

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

May 11, 2015

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Gregg Heny Dondi Smeltzer
	Benner	Dan Hoffman William Hughes Timothy Miller
	Walker	Dennis McDowell

GUESTS: None

EXECUTIVE DIRECTOR: N. Warren Miller

CONSULTING SOLICITOR: Robert Mix, Esq.

EMPLOYEES: Tasha Dutton

CALL TO ORDER:

The May 11, 2015, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording seven members present. Mr. Onufrak and Mr. Scott were absent. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the April 27, 2015 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. Hoffman to approve the Minutes of the April 27, 2015 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-54 – Mr. Heny presented the Board with Revenue Requisition 2012-54. **Mr. Galbraith moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-54 payable to SBWJA in the amount of \$50,305.06.**

Mr. Smeltzer questioned the payment of \$14,335.00 to Gwin Dobson & Foreman for professional services rendered for the Pump Station #7 upgrades. Mr. Smeltzer inquired how much was paid on this project to date. Mr. W. Miller indicated that the payment of \$14,335.00 was the first installment on the total amount due of \$108,000.00. 7 ayes, 0 nays, 2 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Zion Road Interceptor Upgrades (2011-2012) – The Authority was recently contacted by Rob Everett of PA DEP regarding our Chapter 94 Report that we submitted. Mr. Everett stated that he found a discrepancy with the report that involved our 8" sewer main line that was increased to 12" at the time the Weis Market was built in 2011-2012. It was noted that the Authority should have obtained a permit from DEP prior to the work being completed on Zion Road. Mr. W. Miller informed Mr. Everett that PennDOT required the alignment of our interceptor to be relocated. This sewer main line was increased due to the recommendations of the Zion/Mingoville study that was completed in 2009. Mr. Everett suggested that the Authority mention this improvement in the permitting when the upgrades to Pump Station #7 are made.

Benner Pike Sewer Extension – The Authority has received several responses from the potential customers along the Benner Pike. Mr. W. Miller indicated that two residents called, not including Mr. Hartle, asking questions about the possible project and after speaking with him the residents appear to be in favor of public sewer. This project, if approved, will take place later this fall.

Bellefonte Borough – Mrs. Gill is still waiting for information regarding the first quarter 2015 bill from Bellefonte Borough. The Authority will not process a payment to Bellefonte Borough until this information is provided in an accurate billing.

Muni-Link Billing Software – Mr. W. Miller informed the Board that Muni-Link Billing Software does not offer a yearly discount to their customers.

PNC Bank – Mr. W. Miller informed the Board that our Investment Banker, David Payne, from PNC Bank stopped by the office last week for an informal meeting to discuss our finances. Mr. Payne indicated that he will be contacting Moody's Investment Services requesting they review our finances due to our good financial standings. Mr. W. Miller indicated that in 2018 our Bonds will begin to mature and the Authority will be able to begin to reduce the debt service at that time.

Septage Management Plan – The Authority has been receiving telephone calls from local contractors requesting we help them locate old septic tanks. Mr. W. Miller indicated that the septic tanks are being located due to the requirements of the new Septage Management Plan (SMP) the Townships have adopted. These requests have provided the Authority with additional revenue that was unexpected. Mr. T. Miller asked if we would have charged for this service if SBWJA administered the SMP. Mr. W. Miller stated we would not have charged the residents.

Pennsylvania One Call – Mr. Heny asked Mr. W. Miller what all the green markings were located in the Pleasant Gap area. Mr. W. Miller explained that a contractor or homeowner will contact the Pennsylvania One Call system requesting that all utilities be marked in the area specified by the contractor or homeowner. The green marks indicate where the public sewer is located on the property. The Pennsylvania One Call is a private industry that the State requires you to call before you dig. This program is intended to help reduce or eliminate utilities being broken during excavation. Mr. W. Miller stated our Authority had over 12 locates to mark today around our system.

EXECUTIVE SESSION – Mr. T. Miller recessed the Board for an Executive Session at 7:30 p.m. to discuss potential litigation and personnel issues. The meeting reconvened at 8:09 p.m.

SOLICITOR'S REPORT:

SBWJA Personnel Handbook – Mr. Mix indicated that he has been asked to review the SBWJA Personnel Handbook to determine if compensation time is legal for this Authority to include in their benefit package. Mr. Mix stated that the compensation time is controlled by the Federal Fair Labor Standards Act and the Pennsylvania Minimum Wage Act and his legal opinion is that the Authority does not qualify as a State or Local Government entity that is permitted to give compensation time. Mr. Hoffman stated that the Personnel Committee will review the handbook and submit their recommendations to the remaining Board members at the June 8, 2015 meeting.

274 Lower Coleville Road – Mr. Mix indicated that 274 Lower Coleville Road has a delinquent balance of \$548.74 with the Authority. It was noted that this property is in the custody of the Tax Claim Bureau because it was not sold during the scheduled Judicial Sale that took place on September 24, 2014. Mr. Mix indicated that the property has over \$10,000 owed in taxes and due to the property being in the custody of the Tax Claim Bureau we are unable to execute on our Municipal Lien. Mr. Mix stated that the only thing the Authority could do at this time would be to purchase the property from the County and resell it; however, he does not believe this is an attractive option. Mr. W. Miller stated that this property has been vacant and the water has been terminated. Our maintenance department has also videoed the sewer lateral and there are no issues. **Mr. Hoffman moved, seconded by Mr. Galbraith to follow Mr. Mix's legal opinion in not pursuing in the collection of the delinquent funds for this property at this time.** 7 ayes, 0 nays, 2 absent. **The motion carried.** Mr. Galbraith mentioned that he thought this property was sold for \$1,000.00 at the last Spring Township meeting. The Authority will contact Spring Township regarding this matter.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS: There was no New Business presented for discussion.

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman indicated that the Personnel Committee will review the Personnel Handbook and will discuss their recommendations with the remaining Board members at the June 8, 2015 meeting.

Facilities Committee: Mr. Hughes had nothing to report.

Finance Committee: Mr. Heny had nothing to report.

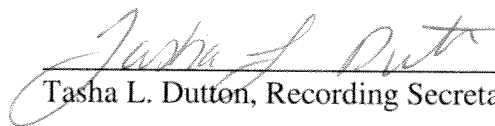
ADJOURNMENT:

Mr. Galbraith moved, seconded by Mr. Hughes to adjourn the meeting at 8:14 p.m.
7 ayes, 0 nays, 2 absent. **The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____