

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**December 10, 2018**

### **ATTENDANCE:**

**AUTHORITY MEMBERS:**

<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
<b>Walker</b>	Dennis McDowell Joseph Swanderski

**GUESTS:** None present

**CONSULTING ENGINEER:** Andy Johnson, P.E.

**CONSULTING SOLICITOR:** Robert Mix, Esq.

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Kelly Gill & Tasha Dutton

### **CALL TO ORDER:**

The December 10, 2018, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the November 28, 2018 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Minutes of the November 28, 2018 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

**CORRESPONDENCE:**

**Gregory A. Shufran Professional Surveyor** – We received a revised letter from Gregory A. Shufran Professional Land Surveyor requesting a letter of intent to provide additional sewer service of 3.00 EDUs for the Old Farmhouse Eatery's proposed brewery. Mr. Shufran was provided with a letter of intent for this minor land development in Walker Township.

**Sweetland Engineering & Associates, Inc.** - We received a letter from John Fisher of Sweetland Engineering & Associates, Inc. requesting a letter of intent to provide sewer service for Centre Concrete located at Lot 5 in the Penn Eagle Industrial Park within Spring Township. Mr. Fisher was provided with a letter of intent for 2.92 EDUs for the project.

**FINANCIAL REPORTS:**

Treasurer's Report: Mr. Heny reviewed the financial reports for the period ending 11/30/2018. Mr. McDowell asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. Swanderski moved, seconded by Mr. McMurtrie to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-137**– Mr. Heny presented the Board with Revenue Requisition #2012-137 in the amount of \$47,477.47. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-137. **Mr. Hoffman moved, seconded by Mr. Swanderski to approve Revenue Requisition 2012-137 payable to SBWJA in the amount of \$47,477.47.** 9 ayes, 0 nays. **The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

**SYSTEM OVERVIEW REPORT:**

**November 2018 System Overview** – Mr. W. Miller reviewed the November 2018 System Overview with the Board.

Mr. W. Miller stated there were 44 in-home inspections completed in the month of November. Our personnel identified an HVAC and several floor drains were connected to the sanitary sewer along with a broken trap, which required excavation. The maintenance department completed 11 new sewer lateral inspections and our office staff received three (3) sewer permit applications that totaled 4.50 EDUs and issued the permits.

The maintenance department completed basic system maintenance, which involved the installation of weather stripping to our buildings, replacement of Forestry's pump at Rockview and cleaning of our meter pits and wet wells. Our personnel also used the video truck to assist in locating a problem with a storm drain at 660 Pleasant View Blvd.

We located and repaired a difficult leak for Benner Township Water Authority that was situated in a piece of conduit, under the road, that housed two (2) service lines. The maintenance personnel continued to inspect the sewer mainline installation at the Village of Nittany Glen.

Our Vactor truck was used to complete routine and emergency maintenance for the Centre County Refuse & Recycling Authority. We also assisted Bellefonte Borough in locating two (2) manholes with our video truck. The maintenance personnel also applied tar around several manholes to help plows slide over them to avoid damage to their snow plows and our manholes.

There were two (2) call outs in November, which involved a sewer backup at 490 Millgate Road on Thanksgiving Day and a pump failure at Pump Station #11 (Jenny Gap). Mr. W. Miller also indicated there was a problem with a power phase loss at Pump Station #5 (Mingoville) that was addressed with the help of West Penn Power. Mr. W. Miller ended the report stating a total of 87 PA One Calls were located in November.

**EXECUTIVE DIRECTOR'S REPORT:**

**Shiloh Road** – Mr. W. Miller informed the Board that a meeting will be held at DEP's office in Williamsport on Wednesday, December 12, 2018 at 2:00 P.M to discuss public sewer to Shiloh Road. Mr. Mix asked if any of the Benner Township Supervisors will be attending the meeting. Mr. W. Miller stated that Mr. Moyer and Mr. Capriani plan on attending the meeting. Mr. W. Miller was not sure if Mr. Wise would attend.

**Right-of-Ways** – Mr. W. Miller indicated there was a subdivision created in the mid-eighties, which is located between Clemens Lane and Radio Drive off of Benner Pike in Benner Township. It was noted that two (2) of the three (3) lots using Radio Drive have been developed and the remaining lot is for sale. Our Authority has recently been approached, by a local realtor, with questions regarding the utility right-of-ways for this area. The potential buyer for this vacant lot is trying to obtain a right-of-way for sewer service from the Centre Communications and/or Kid's Court Child Care Center; however, they are having difficulties.

Mr. W. Miller stated that the Authority never obtained the necessary right-of-ways when the Developer extended the sewer; therefore, he feels the Authority may need to get involved to obtain a right-of-way on behalf of the buyer if they are unsuccessful obtaining it themselves. Mr. Mix stated that we should allow them to settle this matter privately; however, our rules and regulations state we are required to extend the sewer main to the property line. Mr. Mix indicated we have the legal right to use eminent domain to get our sewer to the property if necessary.

**SOLICITOR'S REPORT:** Mr. Mix had nothing further to report.

**ENGINEER'S REPORT:** Mr. Johnson had nothing further to report.

**OLD BUSINESS:**

**2019 Budget** – Mr. McDowell asked if there were any questions concerning the 2019 Budget as presented.

**#66001 Health Insurance** – Mr. Galbraith asked why the Budget Vs. Actual thru 10/31/2018 shows a total of \$149,608.82 and next year we are budgeting \$230,000.00 for health insurance. Mrs. Gill indicated there was a 17% increase in our health insurance rates effective December 1, 2018. It was noted that the Authority did shop around; however, the rates are age banded rates. Mrs. Gill did not have the information with her; however, she believes this number was inflated and it will be coming in under the \$230,000.00. Mr. T. Miller stated he believes that it did include a supervisor position. Mr. T. Miller also stated that the \$149,608.82 only reflects 10 months of premiums. Mrs. Gill also indicated that an employee that has been waiving coverage is now participating with the health insurance coverage. Mr. Galbraith stated that the 17% increase was a big hit. Mrs. Gill indicated the rates have only increased by 3% to 4% over the past several years.

**#51201 Rockview Usage & Treatment** – Mr. Galbraith asked why there was such a drastic change in the amount budgeted for #51201 Rockview Usage & Treatment. Mrs. Gill indicated the Rockview Income Account was increased in 2018 to account for the Commonwealth's portion of the Bellefonte Borough Capital Project. Our Authority anticipated paying Bellefonte Borough \$3,000,000.00 in 2018 but we were invoiced for a little over \$1.1 million; therefore, the remainder was added to the budgeted amount for 2019. Mrs. Gill stated that is why it looks like we did not meet our income this year.

**#52901 Dividend Income** – Mr. Galbraith asked for an explanation of #52901 Dividend Income. Mrs. Gill stated that this account reflects both dividends and interest received on the bond proceeds.

Mr. T. Miller complimented Mr. W. Miller and Mrs. Gill on capturing the extra costs associated with the Shiloh Road permitting and engineering that will be included in the 2019 Budget.

**#87300 Capital Improvements/Other** – Mr. Hoffman asked if the \$20,000.00 included on line item #87300 Capital Improvements/Other is enough to cover the building expansion. Mr. W. Miller stated the Authority would only be required to purchase materials due to our maintenance crew having the ability to construct the new lunch room.

The Board had no further comments regarding the 2019 Budget. **Mr. T. Miller moved, seconded by Mr. Hoffman to approve the 2019 Budget in the amount of \$5,761,300.00 as presented. 9 ayes, 0 nays. The motion carried.**

**Christmas Party** – Mr. McDowell reminded everyone the Spring Benner Walker Joint Authority Christmas Party will be held at the Pleasant Gap Legion on Thursday, December 13, 2018. The festivities will begin at 5:00 P.M.

**Musser Hill Subdivision** – Mr. Smeltzer asked if the hole for the Musser Hill Subdivision's sewer connection at the intersection of Weaver Hill Road and N. Harrison Road will be left open all winter. Mr. W. Miller stated that the contractor plans on coming back to finish the project.

**Water Quality Testing** - Mr. Smeltzer informed the Board of water quality testing that has been taking place in the Greens Valley and surrounding areas since October. A firm had made contact with the residents that are involved with the quarry into the mountain and asked if their water could be tested.

**NEW BUSINESS:** There was no New Business presented for discussion.

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman had nothing to report.


**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Heny had nothing to report.

**ADJOURNMENT:**

**Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 7:29 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,

  
Secretary

  
Tasha L. Button, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_