

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

July 25, 2016

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes
	Walker	Dennis McDowell Ted Onufrak

GUESTS: None

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Tasha Dutton

CALL TO ORDER:

The July 25, 2016, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Vice-Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording eight members present. Mr. T. Miller was absent. Mr. McDowell, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Vice-Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the July 11, 2016 meeting minutes as presented. **Mr. Smeltzer moved, seconded by Mr. Hughes to approve the Minutes of the July 11, 2016 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

CDI L.R. Kimball – We received a request for sewer service from Matthew Koenigsberg of CDI L.R. Kimball for a new hangar for the PA State Police located within the University Park Airport in Benner Township. Mr. W. Miller indicated that an EDU Assessment Form was sent to Mr. Koenigsberg, which will be used to evaluate the number of EDUs that will be required for this project. It was noted that PA DEP will be requesting additional planning information before approval is granted for this project. The Board will not take action on this request until additional information is provided.

PA DEP – The Authority received a copy of PA DEP's letter dated July 21, 2016 that was sent to the Bellefonte Borough Council. This letter indicated that PA DEP reviewed the Bellefonte Borough Wastewater Treatment Plant Act 537 Special Study and they determined it was administratively incomplete, and must therefore be denied. It was noted that the submitted study was incomplete due to the fact that it does not provide sufficient information and supporting documentation as required by The Clean Streams Law, as well as the Pennsylvania Sewage Facilities Act. Additionally, Bellefonte will be required to give Benner and Walker Townships the opportunity to comment on this plan as we have known for some time.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 06/30/2016. Mr. McDowell asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. Mr. Onufrak commented on the halfway point of this year's budget being at 47% for total income and 42% for total expenses. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-82 – Mr. Onufrak presented the Board with Revenue Requisition 2012-82. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-82.

Mr. Heny moved, seconded by Mr. Smeltzer to approve Revenue Requisition 2012-82 payable to SBWJA in the amount of \$38,847.48. 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Benner Pike Sewer Extension Project – Mr. W. Miller informed the Board that Paul and Ellen Hartle connected their property, 3052 Benner Pike, to public sewer on July 14, 2016. The property is currently occupied by tenants and the sewer system is working properly. Mr. Smith at 3068 Benner Pike is scheduled for a sewer lateral inspection on July 29, 2016.

SR144 – The maintenance department has started the manhole work along SR144. Mr. W. Miller informed the Board that a skid steer with a pavement cutting attachment was rented to prep the manholes for excavation. The contractor, New Enterprise, has estimated the paving will commence near the end of August.

Bellefonte Borough Right to Know Request – Mr. W. Miller informed the Board that Bellefonte Borough responded to his Right to Know Request that was recently submitted. The Right to Know Officer, Don Holderman, emailed Mr. W. Miller informing him that the official 2016 meeting minutes were recently made available on the Borough's website. Mr. Holderman also commented that the unsigned sewer/management agreement they previously provided to SBWJA was a copy of what they have as their official records.

Pump Station #7 Upgrades – Mr. W. Miller informed the Board that a preconstruction conference will be held at Pump Station #7 on July 27, 2016 at 1:00 P.M. to discuss the upcoming project. It was noted that HRI, Inc. would like to start the project as soon as possible.

OLD BUSINESS:

Pleasant Gap Parade – Mr. W. Miller reminded everyone that several employees will be participating in the Pleasant Gap Parade on July 28, 2016 at 6:30 P.M.

Knoebels Picnic – Mr. Smeltzer reminded the Board that the Knoebels Picnic will take place on August 6, 2016. Mrs. Dutton indicated that a food sign-up sheet was available for those who plan on attending.

NEW BUSINESS:

Road Work Signs – Mr. Galbraith commented on what a good idea it was for the new road work signs that were installed for the SR144 project, which stated "Caution Raised Manholes Ahead". Mr. W. Miller indicated the signs were created to help drivers be aware of the manholes being higher than the road for an extended period of time to help avoid potential damage to their vehicles.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman had nothing to report.

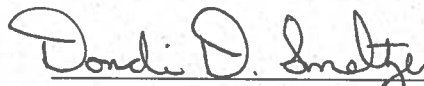
Facilities Committee: Mr. Hughes had nothing to report.

Financial Committee: Mr. Onufrak asked if Fulton Financial Advisors provided the Authority with a proposal to manage the retirement plan for SBWJA. Mr. W. Miller indicated that Fulton did provide the Authority with a proposal; however, we are still waiting for additional information from ICMA for comparison. Mr. Onufrak asked that the proposal be forwarded to him for review and suggested that the financial committee meet in the future to discuss this matter.

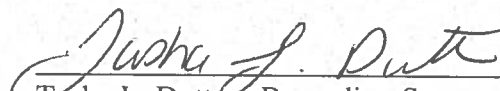
ADJOURNMENT:

Mr. Galbraith moved, seconded by Mr. Smeltzer to adjourn the meeting at 7:23 p.m. 8 ayes, 0 nays, 1 absent. **The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____