

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

August 25, 2014

ATTENDANCE:

AUTHORITY MEMBERS:

Spring	Gregg Heny Dondi Smeltzer
Benner	Dan Hoffman William Hughes Timothy Miller
Walker	Dennis McDowell Joseph Swanderski

GUESTS: None

EXECUTIVE DIRECTOR: N. Warren Miller

CONSULTING ENGINEER: Andy Johnson, P.E.

EMPLOYEES: Tasha Dutton

CALL TO ORDER:

The August 25, 2014, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording seven members present. Mr. Onufrak and Mr. Scott were absent. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the August 11, 2014 meeting minutes as presented. **Mr. Hoffman moved, seconded by Mr. Swanderski to approve the Minutes of the August 11, 2014 Regular Meeting as presented.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Heny reviewed the financial reports for the period ending 07/31/2014. Mr. T. Miller asked if there were any questions pertaining to the reports.

Mr. Smeltzer moved, seconded by Mr. McDowell to approve the Treasurer's Report as presented. 7 ayes, 0 nays, 2 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-39 – Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-39. Mr. Smeltzer asked if the payment to Gwin, Dobson & Foreman was part of the original contract price for the Zion/Mingoville Capacity Study. Mr. Johnson stated that \$2,200.00 of the payment was for the Zion/Mingoville Study and the remaining \$282.30 was for attending a previous SBWJA meeting. **Mr. Hughes moved, seconded by Mr. McDowell to approve Revenue Requisition 2012-39 payable to SBWJA in the amount of \$47,505.57.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

Semi-Annual 2012 Bond Payment – Mr. Swanderski moved, seconded by Mr. Hoffman to approve the semi-annual 2012 bond interest and principal payment in the amount of \$152,950.63 which will be paid on September 1, 2014. 7 ayes, 0 nays, 2 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

EXECUTIVE DIRECTOR'S REPORT:

Graystone Court –The sewer permit for Graystone Court located along the Benner Pike was purchased 18 months ago for a total number of 138 EDUs. Our rules and regulations state that upon obtaining a sewer permit, the Developer has one (1) year to construct the sewer lateral and connect the improved structure. Our Board previously discussed billing Graystone Court at the full sewer rental rate effective 08/01/2014. Mr. W. Miller stated that he has visited the construction site to verify the progress and has noted that the property is currently at 85% complete; therefore, the developer will not make their proposed opening date. Several Board members stated that they have friends moving into this complex around October 1, 2014 and that there are only two (2) dozen apartments available for lease. The Board discussed this matter and stated they would remain with their previous decision that the developer will be charged the full sewer rental for the 138 EDUs effective 8/1/2014.

Tax Judicial Sales – Mr. W. Miller informed the Board that three (3) properties that we currently have municipal liens filed against will be scheduled for a tax judicial sale in September and will be sold free and clear of all liens. The first property is 274 Lower Coleville Road and the amount due on the account is \$334.24. Mr. W. Miller explained the second property, 1515 Axemann Road, has a delinquent balance of \$1,298.37 and has been vacant for several years; therefore, there has been no flow entering the system for this property. The last property is 1155 S. Main Street in the amount of \$2,500.00; however, this money will be collected at the time someone purchases the property and requests the property be connected to public sewer.

Lions Gate Self Storage – Beginning Properties owns lot 23R in the Airport Park Subdivision and has obtained a sewer permit for the property. Their sewer permit has expired and the Authority has been billing the full quarterly rate for the property as our rules and regulations require, but they have not paid the bills. The account is currently three (3) quarters delinquent; therefore, the Authority has filed a municipal lien against the property and the next step will be to file the Writ of Scire Facias on the property. This property is not connected to the sanitary sewer at this time due to the property being vacant. Mrs. Dutton informed the Board that she contacted Mr. Mix regarding this matter and he stated that his legal advice would be for the Authority to proceed with the Writ of Scire Facias. The owners were previously sent a letter explaining that Article VI Section 6.01 (B) of our rules and regulations states...“if at that time the Developer fails to or is unwilling to pay the current rate for service, the Developer must provide, in writing, a letter stating their intent to relinquish the sewer permit.” The Board discussed this matter and requested that Mr. W. Miller send a certified letter to the owners of Lions Gate Self Storage informing them of their options again before filing a Writ of Scire Facias.

The Mews at Burnham Farms Estate – Mr. McDowell asked if the developer of The Mews at Burnham Farms Estate started construction. Mr. W. Miller stated that the project started approximately two (2) weeks ago and the equipment for the pump station has been ordered and is scheduled for delivery the middle of September.

ENGINEER'S REPORT:

Zion/Mingoville Study – Mr. Johnson reported that he will be obtaining some data from his portable flow meters that were installed at PS#5 (Mingoville) and PS#7 (Zion Ridge) later this week. Mr. T. Miller thanked Mr. Johnson for his good work.

Gwin, Dobson & Foreman Engineers (GD&F) – Mr. Johnson took a moment to invite the Board members to GD&F's annual golf outing on September 12, 2014 at Sinking Valley Country Club. Anyone interested in attending should RSVP by August 29, 2014.

OLD BUSINESS:

Billing Software – The SBWJA office staff provided the Board members with copies of billing software proposals from Muni-Link and RBA. A cost comparison was also provided to the Board prior to the meeting. Mr. Hoffman stated that he had researched the information provided and that he had also made several telephone calls requesting information on the billing software and the companies providing the services. Mr. Hoffman informed the remaining Board members that he feels Muni-Link would better serve our Authority. Mr. W. Miller stated that he is concerned with the cost and security of the cloud backup system that Muni-Link provides. **Mr. Heny moved, seconded by Mr. McDowell to purchase Option #1 of the Muni-Link billing software proposals that would amount to \$11,600.00 the first year and \$9,600.00 every year after that.** 5 ayes, 2 nays, 2 absent. **The motion carried.** Mr. Smeltzer and Mr. T. Miller voted against purchasing Muni-Link.

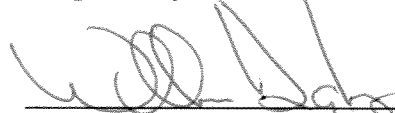
NEW BUSINESS:

Good to the Order – Mr. McDowell stated that he spoke with a local architect that had a lot of good things to say about the experience he had working with Mr. W. Miller and the office staff on a project located in Walker Township.

ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 8:10 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____