

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

August 22, 2016

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes
	Walker	Dennis McDowell Ted Onufrak

GUESTS: Shirley Gryczuk & John Kostas

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The August 22, 2016, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Vice-Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording seven members present. Mr. T. Miller was absent and Mr. Smeltzer entered the meeting at 7:04 p.m. Mr. McDowell, Vice-Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Vice-Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the August 8, 2016 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Heny to approve the Minutes of the August 8, 2016 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE:

L.R. Kimball –Matthew Koenigsberg of L.R. Kimball submitted the required EDU Assessment form for the proposed PA State Police Hangar at the University Park Airport and is requesting our Authority provide an intent to serve letter for sewer service. Mr. W. Miller provided Mr. Koenigsberg with the requested correspondence on August 17, 2016.

Mr. Smeltzer entered the meeting at 7:04 p.m.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 07/31/2016. Mr. McDowell asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. Smeltzer moved, seconded by Mr. Hughes to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-84 – Mr. Onufrak presented the Board with Revenue Requisition 2012-84. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-84. **Mr. Galbraith moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-84 payable to SBWJA in the amount of \$40,821.66.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

Semi-Annual 2012 Bond Payment – **Mr. Smeltzer moved, seconded by Mr. McMurtrie to approve the semi-annual 2012 bond interest and principal payment in the amount of \$152,881.88.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS:

John Kostas – Mr. Kostas inquired about public sewer service to the University Park Airport (UPA) and where the sewage is being discharged. Mr. W. Miller indicated the UPA is a customer of our Authority with the flows being discharged to the Bellefonte Borough Authority (BBA) Wastewater Treatment Plant (WWTP). Mr. Kostas then asked if the aircraft deicing fluid is also discharged to the BBA WWTP and Mr. W. Miller stated yes; however, there was a period of time that the BBA WWTP was not accepting this flow due to the BBA regulations not being followed by the UPA.

Shirley Gryczuk – Ms. Gryczuk referenced a public notice in the Centre Daily Times whereas the Borough of Bellefonte (Permittee) has requested approval of modifications to its approved pretreatment program. Mr. W. Miller stated he was unaware of the public notice, but it appears as though the Borough is proposing modifications to its local limits.

EXECUTIVE DIRECTOR'S REPORT:

Pump Station #7 Upgrades – Mr. W. Miller informed the Board that last week the contractor began tree removal and construction is scheduled to commence this week. HRI is scheduled to pour the slab of the new wet well later this week.

Shiloh Road – Mr. W. Miller indicated a letter was not sent to the Nittany Valley Joint Planning Commission (NVJPC) as discussed during the last meeting. Mr. T. Miller contacted the NVJPC's Chairman, Mr. Kurtz, following the last meeting and directed Mr. W. Miller not to send the letter due to our attendance at their upcoming meeting on September 15, 2016 at 6:00 p.m. at Spring Township.

John Deere Backhoe – The 2016 John Deere Backhoe is scheduled to be delivered to our Authority office later this week. The backhoe was budgeted as a capital improvement for the 2016 budget year and payment will be due upon delivery. Mrs. Gill indicated the monies will be requisitioned at the next meeting.

OLD BUSINESS:

Bellefonte Borough Quarterly Billings – Mrs. Gill informed the Board that she still has not received clarification of the final 4th Quarter 2015 and 2nd Quarter 2016 billings for the Bellefonte Borough Wastewater Treatment Plant that was received on 08/01/2016. Mrs. Gill originally emailed Lori Walker on 08/02/2016 requesting additional information and then a follow-up email was sent to Ms. Walker again on 08/10/2016 inquiring about the requested information to avoid delays with the payment of the bill. On 08/10/2016 Ms. Walker responded by stating: "I am doing the best that I can. As always, I will get it to you as soon as I can."

Mrs. Gill issued another email on 08/16/2016 informing Ms. Walker, while copying Ralph Stewart, that our Authority meets on 08/22/2016 and we were hoping to approve payment at that meeting; however, recommendation of payment cannot be made until some additional information is provided. Mrs. Gill reiterated that our Authority Board will not meet again until 09/12/2016 and payment could not be processed until that time. Mrs. Gill indicated she received no further emails from Ms. Walker. The Board members agreed that Mrs. Gill should not forward payment to the BBA until our questions and concerns are answered.

NEW BUSINESS: There was no New Business presented for discussion.

EXECUTIVE SESSION – Mr. McDowell recessed the Board for an Executive Session at 7:45 p.m. to discuss Personnel matters. The meeting reconvened at 7:52 p.m.

Mr. Smeltzer left the meeting at 7:52 p.m.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman had nothing to report.


Facilities Committee: Mr. Hughes had nothing to report.

Financial Committee: Mr. Onufrak had nothing to report.

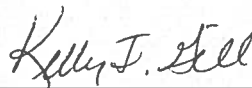
ADJOURNMENT:

Mr. Galbraith moved, seconded by Mr. McMurtree to adjourn the meeting at 7:54 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____