr. McMurtie had nothing to report.

GUESTS continued:

Shiloh Road – Mr. David Wise, Benner Township Supervisor, indicated he was in attendance at the meeting to discuss sewer service to the Shiloh Road area within Benner Township. Mr. Wise stated there is suddenly a great deal of activity in this area that includes a serious development in which sewer service needs to be determined for the property. Mr. Wise provided the Board with a copy of a single sheet plan prepared by Penn Terra Engineering for a hotel and indicated this is in the final stages of negotiation for lease or purchase by a confidential party. It would be for the parcel of property next to PennDOT's salt shed, where the fill is being added. Mr. Wise indicated the fill doesn't seem to be an issue with development. He believes it will be 45 EDUs and include space for a restaurant next door, which he doesn't have any information on. Mr. Wise stated these parties are ready to execute an agreement, contingent upon an understanding of the timeframe and approximate cost to obtain sewer service.

The other factor is that UAJA has a pump station nearby that is at capacity and needs upgraded. UAJA is currently undergoing an engineering services contract to upgrade/replace this pump station. It is preferred to relocate and install the pump station at the lowest point of the property, next to the I-99 embankment, within vacant land that cannot be used for anything else. The pump station would serve everything in the Shiloh Road area. According to Mr. Wise, UAJA is in a position to begin service for this without a lot of expense. Mr. Wise indicated this is a viable, technical alternative.

Mr. T. Miller inquired about the status of Benner Township's Septage Management Plan (SMP) as it relates to the Walnut Grove area in determining if there are any failing on-lot systems that would need public sewer. Mr. Wise stated he has no idea. Mr. T. Miller stated that may be an area that could be picked up along the way with an extension by our Authority from the University Park Airport to the Shiloh Road area.

Mr. Swanderski stated that several years ago when he was on the Board he recalls discussion being held about whose service area this was and that the PA DEP confirmed its SBWJA's service area. Mr. W. Miller stated Benner Township's Act 537 Plan establishes it as SBWJA's service area and the plan was adopted by the Board of Supervisors of the Township.

Mr. Swanderski then asked what is involved to have the Act 537 Plan amended. Mr. W. Miller stated a new Act 537 Plan, which would take approximately 6-12 months to complete and cost approximately \$25,000 - \$30,000. This was also confirmed by Mr. Johnson.

Mr. Wise stated that Benner Township's Act 537 Plan has both SBWJA and UAJA identified as alternatives. SBWJA is the service agent for Benner Township, but this area is also in the Centre Region's growth boundary area. Mr. W. Miller stated that Benner Township's Act 537 Plan mentions UAJA as an alternative for Treatment, but UAJA already indicated they are not interested in accepting this flow for treatment from SBWJA.

Mr. Swanderski asked if this Authority has a plan for extending sewer to this area if/when the developer was ready to move forward. Mr. W. Miller stated Benner Township's Act 537 Plan from 2003 identified this area in the 5-10 year projection for sewer service. At the time the plan was put together there weren't enough malfunctioning on-lot systems to identify the immediate need for public sewer; however, this hasn't been looked at since that time. Mr. W. Miller stated there are several other properties in the Shiloh Road area, within Benner Township, that could be served by public sewer.

Mr. Swanderski wanted to know if the Authority decided to move forward what all would need done. Mr. W. Miller stated our Authority would submit a planning module to the PA DEP, have the engineer prepare the plans, bid the project and commence construction. The original estimated project cost from 2003 was just under \$1 million, but would probably be around \$3-\$4 million today.

Mr. Swanderski asked Mr. Wise if he knew when the developer wanted to get started. Mr. Wise believes construction would commence in 2019 and reiterated the developer is not concerned with tap fees or usage charges at this point-- it's not part of the criteria. Mr. Wise said he could put this in writing, if the Board wishes. The developer is in a position to write tap fee checks and start the process with planning.

As a Township, Mr. Wise stated they need to know in which direction to move forward. They need to decide if they need to amend the Act 537 Plan or keep it as is. The Board agreed that they would like something in writing before discussing this further. Mr. W. Miller stated we should also have detailed information surrounding the potential customer to ensure the seriousness of the project. Mr. Wise stated that if Benner Township doesn't receive cooperation from Mr. W. Miller and the Authority that they are going to modify their Act 537 Plan and give the service area to UAJA. Mr. Wise indicated the details of the potential customer will be identified when the time is right. He needs some assessment as to the timeframe for connecting to public sewer. Mr. Johnson stated that the project could be permitted and ready for construction within one year. Mr. Wise expressed his concern with the permitting process as it relates to the Canyon, stream crossings and crossing of I-99. Mr. W. Miller stated this Authority has completed several stream crossings with past projects.

Mr. Wise asked how this Authority would recoup the monies for the project from the developer. Discussion was held regarding developer constructed infrastructure that's dedicated to this Authority and Authority extended projects. At this point it's too early to determine costs/fees without having more information. Mr. Wise indicated that UAJA is interested in laying a forcemain in this property and it would be much more cost effective for this property to be served by UAJA instead of paying for an extension to the University Park Airport. Mr. Wise indicated something will be put in writing and submitted to our Authority by Wednesday.

