

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

January 23, 2017

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Chris McMurtrie Dondi Smeltzer
	Benner	William Hughes
	Walker	Dennis McDowell

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The January 23, 2017, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Vice-Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording five members present. Mr. Heny, Mr. Hoffman, Mr. T. Miller and Mr. Onufrak were absent. Mr. McDowell, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Vice-Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the January 9, 2017 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the Minutes of the January 9, 2017 Regular Meeting as presented.** 5 ayes, 0 nays, 4 absent. **The motion carried.**

CORRESPONDENCE:

Thank You – Mr. McDowell read a thank you card forwarded by our employee, Toby Dashner, and his spouse, Joan, for the food platter given by the Authority for their grandmother's death.

Lee, Green & Reiter – We received a memo from Robert Mix providing his opinion regarding the liability of the Board for the Authority's retirement plan. The memo will be further discussed during the next meeting when Mr. Mix is present to answer any questions.

FINANCIAL REPORTS:

Treasurer's Report: Mr. McDowell reviewed the financial reports for the period ending 12/31/2016 and asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. With no questions, **Mr. Smeltzer moved, seconded by Mr. Hughes to approve the Treasurer's Report as presented.** 5 ayes, 0 nays, 4 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-93 – Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-93. **Mr. Smeltzer moved, seconded by Mr. Galbraith to approve Revenue Requisition 2012-93 payable to SBWJA in the amount of \$38,200.00.** 5 ayes, 0 nays, 4 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Review of 2016 Budget vs. Actual Report - Mr. W. Miller indicated the Authority had a terrific year financially. The Authority's 2016 budget reflected the use of reserves to balance the budget due to the capital improvements planned for 2016; however, we were able to purchase all of those items without using any reserves and still end the year with a net income. The Capital Improvements for 2016 were:

- New John Deere Backhoe (less trade in)
- 2017 Ford F-550 T-Tag
- Bellefonte Borough Wastewater Treatment Plant Upgrades
- Pump Station #7 Upgrades (Construction & Engineering)

2017 Ford F-550 – Mr. W. Miller reported that Bradco Supply inspected the PTO pump noise on 01/10/2017 and provided our Authority with a memo dated 06/30/2010 from Chelsea Hydraulic pumps indicating the noise is a normal PTO characteristic and repairs are not required as this noise is common when directly connected to this style Ford transmission.

Pump Station #7 Upgrades – Mr. W. Miller provided the Board with pictures of the poor masonry workmanship completed at Pump Station #7. Approximately 60-80 bricks have blemishes and the new block is lacking mortar which could allow moisture to enter and eventually heave the wall. The Board is not satisfied with the work and believes the wall needs to be corrected. Mr. W. Miller has a meeting with the contractor and engineer on 01/24/2017 to discuss the issue.

Bellefonte Borough Review of Pension Records – Mrs. Gill met with Bellefonte Borough's finance director on 01/18/2017 to review the Borough's pension records.

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:17 p.m. to discuss potential litigation and personnel. The meeting reconvened at 7:35 p.m.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Stonehenge Subdivision Phase 6 Agreement of Dedication – Mrs. Gill informed the Board that we have received all items needed to close out the Stonehenge Subdivision Phase 6 project; therefore, she recommended approval of the Agreement of Dedication. **Mr. Smeltzer moved, seconded by Mr. McMurtrie to approve the Agreement of Dedication for the Stonehenge Subdivision Phase 6.** 5 ayes, 0 nays, 4 absent. **The motion carried.**

Escrow Account for the Stonehenge Subdivision Phase 6 Maintenance Bond – William First has provided a check in the amount of \$3,900.00 representing the maintenance bond for the Stonehenge Subdivision Phase 6 project for the 18 month period. A Certificate of Deposit will need opened at Northwest Savings Bank to place those monies in the account until the 18 month bonding period expires. **Mr. Hughes moved, seconded by Mr. Galbraith to open a Certificate of Deposit at Northwest Savings Bank for the 18 month maintenance bond for the Stonehenge Subdivision Phase 6 project.** 5 ayes, 0 nays, 4 absent. **The motion carried.**

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman was absent, but Mr. McDowell indicated there was nothing to report.

Facilities Committee: Mr. Hughes had nothing to report.

2005 Ford F-550 T-Tag – Mr. W. Miller informed the Board that we will be accepting bids for the sale of the 2005 Ford F-550 T-Tag.

Financial Committee: Mr. Onufrak and Mr. Heny were absent.

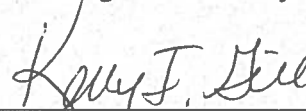
ADJOURNMENT:

Mr. Galbraith moved, seconded by Mr. Hughes to adjourn the meeting 7:45 p.m. 5 ayes, 0 nays, 4 absent. The motion carried.

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____

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