

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

May 27, 2014

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Gregg Heny Ted Onufrak Jason Scott Dondi Smeltzer
Benner	Dan Hoffman William Hughes Timothy Miller
Walker	Dennis McDowell Joseph Swanderski

GUESTS: None

EXECUTIVE DIRECTOR: N. Warren Miller

CONSULTING ENGINEER: Andy Johnson, P.E.

AUDITOR: Rick Bair, CPA

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The May 27, 2014, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the May 12, 2014 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. Smeltzer to approve the Minutes of the May 12, 2014 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

CORRESPONDENCE:

Nittany Engineering & Associates, LLC – We received a letter from Aaron Smith of Nittany Engineering & Associates, LLC requesting an additional EDU for the M. Donald Shawver Subdivision located at 121 Oak Street, Pleasant Gap. Mr. W. Miller indicated two small lots are being converted into one larger lot and the property owner is requesting an additional EDU to increase the existing single family dwelling into a duplex. **Mr. Swanderski moved, seconded by Mr. Heny to approve sewer capacity of 1.00 EDU for the M. Donald Shawver Subdivision located at 121 Oak Street, Pleasant Gap.** 9 ayes, 0 nays. **The motion carried.**

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 04/30/2014. Mr. T. Miller asked if there were any questions pertaining to the reports. **Mr. McDowell moved, seconded by Mr. Hoffman to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-33 - Mr. Swanderski moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-33 payable to SBWJA in the amount of \$427,857.95.

Mr. Smeltzer referenced the payment to Bellefonte Borough and asked why we were paying again for the 4th quarter 2013 bill. Mrs. Gill indicated that the Authority paid a preliminary invoice to the Borough for the 4th quarter 2013; however, after the Borough's audit was completed, a final bill was issued to our Authority with some modifications. As a result, our Authority received a credit of over \$21,000 for the O&M bill that was paid and a balance due of over \$12,000 for the Capital bill. During the meeting with the Borough a couple of weeks prior, the Authority was informed the auditor had decided to capitalize some of the purchases that were previously charged at the O&M rate; therefore, we received a credit on the O&M bill but a balance was now due for the Capital bill. The Borough provided our Authority with a complete listing of those audit adjustments and the invoices to validate the costs. 9 ayes, 0 nays. **The motion carried.**

Mr. Smeltzer referenced the invoice to A&H Equipment and asked if there were any additional costs pertaining to the purchase of the new Video Truck. Mr. W. Miller indicated there will be an additional cost of \$4,400 for the Windcan software, which is used to store all of the data and will be a one-time expense. **Mr. Hoffman moved, seconded by Mr. McDowell to approve the purchase of Windcan Software for the new video truck at the quoted amount of \$4,400.00.** 9 ayes, 0 nays. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Centre County Government GIS Department – Mr. W. Miller was recently contacted by Tim Boyde, Centre County Administrator, regarding the sharing of our information with the County. The County has indicated they only want the information for their own use. Mr. W. Miller has been informed that UAJA, Bellefonte Borough and many of the surrounding municipalities have provided their information to the County.

Mr. Onufrak mentioned the Bellefonte Army Reserve's concerns years ago about the location of their facilities being made public because of security issues and suggested we may want to discuss this further with our solicitor. Mr. W. Miller indicated that manhole information would not be provided, just simply addresses and/or tax parcel numbers and the Authority can simply eliminate the Army Reserve and National Guard from the list provided to the County.

Pump Station #1A – Mr. W. Miller informed the Board that a sinkhole opened up at our Springfield Pump Station #1A over the past weekend and is approximately 10 ft. in diameter and 8 ft. deep. The sinkhole damaged part of the driveway and one of the fence posts fell into the hole. Mr. W. Miller indicated that he is going to monitor the situation and once he determines that it is done settling we will excavate to seal the area from surface water intrusion with clay.

Mr. Onufrak suggested the insurance company should be made aware of the issue just in case the damages are extensive enough to file a claim and Walker Township should also be informed. Mr. Hughes stated that Mr. W. Miller may want to contact JP Thornton of Hillis Carnes Engineering who specializes in sinkhole remediation.

Borough Letter to SCI Rockview – Mr. Swanderski referenced the letter from Bellefonte Borough to SCI Rockview that was presented during the last meeting and asked if that concerned our Authority. Mr. W. Miller explained that our Authority has approved the Borough's Industrial Pretreatment Program, which allows the Borough to monitor our system and impose surcharges to customers with high BOD concentrations. Our Authority is invoiced for those customers and the charges are passed directly to the customer.

Mr. Swanderski inquired about the sampling method and Mr. W. Miller indicated a grab sampler is used to obtain a composite sample over a period of several days. Mr. Swanderski indicated that polyaluminum chloride (delPAC) can be used to reduce phosphorous, prior to chlorination. Mr. W. Miller thanked Mr. Swanderski for the information and will contact Ron Schinkle of SCI Rockview to provide him with the information.

AMENDMENT OF AGENDA: Mr. T. Miller suggested the Agenda be amended to allow Rick Bair, ParenteBeard, to complete his presentation of the 2013 audit. **Mr. McDowell moved, seconded by Mr. Smeltzer to amend the agenda to allow the Auditor to review the 2013 audit with the Authority. 9 ayes, 0 nays. The motion carried.**

2013 Audit – Rick Bair of Parente Beard attended the meeting to present the Authority with the 2013 audit and answer any questions the Authority may have. Mr. Bair informed the Board that the Authority was in very strong financial standings. With no questions for Mr. Bair, **Mr. Hoffman moved, seconded by Mr. Hughes to approve the 2013 audit as presented. 9 ayes, 0 nays. The motion carried.**

ENGINEER'S REPORT:

Zion/Mingoville Study – Mr. Johnson provided the Board with a proposal for Gwin, Dobson & Foreman to update the Zion/Mingoville Study, which will include the preparation of an Act 57 study for a lump sum fee of \$9,500.00. **Mr. Onufrak moved, seconded by Mr. Heny to approve Gwin, Dobson & Foreman's proposal to update the Zion/Mingoville Study and include the preparation of an Act 57 Study for a lump sum fee of \$9,500.00. 9 ayes, 0 nays. The motion carried.**

