

# SPRING-BENNER-WALKER JOINT AUTHORITY

## REGULAR MEETING

February 24, 2014

### ATTENDANCE:

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Gregg Heny
		Ted Onufrak
		Jason Scott
		Dondi Smeltzer
<b>Benner</b>	Dan Hoffman	
	William Hughes	
	Timothy Miller	
<b>Walker</b>	Dennis McDowell	
	Vacancy	

**GUESTS:** None

**EXECUTIVE DIRECTOR:** N. Warren Miller

**CONSULTING ENGINEER:** Andy Johnson, P.E.

**EMPLOYEES:** Kelly Gill

### CALL TO ORDER:

The February 24, 2014, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

### ROLL CALL:

William Hughes, Secretary, took Roll Call, recording eight members present with one Board vacancy. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. T. Miller asked the Board if there were any questions and/or changes to the February 10, 2014 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. Smeltzer to approve the Minutes of the February 10, 2014 Regular Meeting as presented.** 8 ayes, 0 nays, 1 vacancy. **The motion carried.**

**CORRESPONDENCE:** There was no Correspondence presented for discussion.

**FINANCIAL REPORTS:**

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 01/31/2014. Mr. Smeltzer referenced line item #51001, Reservation of Capacity, and wanted to know if this was income generated by only customers reserving capacity or if it would include customers in a similar situation to Graystone Court. Mr. W. Miller indicated that by definition in our Authority's rules and regulations, reservation of capacity is to hold or reserve sewer capacity at the treatment plant, prior to the purchase of a tapping fee. Mrs. Gill indicated that any customers who have their water service terminated at the curb box to obtain a reduced rate during vacancy or to maintain sewer capacity after a tapping fee has been paid, but the structure is either gone or no longer connected are also included within this line item. Mr. W. Miller indicated that he would like to make some modifications to this income account and only include those reserving capacity who have not purchased a tapping fee.

Mr. Smeltzer also inquired about line item #73201, Insurance/Package Policy, and wanted to know why there wasn't a budgeted amount for this particular expense account. Mrs. Gill indicated it was a subgroup under line item #73100, Insurance; however, she would make some modifications to the budget versus actual to make it more presentable.

Mr. Smeltzer noted the payments to the Bellefonte Borough for the 4<sup>th</sup> quarter 2013 treatment and capital billings and asked if there were any issues with their billing this time. Mr. W. Miller indicated that he and Mrs. Gill have already met with Bob Mix regarding concerns with the Borough incorporating year-end adjustments (journal entries) into the billings for the 4<sup>th</sup> quarter and 1<sup>st</sup> quarter each year. The Borough provided us with the 4<sup>th</sup> quarter billings to prevent delays with our audit as requested, but have included a notation stating this is a preliminary invoice and a final bill will be sent once the audit has been completed. Mr. W. Miller has sent Ralph Stewart an email asking if our Authority can wait until we receive the final bill before issuing payment, but hasn't received a response.

With no further questions or comments, **Mr. Scott moved, seconded by Mr. McDowell to approve the Treasurer's Report as presented.** 8 ayes, 0 nays, 1 vacancy. **The motion carried.**

#### APPROVAL OF PAYMENTS:

Approval of Requisitions:

**Revenue Fund Requisition 2012-27 – Mr. Scott moved, seconded by Mr. Hoffman to approve Revenue Requisition 2012-27 payable to SBWJA in the amount of \$465,948.54. 8 ayes, 0 nays, 1 vacancy. The motion carried.**

**Semi-Annual 2012 Bond Payment – Mr. Onufrak moved, seconded by Mr. McDowell to approve the semi-annual 2012 bond interest and principal payment in the amount of \$152,950.63 which will be paid on March 1, 2014. 8 ayes, 0 nays, 1 vacancy. The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

**EXECUTIVE SESSION:** Mr. T. Miller recessed the Board for an Executive Session at 7:15 p.m. to discuss Litigation. The meeting reconvened at 7:22 p.m.

#### EXECUTIVE DIRECTOR'S REPORT:

**Graystone Court** – Mr. W. Miller has received confirmation from the Township that the project was delayed for approximately one month due to the height of the crane in association with the surrounding airports. Bellefonte Borough has also indicated a temporary line was installed for construction; however, they are not billing for water usage. Mr. W. Miller has indicated that no water from the project is entering the sewer system.

Mr. Hoffman asked if anyone knew why the project was so delayed because there was a period of about six months that no work was being completed. Mr. W. Miller indicated that it may have been because of the minimum temperatures required with laying block, but didn't know for sure.

Discussion was held regarding our Authority currently permitting a reduced user fee of \$32.50 per EDU per quarter for customers that do not have the water service activated to their properties and the possibility of granting this rate for Graystone Court for a limited amount of time. **Mr. Smeltzer moved, seconded by Mr. Hughes to grant Graystone Court a reduced user fee of \$32.50 per EDU per quarter, effective 12/01/2013, due to extenuating circumstances until the project is granted occupancy or August 1, 2014, whichever comes first. The rate will then adjust to the full quarterly rate of \$65.00 per EDU per quarter. 8 ayes, 0 nays, 1 vacancy. The motion carried.**

**Knoebels Annual Family Picnic** – Mr. W. Miller informed the Board that our 10<sup>th</sup> annual family picnic is scheduled for Saturday, August 2, 2014 at Knoebels Amusement Resort. With the advanced notice, Mr. W. Miller is hoping for a large turnout.

**PASEO Trade Show & Conference** – Mr. W. Miller informed the Board that he is registered for the PA Sewage Enforcement Officer's conference in Harrisburg on March 10<sup>th</sup> and 11<sup>th</sup>, which will interfere with his attendance at the Authority's meeting on March 10<sup>th</sup>. The Board had no problems with Mr. W. Miller missing the Authority meeting to attend the conference.

### **ENGINEER'S REPORT:**

**Annual Chapter 94 Report** – Mr. Johnson presented the Board with the annual Chapter 94 Report for 2013 and referenced some key points. The Authority's ratio of peak three-month flow to annual average flow for 2013 was 1.02/1, which is an indication of a tight system. SCI Rockview's average daily flow for 2013 was 473,718 gallons per day (GPD).

The number of EDUs served by the Authority increased from 6,258 in 2012 to 6,378 in 2013, which reflected the addition of 120 EDUs through new construction and EDU changes of existing customers. In 2014, the Authority is projecting the addition of 91 EDUs through developer and/or individual connections to the system.

In 2013, the Authority completed an in-home sewer inspection of 268 properties and approximately 42% of the inspections resulted in problems that were identified and corrected.

Mr. Johnson reviewed the tables within the Chapter 94 Report, which included the monthly flows for each Interceptor from 2009 through 2013.

The Board commended Mr. Johnson for his preparation and explanation of the Chapter 94 Report. Mr. T. Miller thanked the SBWJA staff for providing Mr. Johnson with the necessary information to accurately prepare the annual report.

**Zion/Mingoville Study** – Mr. W. Miller informed the Board that he and Mr. Johnson will be meeting on March 5, 2014 to discuss the upgrades to the Zion/Mingoville study area. Mr. W. Miller indicated home construction is increasing and we have been contacted about a development plan in Walker Township that is resuming.

**OLD BUSINESS:**

**Township Paving Projects** – Mr. Hoffman referenced some issues that occurred last year with the Townships resurfacing their roads and some of our manholes being buried and suggested notification be sent to the Townships requesting their plans for 2014. Mr. W. Miller will prepare and send a letter to each of the Townships requesting their paving plans for 2014 so we can prepare for the adjustments to the manholes.

**Walker Township Board Appointment** – Mr. Smeltzer asked if Walker Township Supervisors have made any decisions on who they are appointing to our Authority Board as a result of Keith Miller's resignation. Mr. W. Miller indicated a decision has not been made yet, but he believes the Township Supervisors are planning on meeting with an individual before making the appointment. There has been some concerns expressed regarding a potential conflict of interest if a certain individual is appointed due to his employment; therefore, it was suggested Mr. Mix contact Walker Township's solicitor to discuss the potential conflict.

**NEW BUSINESS:**

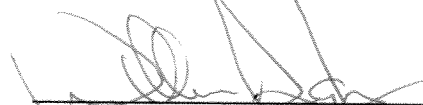
**2013 Chapter 94 Report** - Mr. W. Miller recommended the Board approve the 2013 Chapter 94 Report so it can be submitted to the PA DEP and Bellefonte Borough. **Mr. Hoffman moved, seconded by Mr. McDowell to approve the SBWJA 2013 Chapter 94 Report as presented.** 8 ayes, 0 nays, 1 vacancy. **The motion carried.**

**SCI Rockview/SCI Benner Agreement** – Mr. W. Miller reported he recently received a telephone call from Chuck Wunz, P.E., formerly of HRG, requesting a copy of our agreement with the Commonwealth for SCI Rockview/SCI Benner. Mr. Wunz indicated he was involved with the preparation and negotiation of this agreement with the Commonwealth in the late 1980s, early 1990s. Mr. Wunz would like a copy of the agreement to use as leverage for his client during negotiations of another prison located with the Commonwealth. Mr. Wunz has not used proper protocol for requesting public records as part of the Right-To-Know law. **Mr. Hoffman moved, seconded by Mr. Hughes to deny Mr. Wunz's request for a copy of our agreement with the Commonwealth of PA, Department of Corrections in writing. The PA DOC will also receive a copy of the letter to Mr. Wunz so they are aware of the request.** 8 ayes, 0 nays, 1 vacancy. **The motion carried.**

**ADJOURNMENT:**

**Mr. Onufrak moved, seconded by Mr. Heny to adjourn the meeting at 8:22 p.m. 8 ayes, 0 nays, 1 vacancy. The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_ } 3/11/2014  
Walker Township \_\_\_\_\_ } 210