

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**February 23, 2015**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Gregg Heny Dondi Smeltzer Vacancy
	<b>Benner</b>	William Hughes Timothy Miller
	<b>Walker</b>	Dennis McDowell Ted Onufrak

**GUESTS:** None

**EXECUTIVE DIRECTOR:** N. Warren Miller

**CONSULTING ENGINEER:** Andy Johnson, P.E.

**EMPLOYEES:** Tasha Dutton

### **CALL TO ORDER:**

The February 23, 2015, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording six members present. Mr. Hoffman and Mr. Scott were absent. It was noted that the Board currently has a vacancy for Spring Township. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. T. Miller asked the Board if there were any questions and/or changes to the February 9, 2015 meeting minutes as presented. **Mr. Hughes moved, seconded by Mr. Heny to approve the Minutes of the February 9, 2015 Regular Meeting as presented.** 6 ayes, 0 nays, 2 absent, 1 vacancy. **The motion carried.**

**CORRESPONDENCE:**

**Kerry A. Uhler & Associates, Inc.** – We received a letter from Michael MacNamara of Kerry A. Uhler & Associates, Inc. requesting the Authority provide an intent to serve letter for Mustang Fabrications new facility at 718 Pleasant View Boulevard in the amount of 1.00 EDU. It was noted that a Reduced User Fee (R.U.F.) has been assessed for this property since 2012 due to it being vacant.

**FINANCIAL REPORTS:**

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 01/31/2015. Mr. Smeltzer referenced line item #75101, Rockview Surcharge, and wanted to know why it was over budget so soon. Mr. W. Miller informed Mr. Smeltzer that this line item will revert back to \$0.00 once SBWJA receives payment from Rockview. The customer will pay SBWJA 100% of any surcharge billed.

Mr. Onufrak asked Mr. W. Miller how the Authority would pay for the Zion and Mingoville Pump Station capacity upgrades. Mr. W. Miller informed the Board that the funds would be requisitioned from the Authority's Revenue Fund.

With no further questions or comments, **Mr. Smeltzer moved, seconded by Mr. McDowell to approve the Treasurer's Report as presented.** 6 ayes, 0 nays, 2 absent, 1 vacancy. **The motion carried.**

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-49** – Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-49. Mr. Heny asked if the Authority had any questions for Bellefonte Borough regarding the 4<sup>th</sup> quarter 2014 bill. Mr. W. Miller stated that there were several questions that Mrs. Gill had asked Ms. Walker to clear up; therefore, a corrected bill was issued to the Authority. **Mr. Heny moved, seconded by Mr. Hughes to approve Revenue Requisition 2012-49 payable to SBWJA in the amount of \$482,980.50.** 6 ayes, 0 nays, 2 absent, 1 vacancy. **The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

**EXECUTIVE DIRECTOR'S REPORT:**

**State Ethics Forms** – Mr. W. Miller reminded the Board members to submit their State Ethics Forms if they have not done so. Mrs. Gill would like to obtain these forms by the first meeting in March.

**SCI Benner / SCI Rockview Flows** – The maintenance department recently noted an increase in Rockview's flows. Mr. W. Miller stated that Rockview had been discharging 750,000 to 800,000 gpd. The increased flows were discussed with Rockview and SCI Benner and at that time, a representative from Rockview stated that the new laundry facility at SCI Benner was at full production; therefore, this would explain the additional flows. Several days after this discussion took place the flows decreased back to 600,000 gpd and have stayed consistent. It was noted that the Rockview maintenance department had found a failed condensing unit, which has been replaced.

**Bellefonte Borough JCI Project (Capital)** – The 4<sup>th</sup> quarter 2014 sewage treatment bill from Bellefonte Borough included the final payment to JCI for the energy upgrades to the treatment plant. Mr. W. Miller indicated that this project came in under budget. Several Board members suggested that the Borough provide SBWJA with a report describing the energy savings realized associated with the JCI project upgrades.

**3052 Benner Pike** –Paul Hartle has recently contacted the Authority regarding public sewer being extended to a property he owns at 3052 Benner Pike. Mr. Hartle has indicated that his current on-lot septic system must be pumped frequently and that a new leach bed may be difficult to locate. Mr. W. Miller explained that there are currently five (5) properties, including Mr. Hartle's, along the Benner Pike that are not connected to the public sewer.

Mr. Onufrak asked if this area was included in Benner Township's Act 537. Mr. W. Miller stated that these properties were within the sewer service area of our Authority and would be fill in lots. Benner Township's SMP will require these homes to be pumped this year and inspected in 2017/2018. The inspections may indicate that the homes on-lot systems are inadequate and may be required to connect to public sewer.

The topography of these properties will make connecting to the public sewer a little difficult. Mr. W. Miller stated that the low pressure sewer main would run in the front of the homes along the Benner Pike and would be conveyed to the 4" force main just before it crosses the Benner Pike near the Penn State Federal Credit Union.

Mr. Onufrak suggested that Benner Township Supervisors provide the Authority with a written request indicating they would like public sewer extended to this area before any planning would take place. Mr. W. Miller stated that he would speak to the remaining homeowners to see if they would be interested in this extension as well.

**Committee Reports** – Mr. T. Miller informed everyone that the Personnel Committee met on 2/17/2015 to discuss issues associated with the SBWJA Personnel Handbook. Mr. T. Miller requested that the Committee Reports be added to future agendas.

#### **ENGINEER'S REPORT:**

**Zion/Mingoville Study** – Mr. Johnson presented the Board with the Zion and Mingoville Pump Station Capacity Evaluation. Mr. Johnson commented on the background of SBWJA and the estimated future growth for these areas. Mr. Johnson discussed the current and projected flows at these stations.

Mr. Smeltzer questioned why Deer Haven was listed under both Pump Station #5 and #7 for proposed subdivisions that would contribute to additional flows. Mr. Johnson explained that the flows would be split for this particular subdivision due to its topography.

The Board then reviewed the modifications that would be made to the pump stations along with the costs associated with the changes.

Mr. W. Miller recommended that the modifications only be made to Pump Station #7 at this time due to the concern of the current capacity and pump run times. Mr. Onufrak asked what the time frame would be for a project like this. Mr. Johnson indicated that it would take almost one (1) year to obtain all permits pertaining to the project then an additional six (6) months for actual construction. Mr. Smeltzer then questioned the \$25,000.00 in legal fees listed on the proposed project cost. Mr. Johnson explained that additional right-of-ways may need to be obtained for the project.

Mr. T. Miller requested that Mr. W. Miller gather financial information regarding upcoming projects with Bellefonte Borough and the Authority for future financial planning.

**Mr. Smeltzer moved, seconded by Mr. Hughes to authorize Mr. Johnson of Gwin Dobson & Foreman to proceed with a written proposal to upgrade Pump Station #7. 6 ayes, 0 nays, 2 absent, 1 vacancy. The motion carried.**

#### **OLD BUSINESS:**

**Personnel Committee** – Mr. McDowell indicated that the Personnel Committee met on 2/17/2015 regarding several topics; however, he would like to wait and discuss this matter with the Board due to Mr. Hoffman's absence. Mr. McDowell stated that the committee will meet again to finalize their decisions. Mr. Onufrak requested information be provided to the remaining Board members regarding these personnel issues. Mr. McDowell stated that these discussions will need to take place during Executive Session due to personnel issues.

**NEW BUSINESS:**


**Stony Pointe VIIIA Sewer Easement Agreement** – Mr. T. Miller informed the Board that a Sewer Easement Agreement for Stony Pointe VIIIA is present for execution. Mr. W. Miller stated that this extension is due to an upcoming business connecting to the commercial portion of the Stony Pointe development. It was noted that the Authority will require Zion Associates to execute a private right-of-way for the Zion Mart and the Walker Township Fire Station which will allow them to connect to public sewer. **Mr. Onufrak moved, seconded by Mr. McDowell to approve the Stony Pointe Sewer Easement Agreement.** 6 ayes, 0 nays, 2 absent, 1 vacancy. **The motion carried.**

**Building Expansion** – Mr. T. Miller stated that he would like to see an expansion or renovation to the existing administration/maintenance building. Mr. T. Miller feels that the SBWJA employees need to have some type of privacy for their scheduled breaks. Mr. Smeltzer suggested that the employees make a list of items they would like changed or added to the building then the Facilities Committee could review them for future discussions.

**ADJOURNMENT:**

**Mr. Heny moved, seconded by Mr. Hughes to adjourn the meeting at 8:34 p.m.** 6 ayes, 0 nays, 2 absent, 1 vacancy. **The motion carried.**

Respectfully submitted,

  
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William Hughes, Secretary

  
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Tasha L. Duffton, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_