

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**February 26, 2018**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
	<b>Walker</b>	Dennis McDowell Joseph Swanderski

**GUESTS:** None present

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Will Barton, Kelly Gill and Chris Ranio

### **CALL TO ORDER:**

The February 26, 2018, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the February 12, 2018 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. McMurtrie to approve the Minutes of the February 12, 2018 Regular Meeting as presented.** Mr. McDowell indicated he had an addition to the February 12, 2018 meeting minutes under Committee Appointments. Mr. McDowell indicated he and Mr. Galbraith conversed towards the end of the last meeting and decided to appoint Mr. Smeltzer to serve on the Personnel Committee as well as the Facilities Committee for 2018. 9 ayes, 0 nays. **The motion carried. Attached to these official meeting Minutes is a listing of the Revised 2018 Committee Appointments.**

**CORRESPONDENCE:**

**PennTerra Engineering, Inc.** – We received a letter from Chad Stafford of Penn Terra Engineering requesting sewer capacity of 1 EDU for CMJ Real Estate/Keystone Payroll located on lot 22 of Airport Park in Benner Township. Mr. W. Miller indicated a letter of intent to provide sewer service will be issued to Mr. Stafford; however, additional information is needed before our Authority is able to officially approve sewer capacity for this project.

**Nittany Engineering & Associates, LLC (NEA)**- We received a letter from Robert Decker indicating the bids for the Bellefonte Borough Authority's Wastewater Treatment Plant upgrades were opened in December with G.M. McCrossin being the low bid for the general contract and Lepley Electrical being the low bid for the electric contract.

Mr. Decker indicated the bids came in higher than their estimates. NEA underestimated the concrete by about \$800,000 which Mr. Decker indicates was mostly because the tank walls were raised during final design due to hydraulic design which was not accounted for in the engineer's estimate. The electrical contract also came in higher than the engineer's estimate by about \$500,000. NEA also provided a bid summary, revised project cost and milestone schedule.

The Board expressed their concern with the project being significantly underestimated by the Borough Authority's engineer and suggested contact be made with Bellefonte Borough Authority requesting additional information. Mr. W. Miller asked what information the Board was looking to receive and both Mr. Swanderski and Mr. Smeltzer indicated the bid documents would be helpful. Mr. W. Miller will contact NEA and Bellefonte Borough Authority requesting a copy of the bid documents.

**FINANCIAL REPORTS:**

Treasurer's Report: Mr. Heny reviewed the financial reports for the period ending 01/31/2018. Mr. McDowell asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. With no questions, **Mr. Swanderski moved, seconded by Mr. Hoffman to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-118** – Mr. Heny presented the Board with Revenue Requisition #2012-118 in the amount of \$596,484.08. **Mr. T. Miller moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-118 payable to SBWJA in the amount of \$596,484.08.** Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-118.

Mr. Hoffman asked if the payment to Capital Blue Cross was a monthly or quarterly bill and Mrs. Gill stated it is a monthly bill which is due on the first of each month. Mr. Smeltzer asked if there were any issues with the quarterly treatment plant billing from Bellefonte Borough and Mrs. Gill stated no. 9 ayes, 0 nays. **The motion carried.**

**Semi-Annual 2012 Bond Payment** – Mr. Smeltzer moved, seconded by Mr. Hughes to approve the semi-annual 2012 bond interest payment in the amount of \$150,313.13. 9 ayes, 0 nays. **The motion carried.**

**GUESTS:** Mr. McDowell welcomed the Employees to the meeting and asked if any were interested in addressing the Board. Mr. Ranio stated he was attending the meeting for observation purposes.

**EXECUTIVE DIRECTOR'S REPORT:**

**Private Sewer Lateral Back-Ups** – During the last meeting discussion was held regarding our Authority's existing practice of assisting its customers with sewer back-ups on their private sewer lateral. Mr. W. Miller indicated this has been an ongoing practice since his employment began with our Authority and wanted to make sure the Board was acceptable to continuing this service since there is a potential for liability.

Mr. Swanderski asked if our Authority's rules and regulations allow access to 4" sewer laterals on private property and Mr. W. Miller indicated he was uncertain but would review the rules and regulations. The Board indicated they believe this is a good service offered to our Authority customers that they wish to continue. **Mr. Hughes moved, seconded by Mr. Smeltzer to continue the service of unplugging private sewer laterals for the Authority's customers when necessary, at the discretion of the Executive Director. 9 ayes, 0 nays. The motion carried.**

**OLD BUSINESS:** There was no Old Business presented for discussion.

**NEW BUSINESS:**

**The Spring Creek Watershed Commission** – Mr. McDowell indicated he attended the Spring Creek Watershed Commission's meeting last week and found it very informative. During the meeting discussion was held about the proposed Nestle facility and upcoming Stormwater management requirements.

**Rate Study/Overhead Projector** – Mr. McDowell stated he would like to have the overhead projector and laptop functioning for future meetings in connection with the Rate Study and the excel spreadsheet to be provided by Rettew. Rettew is proposing to present the Rate Study at one of the March meetings.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman had nothing to report.

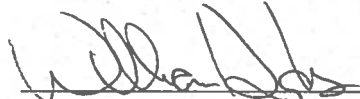
**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Heny had nothing to report.

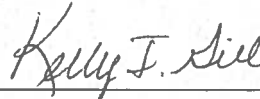
**ADJOURNMENT:**

**Mr. Hughes moved, seconded by Mr. Smeltzer to adjourn the meeting at 7:50 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_

# Spring-Benner-Walker Joint Authority

## 2018 COMMITTEES & MEMBERS

### PERSONNEL & COMMUNITY RELATIONS:

Dan Hoffman, Chairman  
Dondi Smeltzer, Member  
Joseph Swanderski, Member

### FACILITIES:

William Hughes, Chairman  
Joseph Galbraith, Member  
Dondi Smeltzer, Member

### FINANCIAL:

Gregg Heny, Chairman  
Timothy Miller, Member  
Chris McMurtrie, Member

**Dennis McDowell, Chairman of the Board will serve on all committees**